

NOMINEE'S NAME:

NOMINEE'S NAME: WILBUR A. SMITH

SECTION I: BIOGRAPHICAL DATA

[illegible]

NOMINEE'S NAME:

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10. EMPLOYMENT RECORD: Please list, in chronological order, your complete employment record for the past ten (10) years, beginning with the present or most recent position.
 [Attach additional sheet(s), if necessary, and reference this question number]

Employer	Dates of Employment	Position	Address/Phone #	Supervisor
Retired	N/A	N/A	N/A	N/A

11. GOVERNMENT EXPERIENCE:

A. List all federal, state, territorial or local government services, giving dates and type of service such as employee, boards, commissions, executive, legislative or judicial branches, consultant, voluntary service, part-time or honorary. [Attach additional sheet(s), if necessary, and reference this question number]

B. List and attach a copy of all service contracts you have held independently or been a party to with the Government of the Virgin Islands.

A: List of State/Government Service:
1. Executive Director, Greenwell Springs(Mental Health) Hospital, Baton Rouge Parish, Baton Rouge, LA, 1994-1996
2. CEO, <i>St. Thomas Hospital</i> , St. Thomas, Virgin Islands, 1990-1994
3. Associate Administrator, DC General Hospital & Medical Center, Washington, DC, 1987-1989
4. Director, Mental Center (Outpatient) /Public Inebriate Services, Charlotte, NC 1976-1978
5. Associate Administrator, Knud Hansen Memorial Hospital, DOH, St. Thomas, Virgin Islands, 1971-1975

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6. Director , Vital Records/Statistics, Department of Health, St. Thomas, Virgin Islands, 1967-1971
7. Teacher , Industrial Arts Department (CAHS) Dept. of Education, St. Thomas, Virgin Islands, 1962-1967
B: Healthcare Consultant , Department of Justice (BOC) St. Thomas, Virgin Islands, January-July 2009
Designed and implemented essential services: medical, dental and mental health in all BOC facilities for inmates in accordance with the consent decree. I do not have a copy of the contract, and awaiting a response from Attorney Morancia at Property & Procurement regarding same.

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12. BUSINESSES AND FINANCIAL INTEREST: List all businesses (for profit or not for profit), real estate and trusts in which you have at least a 10% interest or control of assets or serve as an officer or member of a board with voting rights. [Attach additional sheet(s), if necessary, and reference this question number]

N/A

13. QUALIFICATIONS: What in your opinion qualifies you to serve the People of the Virgin Islands in the position which the Governor has nominated you?

I have dedicated my professional life to strengthening healthcare systems that serve vulnerable and diverse communities. As a native of the Virgin Islands and former CEO of St. Thomas Hospital, I understand the responsibility that comes with stewarding an institution so central to the well-being of our people. Board service to me is about listening, accountability, and ensuring that today's decisions protect tomorrow's care. My commitment is to serve with integrity, wisdom, and respect both the mission and the community of Roy Lester Schneider Hospital.

SECTION II: HONORS AND ACCOMPLISHMENTS

14. Memberships: List all memberships and offices held in professional, fraternal, scholarly, civic, charitable, and other organizations.

1. Homeless Coordinating Council, Washington, DC
2. YMCA, Central Branch, Charlotte, NC
3. The American Public Health Association
4. National Association of Health Services Executives
5. Phi Beta Sigma Fraternity, Inc.
6. Metropolitan Hospital Association, Washington, DC, Strategic Planning Committee, focusing on: Trauma Care, First Responder, EMS, and Primary Care Services.
7. District of Columbia, Member, Homeless Coordination Council
8. State of Alabama, Certified Registered Qualified Hospital Executive, Montgomery, AL.
9. Member, Health Care Reform Task Force, GOVI (Governor Farrelly)
10. Member, Workforce Development Task Force, GOVI (Governor DeJongh)
11. Member, Early Childhood Advisory Committee, GOVI (Governor DeJongh)

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15. BOARDS, COMMISSIONS, TRUSTS, ETC.: List all government or private sector boards, trusts, or fiduciary responsible positions on which you have served or are now serving.

1.Board Member, St. Thomas East End Health Center (Under DOH management) Prior to non-profit Status
2.Founder and First President, Charter Little League, St. Thomas, Virgin Islands
3.Lions Club, Baton Rouge, LA. Chair of Can Shake Committee
4.President, Church Council, Lutheran Church of the Reformation
5.Chair, Evangelism Committee, St. Paul Lutheran Church, Baton Rouge, LA
6.Chair, Evangelism Committee, Lutheran Church of the Reformation, St. Thomas, Virgin Islands

16. HONORS AND AWARDS: List all scholarships, fellowships, honorary degrees, honor society memberships, and any other special recognition for outstanding service or achievement.

