



Office of the Governor
United States Virgin Islands

**QUESTIONNAIRE
FOR
GOVERNOR'S NOMINEE FOR
DEPARTMENTS, AGENCIES, BOARDS & COMMISSIONS**

PLEASE READ THE FOLLOWING INSTRUCTIONS CAREFULLY BEFORE YOU COMPLETE THIS QUESTIONNAIRE.

- 1) **ALL** questions must be fully and correctly answered and returned to the Office of Legal Counsel **within seven (7) business days of your receipt of the Questionnaire.**
- 2) Do not submit a resume instead of this Questionnaire.
- 3) If more than the allotted space on this form is required for a complete and full answer, please attach as many additional 8½ x 11 sheets as may be needed. At the top of each additional sheet put your name, "Office of the Governor, Office of Legal Counsel", and then reference the question number before each answer.
- 4) **The Questionnaire is in Word Format. Please complete all responses clearly in black font color. Responses are NOT to be handwritten.**
- 5) Please do not hesitate to call the Office of Legal Counsel at Government House at (340) 774-0001 if you have any questions concerning this Questionnaire.

NOMINEE'S NAME: Sandra L. Setorie

SECTION I: BIOGRAPHICAL DATA

1. NAME: (Last) Setorie (First) Sandra (Middle) Lee (Other)				
2. SOCIAL SECURITY: XXX-XX-5[REDACTED]				
3. ADDRESS:				
Mailing: P O Box 5127, Kingshill VI 00851				
Residential: [REDACTED] Frederiksted, St. Croix VI 00840				
Business: V I Public Services Commission - Plot 3 of 2 Estate Carlton, Frederiksted VI 00840				
E-Mail: sandra.setorie@psc.vi.gov				
Phone Number(s) – [REDACTED] (Cell) None (Home)				
4. Length of Residence in the Virgin Islands: 60 years				
5. Date of Birth: [REDACTED]				
6. Place of Birth: St. Thomas, Virgin Islands of the United States				
7. Marital Status: <input type="checkbox"/> Married <input checked="" type="checkbox"/> Single <input type="checkbox"/> Widowed <input type="checkbox"/> Divorced				
8. Full Name of Spouse: N/A				
Mailing & Residential Address: N/A				
Business, Name & Address: N/A				
9. EDUCATION				
Institution	Dates Attended	Degree Received	Date Received	Certifications
Michigan State University, The Eli Broad Graduate School of Management	1999			Institute of Public Utilities, Annual Regulatory Studies Program Completion
University of the VI (UVI)	1987 - 1992	Master of Public Administration	May 1992	
UVI	1982-1987	Bachelor of Arts in Business Administration	May 1987	
UVI	1984- 1986	Associate of Arts in Business Management	May 1986	
College of Staten Island CUNY	1976 - 1981			
Taylor Business Institute, New York, NY	1974 - 1976			
Nazareth Bay High School nka Ivanna Eudora Kean HS	1971 - 1973			
Charlotte Amalie High School	1969 - 1971			

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10. EMPLOYMENT RECORD: Please list, in chronological order, your complete employment record for the past ten (10) years, beginning with the present or most recent position. [Attach additional sheet(s), if necessary, and reference this question number]

Employer	Dates of Employment	Position	Address/Phone #	Supervisor
Virgin Islands Public Services Commission	September 2001 to Present	Assistant Executive Director	P O Box 7360, Csted VI 00823 340-776-1291	PSC Chairman, D. Hughes Former - Donald G. Cole
Virgin Islands Public Services Commission	April 1997 to September 2001	Assistant to the Executive Director/ Complaints	P O Box 7360, Csted VI 00823	Alexander Petersen, Esq., ED Patrick N. Williams, ED
Virgin Islands Dept. of Planning & Natural Resources	June 1988 to April 1997	Associate Planner	Estate Anna's Hope Christiansted, VI 00820	Roy E. Adams, Commissioner
Banco Popular de PR	1987 - 1988	Platform Officer	Christiansted, St. Croix VI	Percival Clouden, Manager
University of the Virgin Islands	1982 - 1987	Administrative Assistant, Div of Nursing Education	St. Croix Campus	Judith Grybowski, Chair

11. GOVERNMENT EXPERIENCE:

A. List all federal, state, territorial or local government services, giving dates and type of service such as employee, boards, commissions, executive, legislative or judicial branches, consultant, voluntary service, part-time or honorary. [Attach additional sheet(s), if necessary, and reference this question number]

B. List and attach a copy of all service contracts you have held independently or been a party to with the Government of the Virgin Islands.

