



Office of the Governor
United States Virgin Islands

**QUESTIONNAIRE
FOR
GOVERNOR'S NOMINEE FOR
DEPARTMENTS, AGENCIES, BOARDS & COMMISSIONS**

PLEASE READ THE FOLLOWING INSTRUCTIONS CAREFULLY BEFORE YOU COMPLETE THIS QUESTIONNAIRE.

- 1) **ALL questions must be fully and correctly answered and returned to the Office of Legal Counsel **within seven (7) business days of your receipt of the Questionnaire.****
- 2) Do not submit a resume instead of this Questionnaire.
- 3) If more than the allotted space on this form is required for a complete and full answer, please attach as many additional 8½ x 11 sheets as may be needed. At the top of each additional sheet put your name, "Office of the Governor, Office of Legal Counsel", and then reference the question number before each answer.
- 4) **The Questionnaire is in PDF Format. Please complete all responses clearly in black font color. Responses are NOT to be handwritten.**
- 5) Please do not hesitate to call the Office of Legal Counsel at Government House at (340) 774-0001 if you have any questions concerning this Questionnaire.

NOMINEE'S NAME: JSOEPH TODD DONOHOO

SECTION I: BIOGRAPHICAL DATA

1. NAME: (Last)	(First)	(Middle)	(Other)	
DONOHOO, JOSEPH TODD				
2. SOCIAL SECURITY: [REDACTED]				
3. ADDRESS: [REDACTED]				
Mailing: [REDACTED]				
Residential: [REDACTED]				
Business: [REDACTED]				
E-Mail: [REDACTED]				
Phone Number(s) – [REDACTED] (Cell) [REDACTED] (Home)				
4. Length of Residence in the Virgin Islands:				
5. Date of Birth: [REDACTED]				
6. Place of Birth: [REDACTED]				
7. Marital Status: ☐ Married ☐ Single ☐ Widowed ☐ Divorced				
8. Full Name of Spouse: APRIL D. DONOHOO				
Mailing & Residential Address: [REDACTED]				
Business, Name & Address: [REDACTED]				
9. EDUCATION				
Institution	Dates Attended	Degree Received	Date Received	Certifications
Graham High School			1994	High School Diploma
Texas	1996		1996	Journeyman plumbing license
Texas	1997		1997	EPA Certification/ License
Texas	1998		1998	HVAC Certification/ License
Texas State Board	2004		2004	Plumbing License
USVI Plumbing Licensing Board	2004		2004	Master Plumber

NOMINEE'S NAME: JOSEPH TODD DONOHOO

10. EMPLOYMENT RECORD: Please list, in chronological order, your complete employment record for the past ten (10) years, beginning with the present or most recent position.

[Attach additional sheet(s), if necessary, and reference this question number]

Employer	Dates of Employment	Position	Address/Phone #	Supervisor
OTL Mechanical	1990 thru 1995	Plumbing Apprentice	St. Croix, VI	Joseph Sibley
Ashley Mechanical	1995 thru 1998	HVAC Training		Jimmy Burton
OTL Mechanical	1998 to present	Business Owner	U.S. Virgin Islands 340-778-3156	Business Owner

11. GOVERNMENT EXPERIENCE:

A. List all federal, state, territorial or local government services, giving dates and type of service such as employee, boards, commissions, executive, legislative or judicial branches, consultant, voluntary service, part-time or honorary. [Attach additional sheet(s), if necessary, and reference this question number]

B. List and attach a copy of all service contracts you have held independently or been a party to with the Government of the Virgin Islands.

We presently do not have any service contract with the Government. We provide services as needed.

NOMINEE'S NAME: JOSEPH TODD DONOHOO

12. BUSINESSES AND FINANCIAL INTEREST: List all businesses (for profit or not for profit), real estate and trusts in which you have at least a 10% interest or control of assets or serve as an officer or member of a board with voting rights. [Attach additional sheet(s), if necessary, and reference this question number]

ON THE LEVEL, INC.
POWER MOVES, LLC DBA QUALITY ELECTRIC
REEL BLESS LLC DBA JUST PLASTIC LLC AND HURRICANE DRAIN LLC (SEE ATTACHED

13. QUALIFICATIONS: What in your opinion qualifies you to serve the People of the Virgin Islands in the position which the Governor has nominated you?

I have amassed 30 plus years of experience as a Master Plumber, Plumbing Contractor, Mechanical Contractor, and General Contractor. I have built a reputation as an individual with moral and integrity and have provided quality work to my customers.

