



Office of the Governor
United States Virgin Islands

QUESTIONNAIRE
FOR
GOVERNOR'S NOMINEE FOR
DEPARTMENTS, AGENCIES, BOARDS & COMMISSIONS

PLEASE READ THE FOLLOWING INSTRUCTIONS CAREFULLY BEFORE YOU COMPLETE THIS QUESTIONNAIRE.

- 1) **ALL** questions must be fully and correctly answered and returned to the Office of Legal Counsel **within seven (7) business days of your receipt of the Questionnaire.**
- 2) Do not submit a resume instead of this Questionnaire.
- 3) If more than the allotted space on this form is required for a complete and full answer, please attach as many additional 8½ x 11 sheets as may be needed. At the top of each additional sheet put your name, "Office of the Governor, Office of Legal Counsel", and then reference the question number before each answer.
- 4) **The Questionnaire is in PDF Format. Please complete all responses clearly in black font color. Responses are NOT to be handwritten.**
- 5) Please do not hesitate to call the Office of Legal Counsel at Government House at (340) 774-0001 if you have any questions concerning this Questionnaire.

[illegible]

NOMINEE'S NAME:

10. EMPLOYMENT RECORD: Please list, in chronological order, your complete employment record for the past ten (10) years, beginning with the present or most recent position.
 [Attach additional sheet(s), if necessary, and reference this question number]

Employer	Dates of Employment	Position	Address/Phone #	Supervisor
OmniSystems	June 2020 - Present	General Manager, Caribbean & Latin America	8201 Greensboro Drive, Suite 600 McLean, VA 22102 703-448-5300	Ian Tomlinson
Government of the Virgin Islands	January 2015 – January 2019	Lieutenant Governor	Government House 340-774-0001	n/a
Virgin Islands Public Television System	March 2004 – May 2014	Chief Executive Officer	3036 Estate Aldersville Christiansted, VI 00820 340-718-3339	n/a
Virgin Islands National Guard	March 1999 – July 2001 & January 2002 – March 2004	Public Affairs Officer	6304 Estate Nazareth St. Thomas, VI 00802 340-774-5919	Brigadier General Deborah Y. Howell
Virgin Islands National Guard	March 1985 – March 2008	Captain/Press Officer/Community Relations Officer	6304 Estate Nazareth St. Thomas, VI 00802 340-774-5919	Brigadier General Deborah Y. Howell
Caribe Waste Technologies	July 2001 – January 2002	Public Relations Consultant	n/a	Do not recall

11. GOVERNMENT EXPERIENCE:

A. List all federal, state, territorial or local government services, giving dates and type of service such as employee, boards, commissions, executive, legislative or judicial branches, consultant, voluntary service, part-time or honorary. [Attach additional sheet(s), if necessary, and reference this question number]

B. List and attach a copy of all service contracts you have held independently or been a party to with the Government of the Virgin Islands.

Lieutenant Governor, Government of the Virgin Islands, January 2015 – January 2019
CEO, Virgin Islands Public Television System, March 2004 – May 2014
Commissioner, Virgin Islands Department of Licensing & Consumer Affairs, January 1997 – December 1998
Senator, 20 th and 21 st Legislatures, Virgin Islands Legislature, January 1993 – January 1997
Employee, Territorial Court of the Virgin Islands, June 1986 – December 1992
Employee, Virgin Islands Legislature, January 1985 – June 1986

NOMINEE'S NAME:

12. BUSINESSES AND FINANCIAL INTEREST: List all businesses (for profit or not for profit), real estate and trusts in which you have at least a 10% interest or control of assets or serve as an officer or member of a board with voting rights. [Attach additional sheet(s), if necessary, and reference this question number]

n/a

13. QUALIFICATIONS: What in your opinion qualifies you to serve the People of the Virgin Islands in the position which the Governor has nominated you?

I have served on this board from 2022 to present. I also come with an extensive background in executive management, government, and financial management, including as the Chief Executive Officer for this very System for a decade. Comprehensive understanding of government operations and legislation, having served in all three branches of government.

SECTION II: HONORS AND ACCOMPLISHMENTS

14. MEMBERSHIPS: List all memberships and offices held in professional, fraternal, scholarly, civic, charitable, and other organizations.

President, Charlotte Amalie High School Class of 1974

Scout Leader, Cub Scout Pack 156

Member/Past Vice President, University of the Virgin Islands Alumni Association

Member, Tropical Eloquence Toastmasters Club

15. BOARDS, COMMISSIONS, TRUSTS, ETC.: List all government or private sector boards, trusts, or fiduciary responsible positions on which you have served or are now serving.

Board Member, Virgin Islands Public Broadcasting System

State Chair, Employer Support for the Guards and Reserve

16. HONORS AND AWARDS: List all scholarships, fellowships, honorary degrees, honor society memberships, and any other special recognition for outstanding service or achievement.