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1.St. Louis Sentinel Newspaper "Yes I Can Award" for Special Achiever in Business and Industry. Providing Role Models for Minority Youth", St. Louis, MO.
2.Certificate Service Master Course: Management Development Seminar II, Service Master Industry, Inc.
3."Recognition of Outstanding Service" to the Community, Patients and Staff of Greenwell Springs Hospital, Baton Rouge, LA.
4.Appreciation for Service, YMCA, Charlotte, NC.
5.Certificate of Achievement, HR&DS, Management and Supervisory Skills workshop
6.Executive Decision-Makers' Forum, American Hospital Association
7.Certificate of Achievement, Blue Cross/Blue Shield: Tax Equity and Fiscal Responsibility Act Cost Report

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- 17. PUBLISHED WRITINGS:** List all titles, publishers and dates of books, articles, reports, or other published materials you have written.

Although I have not published any writings, I've written several position papers on healthcare in the Virgin Islands and produced strategic planning documents on integrated health information systems and revenue cycle processes.

Non-published Position Papers:

1. Proposed concept of an Integrated Health Information System (5 Hospital System in Louisiana)
2. Strategy for Primary Care in the Virgin Islands
3. SWOT Plan, St. Thomas East End Medical Center
4. Anatomy of Revenue Cycle Program
5. Analysis of Admissions, Billing and Revenue Process, Knud Hansen Hospital and St. Thomas Hospital
6. Strategic Plan for East End Medical Center
- 7.Closing the Gap on Health Disparities, 5th Annual Health Disparities Institute

SECTION III: CHARACTER

- 18.** Have you ever been the subject of a grand jury, police, and department of justice or any legally constituted government authority, investigation anywhere or at anytime?

☐ YES ☒ NO

If your answer is yes, please explain with details including date and location. [Attach additional sheet(s), if necessary, and reference this question number]

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19. Have you ever been arrested in any geographical location for any offense, including traffic violations? ___YES **XNO**

If yes, please explain with details including offense, date of location and disposition. [Attach additional sheet(s), if necessary, and reference this question number]

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20. Have you ever been convicted of a felony or a misdemeanor? ☐ YES ☒ NO
If yes, please explain with details including offense, date, location, and current status. [Attach additional sheet(s), if necessary, and reference this question number]

21. Is there now or has there ever been a judgment entered against you? ☐ YES ☒ NO
If the answer is yes, please explain with details on date, location and disposition or current status. [Attach additional sheet(s), if necessary, and reference this question number]

To the best of my knowledge and recollection, no formal judgment has been entered into against me. Approximately 36 years ago, after relocating from Washington, DC to St. Thomas to assume a hospital leadership position, a condominium association account briefly became delinquent. Upon notification, I promptly worked with the association to establish a payment arrangement, the matter was fully resolved, and the condominium was later sold with the account satisfied.

22. Have you ever been a respondent in any labor dispute or discrimination proceeding?
☐ YES ☒ NO

If the answer is yes, please explain with details on date, location and disposition or current status.
[Attach additional sheet(s), if necessary, and reference this question number]

23. Have you ever been named as a party in any hearing, administrative, civil, and criminal, including Equal Employment Opportunity or sexual harassment? ☐ YES ☒ NO

If yes, please explain in detail, giving date, venue, agency, and the names of the other parties and the disposition. [Attach additional sheet(s), if necessary, and reference this question number]

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24. Have you now or have you ever been a member of an organization or an associate of an individual advocating terrorism, overthrow of a government by force or the advocacy or subordination of any ethnic group or individuals? ___YES ___**X** **NO**

If the answer is yes, please give details of dates, names of organizations, names of individuals and all pertinent circumstances. [Attach additional sheet(s), if necessary, and reference this question number]

25. Do you know of any individual, organization or group, which can be expected to oppose your nomination? ___YES ___**X** **NO**

If the answer is yes, please list the individuals, organizations or groups by name and give the details of your belief for their opposition. [Attach additional sheet(s), if necessary, and reference this question number]

26. Do you have any outstanding and delinquent monetary obligations to the Government of the Virgin Islands or any other public or private entity, including but not limited to, personal income taxes, business taxes, real property taxes (commercial or residential), business license renewals, trade name renewals, annual reporting fees, professional organization dues, child support, judgments, debt

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Government of the Virgin Islands, includes but is not limited to the following departments, agencies and instrumentalities: the Bureau of Internal Revenue, Tax Assessor, Department of Justice Division of Paternity and Child Support, Board of Education, Economic Development Authority, U. S. Small Business Administration, Small Business Development Center, Police Department, Department of Licensing and Consumer Affairs, the Water and Power Authority, the Waste Management Authority, Department of Health, Department of Human Services

 YES X NO

If the answer is yes, please attach a detailed explanation of what outstanding and delinquent monetary obligations are owed, the reason for the delinquency, and the intended plan to bring the matter current.

SECTION IV: CONFLICT OF INTEREST

27. Please explain your understanding of "Conflict of Interest" as it applies to the position to which you have been nominated to serve the People of the Virgin Islands.

