

Nominee Questionnaire

Follow the instructions fully or we cannot process your form. Be sure to sign and date the certification statement and authorization release form on page(s) 12 and 14. If you have any questions, please call the office of Senator Milton E. Potter at (340) 693-3519.

NOMINEE'S FULL NAME: Kyza A. Callwood

SECTION I: BIOGRAPHICAL DATA

1. LAST NAME: Callwood	FIRST NAME: Kyza	MIDDLE NAME: A.	Jr, Sr, II, etc.				
2. Date of Birth: May 6, 1988							
3. Place of Birth: St. Thomas, USVI							
4. Social Security Number: 580-23-3182							
5. Other Names Used: N/A							
6. Sex (Mark one box) Female <input type="radio"/> Male <input checked="" type="radio"/>							
7. Citizenship: A. Mark the box at the right that reflects your current citizenship status and follow its instructions.	<input checked="" type="radio"/>	I am a U.S. citizen or national by birth in the U.S. territory/possession. <i>(Answer items b and d)</i>	B. Your Mother's Maiden Name Percival				
	<input type="radio"/>	I am a U.S. Citizen, but I was NOT born in the U.S. <i>(Answer items b, c and d)</i>					
	<input type="radio"/>	I am not a U.S. citizen. <i>(Answer items b and e)</i>					
C. UNITED STATES CITIZENSHIP If you are a U.S. citizen, but were not born in the U.S., provide information about one or more of the following proofs of your citizenship.							
Naturalization certificate (Where were you naturalized?)							
Court	City	State	Certification Number Month/Day/Year Issued				
Citizenship Certificate (Where was the certificate issued?)							
City		State	Certification Number Month/Day/Year Issued				
State Department Form 240 - Report of Birth Abroad of a Citizen of the United States							
Give the date the form was prepared and give and explanation if needed		Month/Day/Year	Explanation				
U.S. Passport							
This may be either a current or previous U.S. Passport		Passport Number	Month/Day/Year Issued				
D. DUAL CITIZENSHIP If you are (or were) a dual citizen of the United States and another country, provide the name of that country in the space to the right			Country N/A				
E. ALIEN							
Place You Entered the United States	City	State	Date You Entered U.S.			Alien Registration Number	Country(ies) of Citizenship
			Month	Day	Year		

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8. WHERE YOU HAVE LIVED

List the places where you have lived, beginning with the most recent (#1) and working back 5 years. All periods must be accounted for in your list. Be sure to indicate the actual physical location of your residence: do not use a post office box as an address, do not list a permanent address when you were actually living at a school address, etc. Be sure to specify your location as closely as possible for example; do not list only your base or ship, list your barracks number or home port. You may omit temporary military duty locations under 90 days (list your permanent address instead), and you should use your APO/FPO address if you lived overseas.

For any address in the last 3 years, list a person, who knew you at the that address, and who preferably still lives in that area (do not list people for residences completely outside this 3-year period, and do not list your spouse, former spouses, or other relatives).

Month/Year February/2014	Month/Year To	<input checked="" type="checkbox"/> Present	Street Address 1401 Hospital Ground, Amalie Terrace B6 U605	Apt. #	City (Country) St. Thomas	State VI	Zip Code 00802
Name of Person Who Knows You Alcenta deWindt			Street Address 303AF Hospital Ground	Apt. #	City (Country) St. Thomas	State VI	Zip Code 00802
Month/Year May/1988	Month/Year To February/2014	<input type="checkbox"/> Present	Street Address 1003 Ross Taarneberg Apt#6	Apt. #	City (Country) St. Thomas	State VI	Zip Code 00802
Name of Person Who Knows You Location is now the home of the Omar Brown Sr. Fire Station: Administrative and Prevention Office			Street Address	Apt. #	City (Country)	State	Zip Code
Month/Year	Month/Year	<input type="checkbox"/> Present	Street Address	Apt. #	City (Country)	State	Zip Code
Name of Person Who Knows You			Street Address	Apt. #	City (Country)	State	Zip Code
Month/Year	Month/Year	<input type="checkbox"/> Present	Street Address	Apt. #	City (Country)	State	Zip Code
Name of Person Who Knows You			Street Address	Apt. #	City (Country)	State	Zip Code
Month/Year	Month/Year	<input type="checkbox"/> Present	Street Address	Apt. #	City (Country)	State	Zip Code
Name of Person Who Knows You			Street Address	Apt. #	City (Country)	State	Zip Code

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9. EDUCATION

List all the schools you have attended, beyond Junior High School, **beginning with the most recent (#1) and working back five years.** List all College or University degrees and the dates they were received. If all your education occurred more than 5 years ago, list your most recent education beyond high school, no matter when that education occurred.