SECTION II: HONORS AND ACCOMPLISHMENTS

14. MEMBERSHIPS: List all memberships and offices held in professional, fraternal, scholarly, civic, charitable, and other organizations.

None at this time.

15. BOARDS, COMMISSIONS, TRUSTS, ETC.: List all government or private sector boards, trusts, or fiduciary responsible positions on which you have served or are now serving.

None at this time.

16. HONORS AND AWARDS: List all scholarships, fellowships, honorary degrees, honor society memberships, and any other special recognition for outstanding service or achievement.

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17. PUBLISHED WRITINGS: List all titles, publishers and dates of books, articles, reports, or other published materials you have written.

None.

SECTION III: CHARACTER

18. Have you ever been the subject of a grand jury, police, and department of justice or any legally constituted government authority, investigation anywhere or at anytime?
☐ YES ☒ NO

If your answer is yes, please explain with details including date and location. [Attach additional sheet(s), if necessary, and reference this question number]

19. Have you ever been arrested in any geographical location for any offense, including traffic violations? ☐ YES ☒ NO

If yes, please explain with details including offense, date of location and disposition. [Attach additional sheet(s), if necessary, and reference this question number]

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20. Have you ever been convicted of a felony or a misdemeanor? ____YES ☒ NO
If yes, please explain with details including offense, date, location, and current status. [Attach additional sheet(s), if necessary, and reference this question number]

21. Is there now or has there ever been a judgment entered against you? ____YES ☒ NO
If the answer is yes, please explain with details on date, location and disposition or current status. [Attach additional sheet(s), if necessary, and reference this question number]

22. Have you ever been a respondent in any labor dispute or discrimination proceeding?
____YES ☒ NO

If the answer is yes, please explain with details on date, location and disposition or current status. [Attach additional sheet(s), if necessary, and reference this question number]

23. Have you ever been named as a party in any hearing, administrative, civil, and criminal, including Equal Employment Opportunity or sexual harassment? ____YES ☒ NO

If yes, please explain in detail, giving date, venue, agency, and the names of the other parties and the disposition. [Attach additional sheet(s), if necessary, and reference this question number]

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- 24.** Have you now or have you ever been a member of an organization or an associate of an individual advocating terrorism, overthrow of a government by force or the advocacy or subordination of any ethnic group or individuals? ____YES ☒ NO

If the answer is yes, please give details of dates, names of organizations, names of individuals and all pertinent circumstances. [Attach additional sheet(s), if necessary, and reference this question number]

- 25.** Do you know of any individual, organization or group, which can be expected to oppose your nomination? ____YES ☒ NO

If the answer is yes, please list the individuals, organizations or groups by name and give the details of your belief for their opposition. [Attach additional sheet(s), if necessary, and reference this question number]

- 26.** Do you have any outstanding and delinquent monetary obligations to the Government of the Virgin Islands or any other public or private entity, including but not limited to, personal income taxes, business taxes, real property taxes (commercial or residential), business license renewals, trade name renewals, annual reporting fees, professional organization dues, child support, judgments, debt

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Government of the Virgin Islands, includes but is not limited to the following departments, agencies and instrumentalities: the Bureau of Internal Revenue, Tax Assessor, Department of Justice Division of Paternity and Child Support, Board of Education, Economic Development Authority, U. S. Small Business Administration, Small Business Development Center, Police Department, Department of Licensing and Consumer Affairs, the Water and Power Authority, the Waste Management Authority, Department of Health, Department of Human Services

____ YES ☒ NO

If the answer is yes, please attach a detailed explanation of what outstanding and delinquent monetary obligations are owed, the reason for the delinquency, and the intended plan to bring the matter current.

SECTION IV: CONFLICT OF INTEREST

27. Please explain your understanding of "Conflict of Interest" as it applies to the position to which you have been nominated to serve the People of the Virgin Islands.

My understanding of "Conflict of Interest" is when an individual's personal interest interferes
with their ability to make a fair, objective and impartial decision in what ever capacity
they are in.

28. Do you own a business or real estate, or are you a partner or shareholder or affiliated in any way to sell or provide goods or services to the Virgin Islands Government?

☒ YES ☐ NO

If the answer is yes, please explain and give the name and location of these interest(s) and how you promise to remove yourself from any possible conflict. [Attach additional sheet(s), if necessary, and reference this question number]

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29. Does any close relative or spouse have a business or real estate interest(s) as described in question 25? ☐ YES ☒ NO

If the answer is yes, please explain and give the name and location of these interest(s) and how you propose to remove yourself from any possible conflict. (Attach additional sheet(s), if necessary.)