I view the management of conflicts of interest as vital to maintaining the organization’s integrity and public trust. One must demonstrate an understanding of fiduciary duty and loyalty by putting the organization’s interest above one's own. In my career, I’ve learned that protecting an organization’s integrity requires both personal boundaries and professional transparency. For example, “ In a previous role, I was offered a significant gift by a vendor. I politely declined and disclosed the interaction with the Chair of the board to ensure full transparency and protect the organization’s reputation; and acknowledge that even the perception of a conflict can damage public trust and confidence.

28. Do you own a business or real estate, or are you a partner or shareholder or affiliated in any way to sell or provide goods or services to the Virgin Islands Government?
 YES X NO

If the answer is yes, please explain and give the name and location of these interest(s) and how you promise to remove yourself from any possible conflict. [Attach additional sheet(s), if necessary, and reference this question number]

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29. Does any close relative or spouse have a business or real estate interest(s) as described in question 25? ☐ YES ☒ **NO**

If the answer is yes, please explain and give the name and location of these interest(s) and how you propose to remove yourself from any possible conflict. (Attach additional sheet(s), if necessary.)

SECTION V: JOB PERFORMANCE

30. In no more than 150 words, please outline in priority order your four (4) specific short-term and four (4) specific long-term goals and objectives you would employ to achieve the entity's purpose and improve its service delivery system if your nomination is confirmed for this position.

If confirmed, I would focus on strengthening governance oversight while supporting leadership in advancing quality care, financial stability, and long-term organizational sustainability.

Short-Term Goals:

1. Ensure strong Board oversight of patient safety, quality outcomes, and regulatory compliance
2. Review key financial and support initiatives that strengthen revenue cycle performance and fiscal stewardship.
3. Support leadership efforts to stabilize and develop the healthcare workforce through effective recruitment and retention strategies.
4. Promote transparent communication and collaboration among hospital leadership, government stakeholders, and the community.

Long-Term Goals:

1. Support implementation of a forward-looking strategic plan that ensures long-term financial and operational sustainability.
2. Strengthen and expand clinical services to reduce off-Island referrals.
3. Encourage investment in modern health information and digital health systems to improve care coordination and efficiency.
4. Foster partnerships that advance population health, prevention, and community wellness.

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31. Is there any additional information that you believe would assist the Committee on Rules and the Judiciary in processing your nomination expeditiously?

Challenges facing hospitals today: Hospitals today face several major challenges, including financial sustainability, workforce shortages, rising healthcare cost, and the need to continuously improve quality and patient safety. In Island healthcare systems, these challenges can be even more complex due to limited resources and the need to reduce off-island referrals. Addressing these issues requires strong leadership, thoughtful governance, strategic planning, and collaboration with government and community partners.

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**SIGNATURE, CERTIFICATION AND AUTHORIZATION
FOR
RELEASE OF INFORMATION**

Please read the following very carefully before you sign this document.

1. I understand that the information given in this Questionnaire will be investigated under all applicable laws.
2. I understand that any false statement on any part of this Questionnaire can be grounds for rejecting the confirmation of my nomination.
3. I hereby consent and authorize the release of information on my character, background, ability, financial indebtedness and fitness to serve the residents of the United States Virgin Islands by all government departments and agencies, especially the **Bureau of Internal Revenue, Tax Assessor, Department of Justice Division of Paternity and Child Support, Board of Education, Economic Development Authority, U. S. Small Business Administration, Small Business Development Center, Police Department, Department of Licensing and Consumer Affairs, if applicable**, employers, schools, all law enforcement agencies, and all other individuals and organizations, which may be deemed necessary, to authorized Committee on Rules and the Judiciary investigators, its staff and any other authorized employees of the Virgin Islands Government as may be required.

4. CERTIFICATION:

This is to certify and affirm that all the statements contained herein and in any supporting document or schedules or other such supporting documents or schedules executed at a later date as a part or addendum to this document are true and correct to the best of my knowledge and are made in good faith.

Signed this 20 day of MARCH 2026

WILBUR A. SMITH
Nominee's Name [Print Clearly]

Wilbur A. Smith
Signature of Nominee

Sworn and subscribed before me this 20 day of MARCH, 2026

Beryl L. Innis
Notary Public of the U.S. Virgin Islands

My commission expires: 10/28/2028

[seal]
Beryl L. Innis
Notary Public
NP-776-24
My Commission Expires: October 28, 2028
St. Thomas/St. John, U.S. Virgin Islands

NOMINEE'S NAME:

CERTIFICATION:

This is to certify and affirm that all the statements contained herein and in any supporting documents or schedules or other such supporting documents or schedules executed at a later date as a part or addendum to this document are true and correct to the best of my knowledge and are made in good faith.

Signed this 20 day of MARCH 2020

WILBUR A. SMITH
Nominee's Name [Print Clearly]

Wilbur A. Smith
Signature of Nominee

Sworn and subscribed before me this 20 day of MARCH, 2020

Beryl L. Innis
Notary Public of the U.S. Virgin Islands

[seal]

My commission expires: 10/28/2028

Beryl L. Innis
Notary Public
NP-776-24
My Commission Expires: October 28, 2028
St. Thomas/St. John, U.S. Virgin Islands