Month Year 08/2016	Month Year 05/2022	Name of School University of the Virgin Islands	Degree Diploma Other Doctor of Philosophy Certificate - Education/Academic Leadership	Month Year Awarded 05/2022
Street and City (Country) of School 2 John Brewers Bay, St. Thomas			State USVI	Zip Code 00802-9990
Month Year 01/2011	Month Year 05/2013	Name of School University of the Virgin Islands	Degree Diploma Other Master of Public Administration	Month Year Awarded 05/2013
Street and City (Country) of School 2 John Brewers Bay, St. Thomas			State USVI	Zip Code 00802-9990
Month Year 08/2008	Month Year 12/2010	Name of School University of the Virgin Islands	Degree Diploma Other Bachelor of Arts - Bus. Admin	Month Year Awarded 12/2010
Street and City (Country) of School 2 John Brewers Bay, St. Thomas			State USVI	Zip Code 00802-9990
Month Year 08/2008	Month Year 12/2009	Name of School University of the Virgin Islands	Degree Diploma Other Associate of Arts - Management	Month Year Awarded 12/2009
Street and City (Country) of School 2 John Brewers Bay, St. Thomas			State USVI	Zip Code 00802-9990

10. CHARACTER REFERENCES:

Please list three (3) people who know you well and live in the United States. They should be good friends, peers, colleagues, college roommates, etc., whose combined association with you covers as well as possible the last five years. Do not list your spouse, former spouses, or other relatives, and try not to list anyone who is listed elsewhere on this form.

Name Mrs. Ardrina Scott Elliott	Home Work Address 2353 Commandant Gade St. Thomas, USVI 00802	Contact Tel. No. 803-238-1314	Number of Years Known 10+
Mrs. Karen Johnson-Hassen	6868 W. Livingston Street Orlando FL 32835	407-399-7192	10+
Dr. Emily R. Carter	PO Box 8394, St. Thomas, USVI 00801	340-776-9959	10+

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11. EMPLOYMENT RECORD:

List your employment activities, beginning with the present (#1) and working back 5 years. You should list all full-time, part-time work, military service, temporary military duty locations over 90 days, self-employment, other paid work, and all periods of unemployment. The entire 5-year period must be accounted for without breaks, but you need not list employments before your 16th birthday. (Attach additional sheet(s), if necessary; reference this section & question number).

Month/Year	Month/Year	Employer Verification Name	Military Duty Location	Your Position Title		Military Rank
02/2021	Present	Virgin Islands Bureau of Corrections		Chief Strategy Officer		
Employer's/Verifiers Street Address		City (Country)	State	Zip Code	Tel. No.	
72 Kronprindsens Gade, 2nd Floor,		St. Thomas	USVI	00802	340-714-8300	
Street Address of Job Location (if different)						
N/A						
Supervisor's Name & Street Address (if different)		Same as Above				
Wynnie Testamark, Director						
Month/Year	Month/Year	Employer Verification Name	Military Duty Location	Your Position Title		Military Rank
05/2017	02/2021	Office of Congresswoman Stacey E. Plaskett		Federal Funding Liaison/Field Representative		
Employer's/Verifiers Street Address		City (Country)	State	Zip Code	Tel. No.	
9100 Havensight Port of Sale Mall, Suite 22		St. Thomas	USVI	00802	340-774-4408	
Street Address of Job Location (if different)						
N/A						
Supervisor's Name & Street Address (if different)		Same as Above				
Congresswoman Stacey Plaskett						
Month/Year	Month/Year	Employer Verification Name	Military Duty Location	Your Position Title		Military Rank
Employer's/Verifiers Street Address		City (Country)	State	Zip Code	Tel. No.	
Street Address of Job Location (if different)						
Supervisor's Name & Street Address (if different)						

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12. GOVERNMENT (& MILITARY) EXPERIENCE:

- A. List all federal, state, territorial or local government service, giving dates and type of service such as employee, boards, commissions, executive, legislative or judicial branches, consultant, voluntary service, part-time or honorary. *(Attach additional sheet(s), if necessary; reference this section & question number).*
- B. List and attach a copy of all service contracts you have held independently or been a party to with the Government of the Virgins Islands.