See attached pages.

NOMINEE'S NAME: Sandra L. Setoric

12. BUSINESSES AND FINANCIAL INTEREST: List all businesses (for profit or not for profit), real estate and trusts in which you have at least a 10% interest or control of assets or serve as an officer or member of a board with voting rights. [Attach additional sheet(s), if necessary, and reference this question number]

Served as member and chairwoman on the Board of Directors of the non-profit Women's Coalition of St. Croix.

13. QUALIFICATIONS: What in your opinion qualifies you to serve the People of the Virgin Islands in the position which the Governor has nominated you?

See attached pages.

SECTION II: HONORS AND ACCOMPLISHMENTS

14. MEMBERSHIPS: List all memberships and offices held in professional, fraternal, scholarly, civic, charitable, and other organizations.

St. Croix Alumnae Chapter, Delta Sigma Theta Sorority, Inc. - President 2014-2019
National Association of Regulatory Utility Commissions - Member, Telecommunications Subcommittee

15. BOARDS, COMMISSIONS, TRUSTS, ETC.: List all government or private sector boards, trusts, or fiduciary responsible positions on which you have served or are now serving.

Women's Coalition of St. Croix, Member (former Board Chair)

16. HONORS AND AWARDS: List all scholarships, fellowships, honorary degrees, honor society memberships, and any other special recognition for outstanding service or achievement.

NOMINEE'S NAME: Sandra L. Setoric

None

17. PUBLISHED WRITINGS: List all titles, publishers and dates of books, articles, reports, or other published materials you have written.

None

SECTION III: CHARACTER

18. Have you ever been the subject of a grand jury, police, and department of justice or any legally constituted government authority, investigation anywhere or at anytime?
 YES NO

If your answer is yes, please explain with details including date and location. [Attach additional sheet(s), if necessary, and reference this question number]

19. Have you ever been arrested in any geographical location for any offense, including traffic violations? YES NO

If yes, please explain with details including offense, date of location and disposition. [Attach additional sheet(s), if necessary, and reference this question number]

N/A

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20. Have you ever been convicted of a felony or a misdemeanor? YES NO
If yes, please explain with details including offense, date, location, and current status. [Attach additional sheet(s), if necessary, and reference this question number]

N/A

21. Is there now or has there ever been a judgment entered against you? YES NO
If the answer is yes, please explain with details on date, location and disposition or current status. [Attach additional sheet(s), if necessary, and reference this question number]

N/A

22. Have you ever been a respondent in any labor dispute or discrimination proceeding?
 YES NO
If the answer is yes, please explain with details on date, location and disposition or current status. [Attach additional sheet(s), if necessary, and reference this question number]

N/A

23. Have you ever been named as a party in any hearing, administrative, civil, and criminal, including Equal Employment Opportunity or sexual harassment? YES NO
If yes, please explain in detail, giving date, venue, agency, and the names of the other parties and the disposition. [Attach additional sheet(s), if necessary, and reference this question number]

N/A

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24. Have you now or have you ever been a member of an organization or an associate of an individual advocating terrorism, overthrow of a government by force or the advocacy or subordination of any ethnic group or individuals? YES NO

If the answer is yes, please give details of dates, names of organizations, names of individuals and all pertinent circumstances. [Attach additional sheet(s), if necessary, and reference this question number]

N/A

25. Do you know of any individual, organization or group, which can be expected to oppose your nomination? YES NO

If the answer is yes, please list the individuals, organizations or groups by name and give the details of your belief for their opposition. [Attach additional sheet(s), if necessary, and reference this question number]

N/A

26. Do you have any outstanding and delinquent monetary obligations to the Government of the Virgin Islands or any other public or private entity, including but not limited to, personal income taxes, business taxes, real property taxes (commercial or residential), business license renewals, trade name renewals, annual reporting fees, professional organization dues, child support, judgments, debt

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Government of the Virgin Islands, includes but is not limited to the following departments, agencies and instrumentalities: the Bureau of Internal Revenue, Tax Assessor, Department of Justice Division of Paternity and Child Support, Board of Education, Economic Development Authority, U. S. Small Business Administration, Small Business Development Center, Police Department, Department of Licensing and Consumer Affairs, the Water and Power Authority, the Waste Management Authority, Department of Health, Department of Human Services

YES NO

If the answer is yes, please attach a detailed explanation of what outstanding and delinquent monetary obligations are owed, the reason for the delinquency, and the intended plan to bring the matter current.