NOMINEE'S NAME:

n/a

17. PUBLISHED WRITINGS: List all titles, publishers and dates of books, articles, reports, or other published materials you have written.

n/a

SECTION III: CHARACTER

- 18.** Have you ever been the subject of a grand jury, police, and department of justice or any legally constituted government authority, investigation anywhere or at anytime?
___ YES ___ X NO

If your answer is yes, please explain with details including date and location. [Attach additional sheet(s), if necessary, and reference this question number]

- 19.** Have you ever been arrested in any geographical location for any offense, including traffic violations? ___ YES ___ X NO

If yes, please explain with details including offense, date of location and disposition. [Attach additional sheet(s), if necessary, and reference this question number]

NOMINEE'S NAME:

20. Have you ever been convicted of a felony or a misdemeanor? ☐ YES ☒ NO
If yes, please explain with details including offense, date, location, and current status. [Attach additional sheet(s), if necessary, and reference this question number]

21. Is there now or has there ever been a judgment entered against you? ☒ YES ☐ NO
If the answer is yes, please explain with details on date, location and disposition or current status. [Attach additional sheet(s), if necessary, and reference this question number]

Thirty years ago, involving a traffic violation. Resolved.

22. Have you ever been a respondent in any labor dispute or discrimination proceeding?
☐ YES ☒ NO

If the answer is yes, please explain with details on date, location and disposition or current status. [Attach additional sheet(s), if necessary, and reference this question number]

23. Have you ever been named as a party in any hearing, administrative, civil, and criminal, including Equal Employment Opportunity or sexual harassment? ☐ YES ☒ NO

If yes, please explain in detail, giving date, venue, agency, and the names of the other parties and the disposition. [Attach additional sheet(s), if necessary, and reference this question number]

NOMINEE'S NAME:

24. Have you now or have you ever been a member of an organization or an associate of an individual advocating terrorism, overthrow of a government by force or the advocacy or subordination of any ethnic group or individuals? ☐ YES ☒ NO

If the answer is yes, please give details of dates, names of organizations, names of individuals and all pertinent circumstances. [Attach additional sheet(s), if necessary, and reference this question number]

25. Do you know of any individual, organization or group, which can be expected to oppose your nomination? ☐ YES ☒ NO

If the answer is yes, please list the individuals, organizations or groups by name and give the details of your belief for their opposition. [Attach additional sheet(s), if necessary, and reference this question number]

26. Do you have any outstanding and delinquent monetary obligations to the Government of the Virgin Islands or any other public or private entity, including but not limited to, personal income taxes, business taxes, real property taxes (commercial or residential), business license renewals, trade name renewals, annual reporting fees, professional organization dues, child support, judgments, debt

NOMINEE'S NAME:

Government of the Virgin Islands, includes but is not limited to the following departments, agencies and instrumentalities: the Bureau of Internal Revenue, Tax Assessor, Department of Justice Division of Paternity and Child Support, Board of Education, Economic Development Authority, U. S. Small Business Administration, Small Business Development Center, Police Department, Department of Licensing and Consumer Affairs, the Water and Power Authority, the Waste Management Authority, Department of Health, Department of Human Services

_____ YES X NO

If the answer is yes, please attach a detailed explanation of what outstanding and delinquent monetary obligations are owed, the reason for the delinquency, and the intended plan to bring the matter current.

SECTION IV: CONFLICT OF INTEREST

27. Please explain your understanding of "Conflict of Interest" as it applies to the position to which you have been nominated to serve the People of the Virgin Islands.

A conflict of interest occurs when a board member's personal, financial, or private interests have the potential to interfere with their duty to act in the best interest of the People of the Virgin Islands. As a nominee to the Virgin Islands Public Broadcasting board, I understand that I must avoid any situation — whether in contracting, vendor selection, programming decisions, or other board actions — where I could stand to gain personally, financially, or otherwise. My obligation is to ensure that my judgment and votes are guided solely by what serves the public good, free from secondary motives or outside influences that could compromise that duty.

28. Do you own a business or real estate, or are you a partner or shareholder or affiliated in any way to sell or provide goods or services to the Virgin Islands Government?

 YES X NO

If the answer is yes, please explain and give the name and location of these interest(s) and how you promise to remove yourself from any possible conflict. [Attach additional sheet(s), if necessary, and reference this question number]

NOMINEE'S NAME:

29. Does any close relative or spouse have a business or real estate interest(s) as described in question 25? ☐ YES ☒ NO

If the answer is yes, please explain and give the name and location of these interest(s) and how you propose to remove yourself from any possible conflict. (Attach additional sheet(s), if necessary.)

SECTION V: JOB PERFORMANCE

30. In no more than 150 words, please outline in priority order your four (4) specific short-term and four (4) specific long-term goals and objectives you would employ to achieve the entity's purpose and improve its service delivery system if your nomination is confirmed for this position.