See attached (A) N/A (B)

13. SELECTIVE SERVICE RECORD:

Are you a male born after December 31, 1959? Yes No

Have you registered with the Selective Service System? If "Yes," provide your registration number. If "No," show the reason for your legal exemption below. *(Attach additional sheet(s), if necessary; reference this section & question number).*

Selective Service Number: 88-0312132-9

14. BUSINESS AND FINANCIAL INTEREST:

List all businesses (for profit or nonprofit), real estate and trusts in which you have at least a 10% interest or control of assets or serve as an officer or member of a board with voting rights. *(Attach additional sheets), if necessary; reference this section & question number).*

We From Upstreet, Inc - President
Virgin Islands Board of Education - Chairman
Virgin Islands Public Broadcasting System - Chairman
University of the Virgin Islands - Trustee
St. Thomas Federal Credit Union - Treasurer

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15. QUALIFICATIONS:

What in your opinion qualifies you to serve the People of the Virgin Islands in the position, which the Governor has nominated you? *(Attach additional sheet(s), if necessary: reference this section & question number).*

My qualifications for serving on the UVI RT Park Board include a strong background in strategic leadership, financial management, and innovation. With experience in driving initiatives that promote economic development, managing multimillion-dollar budgets, and fostering partnerships, I am committed to advancing the RT Park's mission of supporting entrepreneurship and technology growth in the Virgin Islands.

SECTION II: HONORS, MEMBERSHIPS & ACCOMPLISHMENTS

1. MEMBERSHIPS:

List all memberships and offices held in professional, fraternal, scholarly, civic, charitable, and other organizations. *(Attach additional sheet(s), if necessary: reference this section & question number).*

UVI Golden Key International Honor Society, Rotary Club of Charlotte Amalie, We From Upstreet, Inc., SPARKS, Charlotte Amalie Leo Club, American Cancer Society, American Red Cross of the Virgin Islands

2. BOARDS, COMMISSIONS, TRUST, ETC.:

List all government or private sector boards, trusts or fiduciary responsible positions on which you have served or are now serving. *(Attach additional sheet(s), if necessary: reference this section & question number).*

University of the Virgin Islands, Virgin Islands Board of Education, Virgin Islands Public Broadcasting System, St. Thomas Federal Credit Union

3. HONORS & AWARDS:

List all scholarships, fellowships, honorary degrees, honor society memberships, and any other special recognition for outstanding service or achievement. *(Attach additional sheet(s), if necessary: reference this section & question number).*

VI Business Scholarship, Virgin Islands Board of Education, Thurgood Marshall Scholar, UVI Golden Key International Honor Society, Rotary International Paul Harris Fellow, VI Academic and Cultural Awards Endowment

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4. PUBLISHED WRITINGS:

List all titles, publishers and dates of books, articles, reports, or other published materials you have written. (Attach additional sheet(s), if necessary; reference this section & question number).

Callwood, K. A. (2022). POSITIVE YOUTH DEVELOPMENT IN A COMMUNITY SETTING: A STUDY OF ONE YOUTH PROGRAM IN THE UNITED STATES VIRGIN ISLANDS (dissertation).

SECTION III: CHARACTER

1. Have you ever been the subject of a grand jury, police, Department of Justice or any legally constituted government authority's investigation anywhere or at any time?

Yes No

If your answer is yes, please explain with details including date and location. (Attach additional sheet(s), if necessary; reference this section & question number).

N/A

2. Have you ever been arrested in any geographical location for any offense.

Yes No

If yes, please explain with details including offense, date of location and disposition. (Attach additional sheet(s), if necessary; reference this section & question number).

N/A

3. Have you ever been convicted of a felony or misdemeanor?

Yes No

If yes, please explain with details including offense, date, location and current status. (Attach additional sheet(s), if necessary; reference this section & question number).

N/A

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4. Have you ever been found guilty of any traffic violation in any geographical location?

Yes No

If yes, please explain with details including date, location and current status. (Attach additional sheet(s), if necessary; reference this section & question number).

N/A

5. Is there now or has there ever been a judgment entered against you?

Yes No

If yes, please explain with details on date, location and disposition or current status. (Attach additional sheet(s), if necessary; reference this section & question number).

N/A

6. Have you ever been a respondent in any labor dispute or discrimination proceeding?

Yes No

If the answer is yes, please explain with details on date, location and disposition or current status. (Attach additional sheet(s), if necessary; reference this section & question number).