SECTION IV: CONFLICT OF INTEREST

27. Please explain your understanding of "Conflict of Interest" as it applies to the position to which you have been nominated to serve the People of the Virgin Islands.

Conflict of interest exists when my concerns or objectives are incompatible with or oppose to other persons, organizations and entities regulated by, contracted with, and closely affiliated with the VIPSC. A conflict of interest may also exist when personal benefit is derived from access to or affiliation with any of the above described persons/entities.

28. Do you own a business or real estate, or are you a partner or shareholder or affiliated in any way to sell or provide goods or services to the Virgin Islands Government?

YES NO

If the answer is yes, please explain and give the name and location of these interest(s) and how you promise to remove yourself from any possible conflict. [Attach additional sheet(s), if necessary, and reference this question number]

N/A

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29. Does any close relative or spouse have a business or real estate interest(s) as described in question 25? ___YES XNO

If the answer is yes, please explain and give the name and location of these interest(s) and how you propose to remove yourself from any possible conflict. (Attach additional sheet(s), if necessary.)

N/A

SECTION V: JOB PERFORMANCE

30. In no more than 150 words, please outline in priority order your four (4) specific short-term and four (4) specific long-term goals and objectives you would employ to achieve the entity's purpose and improve its service delivery system if your nomination is confirmed for this position.

See attached page.

31. Is there any additional information that you believe would assist the Committee on Rules and the Judiciary in processing your nomination expeditiously?

None

NOMINEE'S NAME: Sandra L. Setorie

CERTIFICATION:

This is to certify and affirm that all the statements contained herein and in any supporting documents or schedules or other such supporting documents or schedules executed at a later date as a part or addendum to this document are true and correct to the best of my knowledge and are made in good faith.

Signed this 26 day of July 2023

Sandra L. Setorie

Nominee's Name [Print Clearly]


Signature of Nominee

Sworn and subscribed before me this 26th day of July, 2023


Notary Public of the U.S. Virgin Islands

[seal]

My commission expires:

LETITIA G HURLEY
Notary Public
Kingshill, U.S. Virgin Islands
NP-484-21
My Commission Expires August 2, 2025

NOMINEE'S NAME: Sandra L. Setorie

**SIGNATURE, CERTIFICATION AND AUTHORIZATION
FOR
RELEASE OF INFORMATION**

Please read the following very carefully before you sign this document.

1. I understand that the information given in this Questionnaire will be investigated under all applicable laws.
2. I understand that any false statement on any part of this Questionnaire can be grounds for rejecting the confirmation of my nomination.
3. I hereby consent and authorize the release of information on my character, background, ability, financial indebtedness and fitness to serve the residents of the United States Virgin Islands by all government departments and agencies, especially **the Bureau of Internal Revenue, Tax Assessor, Department of Justice Division of Paternity and Child Support, Board of Education, Economic Development Authority, U. S. Small Business Administration, Small Business Development Center, Police Department, Department of Licensing and Consumer Affairs, if applicable**, employers, schools, all law enforcement agencies, and all other individuals and organizations, which may be deemed necessary, to authorized Committee on Rules and the Judiciary investigators, its staff and any other authorized employees of the Virgin Islands Government as may be required.
4. **CERTIFICATION:**
This is to certify and affirm that all the statements contained herein and in any supporting document or schedules or other such supporting documents or schedules executed at a later date as a part or addendum to this document are true and correct to the best of my knowledge and are made in good faith.

Signed this 26 day of July 20 23

Sandra L. Setorie
Nominee's Name [Print Clearly]

Sandra L. Setorie
Signature of Nominee

Sworn and subscribed before me this 26th day of July, 2023

Letitia G Hurley
Notary Public of the U.S. Virgin Islands

[seal]

My commission expires: Notary Public
Kingshill, U.S. Virgin Islands
NP-484-21
My Commission Expires August 2, 2025