

# DPNR's Division of Comprehensive & Coastal Zone Planning

## Zoning Map Amendment Application (File Contents)

Application No. \_\_\_\_\_

Pre-Application Meeting

Date: \_\_\_\_\_

### Complete Application Package

Date Received	Received by:	Item No.	Item Description
			Application
			Adjacent Property Owners Certification
			Letter to Senate President
			Recorded Deed
			Restrictions (if applicable)
			Power of Attorney (if applicable)
			Articles of Incorporation (if applicable)
			Contract of Sale and/or Lease (if applicable)
			Tax Clearance Certificate (if applicable)
			Photos
			Zoning Map
			Flood Map
			Certified Survey
			Conceptual and/or As Built plan
			Application Fee Receipt
Date File Deemed Complete			

Public Hearing

	Date Received	Item No.
Public Hearing Date (Agenda):		
Certified green slips		
Copy of Newspaper Ad		
Newspaper Ad receipt		
Public Hearing Attendance		
No. of Letters of Support &/or Opposition		
Misc (Other DPNR Division Clearances e.g. SHPO/FW/etc.)		
DPNR Recommendation Report Date:		
Legislative Submission Date:		