Presently my company provides limited services to the government. I am not involved
int he decision making process in providing the service we provide. I have a management
team that run the day-to-day service department.

SECTION V: JOB PERFORMANCE

30. In no more than 150 words, please outline in priority order your four (4) specific short-term and four (4) specific long-term goals and objectives you would employ to achieve the entity's purpose and improve its service delivery system if your nomination is confirmed for this position.

To ensure that the Virgin Islands have the most qualified and knowledgeable professionals for current and future projects,
we must establish a freamework that protects local licensed professionals while fostering education and investment in
vocational trades for future generations.
Investing in educational programs is essestial for inspiring and preparing the next greneration for career careers in
the trades. This includes partnerships with educational institutions, apprenticeship opportunities, and promoting awareness
of various career paths.
By focusing on these initiatives, we can cultivate a dedicated workforce that meets today's demands and paves the way for a
prosperous future in the Virgin Islands. Together, we can create a vibrant community that values local talent and invests in
the trades for long-term success and stability.

31. Is there any additional information that you believe would assist the Committee on Rules and the Judiciary in processing your nomination expeditiously?

NOMINEE'S NAME: JOSEPH TODD DONOHOO

CERTIFICATION:

This is to certify and affirm that all the statements contained herein and in any supporting documents or schedules or other such supporting documents or schedules executed at a later date as a part or addendum to this document are true and correct to the best of my knowledge and are made in good faith.

Signed this 14 day of April, 2025.

Joseph Todd Donohoo
Nominee's Name [Print Clearly]

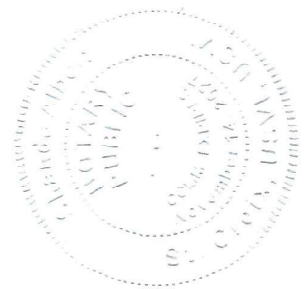
Joseph Todd Donohoo
Signature of Nominee

Sworn and subscribed before me this 14th day of April, 2025.

[Signature]
Notary Public of the U.S. Virgin Islands

[seal]

My commission expires: November 14, 2027



SHANDA ALBERT
Notary Public
St. Croix, U.S. Virgin Islands
NP-707-23
My Commission Expires November 14, 2027

NOMINEE'S NAME: JOSEPH TODD DONOHOO

**SIGNATURE, CERTIFICATION AND AUTHORIZATION
FOR
RELEASE OF INFORMATION**

Please read the following very carefully before you sign this document.

1. I understand that the information given in this Questionnaire will be investigated under all applicable laws.
2. I understand that any false statement on any part of this Questionnaire can be grounds for rejecting the confirmation of my nomination.
3. I hereby consent and authorize the release of information on my character, background, ability, financial indebtedness and fitness to serve the residents of the United States Virgin Islands by all government departments and agencies, especially **the Bureau of Internal Revenue, Tax Assessor, Department of Justice Division of Paternity and Child Support, Board of Education, Economic Development Authority, U. S. Small Business Administration, Small Business Development Center, Police Department, Department of Licensing and Consumer Affairs, if applicable, employers, schools, all law enforcement agencies, and all other individuals and organizations, which may be deemed necessary, to authorized Committee on Rules and the Judiciary investigators, its staff and any other authorized employees of the Virgin Islands Government as may be required.**
4. **CERTIFICATION:**
This is to certify and affirm that all the statements contained herein and in any supporting document or schedules or other such supporting documents or schedules executed at a later date as a part or addendum to this document are true and correct to the best of my knowledge and are made in good faith.

Signed this 14 day of April, 2025

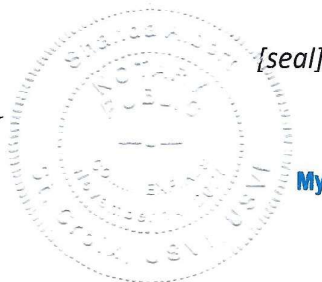
Joseph Todd Donohoo
Nominee's Name [Print Clearly]

Joseph Todd Donohoo
Signature of Nominee

Sworn and subscribed before me this 14th day of April, 2025.

[Signature]
Notary Public of the U.S. Virgin Islands

My commission expires: November 14, 2025



SHANDA ALBERT
Notary Public
St. Croix, U.S. Virgin Islands
NP-707-23
My Commission Expires November 14, 2027

12. Businesses and Financial Interest:

Water Island Ferry

WTI, LLC

Sweetgrass Valley Properties, LLC

Go Green, LLC