In the short term, I will prioritize the ongoing digitization of archival tapes, establishing a digital repository giving Virgin Islands residents on-demand access to archival and local content, and maintaining the quality and consistency of local news programming. Looking ahead, I aim to bolster and expand local news programming to more comprehensively serve all communities across the Virgin Islands, develop a sustainable financial strategy to offset the loss of federal funding through diverse revenue streams, and grow local community engagement and individual giving through expanded fundraising and donor development initiatives.
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31. Is there any additional information that you believe would assist the Committee on Rules and the Judiciary in processing your nomination expeditiously?

n/a

NOMINEE'S NAME:

CERTIFICATION:

This is to certify and affirm that all the statements contained herein and in any supporting documents or schedules or other such supporting documents or schedules executed at a later date as a part or addendum to this document are true and correct to the best of my knowledge and are made in good faith.

Signed this 6th day of June 2026

Osbert E. Potter
Nominee's Name [Print Clearly]



Signature of Nominee

Sworn and subscribed before me this 6th day of June, 2026

ALL: Petra J. Victor
Notary Public of the U.S. Virgin Islands

[seal]

My commission expires: Sep 27, 2026

PETRA J. VICTOR
Notary Public
St. Croix U.S. Virgin Islands
NP-567-22
My Commission Expires September 27, 2026



NOMINEE'S NAME:

**SIGNATURE, CERTIFICATION AND AUTHORIZATION
FOR
RELEASE OF INFORMATION**

Please read the following very carefully before you sign this document.

1. I understand that the information given in this Questionnaire will be investigated under all applicable laws.
2. I understand that any false statement on any part of this Questionnaire can be grounds for rejecting the confirmation of my nomination.
3. I hereby consent and authorize the release of information on my character, background, ability, financial indebtedness and fitness to serve the residents of the United States Virgin Islands by all government departments and agencies, especially **the Bureau of Internal Revenue, Tax Assessor, Department of Justice Division of Paternity and Child Support, Board of Education, Economic Development Authority, U. S. Small Business Administration, Small Business Development Center, Police Department, Department of Licensing and Consumer Affairs, if applicable**, employers, schools, all law enforcement agencies, and all other individuals and organizations, which may be deemed necessary, to authorized Committee on Rules and the Judiciary investigators, its staff and any other authorized employees of the Virgin Islands Government as may be required.

4. CERTIFICATION:

This is to certify and affirm that all the statements contained herein and in any supporting document or schedules or other such supporting documents or schedules executed at a later date as a part or addendum to this document are true and correct to the best of my knowledge and are made in good faith.

Signed this 6th day of June 2026

Osbert E. Potter

Nominee's Name [Print Clearly]



Signature of Nominee

Sworn and subscribed before me this 6th day of June, 2026

Alvin Petra J. Victor
Notary Public of the U.S. Virgin Islands

My commission expires Sep 27, 2026
Notary Public
St. Croix U.S. Virgin Islands
NP-567-22
My Commission Expires September 27, 2026



Osbert E. Potter

Office of the Governor, Office of Legal Counsel

10. EMPLOYMENT RECORD:

Employer	Dates of Employment	Position	Address/Phone #	Supervisor
Virgin Islands Department of Licensing & Consumer Affairs	January 1997 – December 1998	Commissioner	8201 Sub Base, Suite 1 St. Thomas, VI 340-714-3522	Governor Roy L. Schneider
Virgin Islands Legislature	January 1993 – January 1997	Senator, 20 th and 21 st Legislatures	Capitol Building, Charlotte Amalie P.O. Box 1690 St. Thomas, VI 340-774-0880	n/a
Territorial Court of the Virgin Islands	June 1986 – December 1992	Systems Analyst / Computer Programmer	5400 Veterans Dr. St. Thomas, VI 340-774-6680	Honorable Judge Verne A. Hodge
Office of Senator James O'Bryan, Jr.	January 1985 – June 1986	Chief of Staff	Capitol Building, Charlotte Amalie P.O. Box 1690 St. Thomas, VI 340-774-0880	Senator James O'Bryan, Jr.
Virgin Islands Department of Health	June 1983 – December 1984	Director of Computer Operations	Hospital Ground St. Thomas, VI 340-774-9000	Beverley Singh
University of the Virgin Islands	September 1978 – December 1992	Instructor	Orville E. Kean Campus 2 John Brewers Bay St. Thomas, VI 340-776-9200	Dr. Aimery Caron

11. GOVERNMENT EXPERIENCE:

A.

Employee, Virgin Islands Department of Health, June 1983 – December 1984
Employee, University of the Virgin Islands, September 1978 – December 1992
Board Member, Virgin Islands Public Broadcasting System, 2022 - Present

14. MEMBERSHIPS

Osbert E. Potter

Office of the Governor, Office of Legal Counsel

<i>Former Member, St. Thomas Lions Club</i>
<i>Former Member, Virgin Islands Carnival Committee</i>
<i>Former Member, Virgin Islands Commission on Youth</i>
<i>Former Member, Law Enforcement Planning Commission</i>
<i>Former Member, Charlotte Amalie High School Mentorship Program</i>
<i>Past President, St. Thomas/St. John Chapter of the United Way</i>
<i>Member, 40 Plus Modified Softball League, Movements Softball Team</i>