



Office of the Governor
United States Virgin Islands

QUESTIONNAIRE
FOR
GOVERNOR'S NOMINEE FOR
DEPARTMENTS, AGENCIES, BOARDS & COMMISSIONS

PLEASE READ THE FOLLOWING INSTRUCTIONS CAREFULLY BEFORE YOU COMPLETE THIS QUESTIONNAIRE.

- 1) **ALL questions must be fully and correctly answered and returned to the Office of Legal Counsel within seven (7) business days of your receipt of the Questionnaire.**
- 2) Do not submit a resume instead of this Questionnaire.
- 3) If more than the allotted space on this form is required for a complete and full answer, please attach as many additional 8½ x 11 sheets as may be needed. At the top of each additional sheet put your name, "Office of the Governor, Office of Legal Counsel", and then reference the question number before each answer.
- 4) **The Questionnaire is in PDF Format. Please complete all responses clearly in black font color. Responses are NOT to be handwritten.**
- 5) Please do not hesitate to call the Office of Legal Counsel at Government House at (340) 774-0001 if you have any questions concerning this Questionnaire.

NOMINEE'S NAME:

SECTION I: BIOGRAPHICAL DATA

[illegible]

NOMINEE'S NAME:

10. EMPLOYMENT RECORD: Please list, in chronological order, your complete employment record for the past ten (10) years, beginning with the present or most recent position.
[Attach additional sheet(s), if necessary, and reference this question number]

Employer	Dates of Employment	Position	Address/Phone #	Supervisor
WMWilliams& Partners VI, LLC	August 2023 - Present	President	PO Box 305118 St. Thomas VI 00803	Self
FirstKey Homes	May 2021- September 2022	Sr. VP Construction & Maintenance	1850 Parkway Place Suite 900 Marietta GA 30067	Pia Cornejo
Mortenson	July 2015 - April 2021	Project Executive	700 Meadow Lane North Minneapolis MN 55422	Dale Heter
WMWilliams & Partners, LLC	June 2014 - June 2015	President	2369 Charleston Pointe SE Atlanta GA 30316	Self
Turner Construction	2006-2014	Project Manager	3495 Piedmont Rd NE Building 11, Suite 700, Atlanta, GA 30305	Shannon Hines

11. GOVERNMENT EXPERIENCE:

A. List all federal, state, territorial or local government services, giving dates and type of service such as employee, boards, commissions, executive, legislative or judicial branches, consultant, voluntary service, part-time or honorary. [Attach additional sheet(s), if necessary, and reference this question number]

B. List and attach a copy of all service contracts you have held independently or been a party to with the Government of the Virgin Islands.

Air Pollution Control Supervisor - DPNR March 1997 - November 1999

NOMINEE'S NAME:

12. BUSINESSES AND FINANCIAL INTEREST: List all businesses (for profit or not for profit), real estate and trusts in which you have at least a 10% interest or control of assets or serve as an officer or member of a board with voting rights. [Attach additional sheet(s), if necessary, and reference this question number]

WMWilliams & Partners VI, LLC; WMWilliams & Partners, LLC; Ujamaa Enterprises VI, LLC;
Ujamaa Enterprises LLC, Construction Inspection Group VI, LLC

13. QUALIFICATIONS: What in your opinion qualifies you to serve the People of the Virgin Islands in the position which the Governor has nominated you?

Construction Executive with over 30 years experience managing projects ranging in size from \$1.5M to \$1.0 Billion. Credentialed Project Management Professional (PMP).
Managed the design and construction of a myriad of project types (30 story high rise condominium buildings, CDC laboratory buildings, soccer stadiums, basketball arenas, 500 acre solar farms, etc.).
Managed the construction and maintenance of a single family home portfolio of 50,000+ homes.

SECTION II: HONORS AND ACCOMPLISHMENTS

14. MEMBERSHIPS: List all memberships and offices held in professional, fraternal, scholarly, civic, charitable, and other organizations.

Omega Psi Phi Fraternitcy (1993), Howard University Alumni Association, American Society of Civil Engineers, Project Management Institute.

15. BOARDS, COMMISSIONS, TRUSTS, ETC.: List all government or private sector boards, trusts, or fiduciary responsible positions on which you have served or are now serving.

None

16. HONORS AND AWARDS: List all scholarships, fellowships, honorary degrees, honor society memberships, and any other special recognition for outstanding service or achievement.

NOMINEE'S NAME:

- 17. PUBLISHED WRITINGS:** List all titles, publishers and dates of books, articles, reports, or other published materials you have written.

SECTION III: CHARACTER

- 18.** Have you ever been the subject of a grand jury, police, and department of justice or any legally constituted government authority, investigation anywhere or at anytime?
___YES ☒ NO

If your answer is yes, please explain with details including date and location. [Attach additional sheet(s), if necessary, and reference this question number]

- 19.** Have you ever been arrested in any geographical location for any offense, including traffic violations? ___YES ☒ NO

If yes, please explain with details including offense, date of location and disposition. [Attach additional sheet(s), if necessary, and reference this question number]

NOMINEE'S NAME:

20. Have you ever been convicted of a felony or a misdemeanor? ☐ YES ☒ NO
If yes, please explain with details including offense, date, location, and current status. [Attach additional sheet(s), if necessary, and reference this question number]

21. Is there now or has there ever been a judgment entered against you? ☐ YES ☒ NO
If the answer is yes, please explain with details on date, location and disposition or current status. [Attach additional sheet(s), if necessary, and reference this question number]

22. Have you ever been a respondent in any labor dispute or discrimination proceeding?
☐ YES ☒ NO

If the answer is yes, please explain with details on date, location and disposition or current status. [Attach additional sheet(s), if necessary, and reference this question number]

23. Have you ever been named as a party in any hearing, administrative, civil, and criminal, including Equal Employment Opportunity or sexual harassment? ☐ YES ☒ NO

If yes, please explain in detail, giving date, venue, agency, and the names of the other parties and the disposition. [Attach additional sheet(s), if necessary, and reference this question number]

NOMINEE'S NAME:

24. Have you now or have you ever been a member of an organization or an associate of an individual advocating terrorism, overthrow of a government by force or the advocacy or subordination of any ethnic group or individuals? ☐ YES ☒ NO

If the answer is yes, please give details of dates, names of organizations, names of individuals and all pertinent circumstances. [Attach additional sheet(s), if necessary, and reference this question number]

25. Do you know of any individual, organization or group, which can be expected to oppose your nomination? ☐ YES ☒ NO

If the answer is yes, please list the individuals, organizations or groups by name and give the details of your belief for their opposition. [Attach additional sheet(s), if necessary, and reference this question number]

26. Do you have any outstanding and delinquent monetary obligations to the Government of the Virgin Islands or any other public or private entity, including but not limited to, personal income taxes, business taxes, real property taxes (commercial or residential), business license renewals, trade name renewals, annual reporting fees, professional organization dues, child support, judgments, debt

NOMINEE'S NAME:

Government of the Virgin Islands, includes but is not limited to the following departments, agencies and instrumentalities: the Bureau of Internal Revenue, Tax Assessor, Department of Justice Division of Paternity and Child Support, Board of Education, Economic Development Authority, U. S. Small Business Administration, Small Business Development Center, Police Department, Department of Licensing and Consumer Affairs, the Water and Power Authority, the Waste Management Authority, Department of Health, Department of Human Services

☐ YES ☒ NO

If the answer is yes, please attach a detailed explanation of what outstanding and delinquent monetary obligations are owed, the reason for the delinquency, and the intended plan to bring the matter current.

SECTION IV: CONFLICT OF INTEREST

27. Please explain your understanding of "Conflict of Interest" as it applies to the position to which you have been nominated to serve the People of the Virgin Islands.

A conflict of interest occurs if I allow my personal interests or relationships to bias my professional decisions. Sometimes the perception of a conflict of interest can also damage the reputation of the individual or the Board. The best way to manage through this is by disclosing in advance any relevant information to fellow Board members and either recuse oneself or have an open discussion with the Board on best next steps.

28. Do you own a business or real estate, or are you a partner or shareholder or affiliated in any way to sell or provide goods or services to the Virgin Islands Government?

☒ YES ☐ NO

If the answer is yes, please explain and give the name and location of these interest(s) and how you promise to remove yourself from any possible conflict. [Attach additional sheet(s), if necessary, and reference this question number]

WMWilliams & Partners VI, LLC - Potentially providing project management/owner's representative services on projects associated with Rebuild USVI.
Constrction Inspection Group VI, LLC - Providing 3rd party inspection services on projects associated with Rebuild USVI

NOMINEE'S NAME:

29. Does any close relative or spouse have a business or real estate interest(s) as described in question 25? ☐ YES ☒ NO

If the answer is yes, please explain and give the name and location of these interest(s) and how you propose to remove yourself from any possible conflict. (Attach additional sheet(s), if necessary.)

SECTION V: JOB PERFORMANCE

30. In no more than 150 words, please outline in priority order your four (4) specific short-term and four (4) specific long-term goals and objectives you would employ to achieve the entity's purpose and improve its service delivery system if your nomination is confirmed for this position.

1. Participate in a SWOT analysis of the Board of Construction, Trades and Craft. 2. Conduct outreach surveys to the public and contractor's to determine if there are any possible
3. Review current fees and fines to determine if they align with industry standards. 4. Partner with other government agencies to improve the quality of the contractor and subcontractor ba
1. Develop and implement an action plan to address the Weakness and Threats from short term goal #1. 2. Leverage the Strengths and Opportunities identified in short term goal #1 to p
the Board for the upcoming challenges associated with the significant increased construction in the Territory over the next decade. 3. Develop a score card to objectively evaluate Contract

31. Is there any additional information that you believe would assist the Committee on Rules and the Judiciary in processing your nomination expeditiously?

I have worked in the mainland for the past 20+ years managing the construction of large projects ranging from \$20 million to over \$950 million dollars working for some of the largest Construction Managers in the industry. I look forward to bringing back home my experience on these projects as the Territory gets ready for the ~\$15 billion of construction that will take place over the next 10-15 years.

and create a portal to share that information with the public. 4. Develop and implement a requirement for ongoing continuing education related to license renewal.