N/A

7. Have you now or have you ever been a member of an organization or an associate of an individual advocating terrorism, overthrow of a government by force or the advocacy or subordination of any ethnic group or individuals?

Yes No

If the answer is yes, please give details of dates, names of organizations, names of individuals and all pertinent circumstances. (Attach additional sheet(s), if necessary; reference this section & question number).

N/A

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8. Do you know of any individual, organization or group, which can be expected to oppose your nomination?

Yes No

If the answer is yes, please list the individuals, organizations or groups by name and give details of your belief for their opposition. (Attach additional sheet(s), if necessary: reference this section & question number).

N/A

9. Do you, or have you in the last five (5) years used any illegal drugs?

Yes No

Please list the type of drug used and circumstances surrounding its use? (Attach additional sheet(s), if necessary: reference this section & question number).

N/A

10. Do you have any outstanding and delinquent monetary obligations to the Government of the Virgin Islands or any other public or private entity, including but not limited to, personal income taxes, business taxes, real property taxes (commercial or residential), business license renewals, trade name renewals, annual reporting fees, professional organization dues, child support, judgments, debts?

Government of the Virgin Islands, includes but is not limited to the following departments, agencies and instrumentalities: The Bureau of Internal Revenue, Tax Assessor, Department of Justice - Division of Paternity and Child Support, Board of Education, Economic Development Authority, U.S. Small Business Administration, Small Business Development Center, Police Department, Department of Licensing and Consumer Affairs, The Water and Power Authority, The Waste Management Authority, Department of Health, and Department of Human Services.

Yes No

If the answer is yes, please attach a detailed explanation of what outstanding and delinquent monetary obligations are owed, the reason for the delinquency, and the intended plan to bring the matter current.

N/A

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SECTION IV: CONFLICT OF INTEREST

1. Please explain your understanding of "Conflict of Interest" as it applies to the position to which you have been nominated to serve the People of the Virgin Islands? *(Attach additional sheet(s), if necessary; reference this section & question number).*

A conflict of interest, as it applies to serving on the UVI RT Park Board, occurs when a board member's personal, financial, or professional interests could potentially interfere with their ability to make unbiased decisions in the best interest of the RT Park. This includes situations where a member, or someone closely associated with them, could benefit from decisions made by the board. It's important for board members to disclose any potential conflicts and recuse themselves from discussions or decisions where their impartiality might be compromised, ensuring transparency, fairness, and trust in the board's actions.

2. Do you own a business or real estate, or are you a partner or shareholder or affiliated in any way to sell or provide goods or services to the Virgin Islands Government?

Yes No

If the answer is yes, please explain and give the name and location of these interest(s) and how you promise to remove yourself from any possible conflict? *(Attach additional sheet(s), if necessary; reference this section & question number).*

N/A

3. Does any close relative or spouse have a business or real estate interest(s) as described in this section question 2?

Yes No

If the answer is yes, please explain how you intend to separate yourself from the two, if placed in the position to make a decision. *(Attach additional sheet(s), if necessary; reference this section & question number).*

N/A

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SECTION V: JOB PERFORMANCE

1. Please outline in priority order your three (3) specific short-term and three (3) specific long-term goals and objectives you would employ to achieve the entity's purpose and improve its service delivery system if your nomination is confirmed for this position. *(Attach additional sheet(s), if necessary; reference this section & question number).*

Long Term	Short Term
See attached.	

2. As you must know, the Virgin Islands Government does not have the financial resources to continue business as usual. Do you have a fiscal plan to deal with spending and a streamlined system to deliver services to the people of this territory?

Yes No

If the answer is yes, please give a brief summary of your plan. If your answer is no, please explain how you intend to operate your department and deliver the services to the people as required. *(Attach additional sheet(s), if necessary; reference this section & question number).*

See attached.

3. What is your view and understanding of Equal Employment Opportunity (EEO) and Sexual Harassment? *(Attach additional sheet(s), if necessary; reference this section & question number).*

See attached.

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4. Have you ever been named as a party in any hearing, administrative, civil, and criminal, including Equal Employment Opportunity Complaint (EEOC), civil rights or sexual harassment?

Yes No

If yes, please explain in detail, giving date, venue, agency, and the names of the other parties and the disposition. (Attach additional sheet(s), if necessary; reference this section & question number).

N/A

5. Is there any additional information that you believe would assist the Committee on Rules and Judiciary in processing your nomination expeditiously? (Attach additional sheet(s), if necessary; reference this section & question number).


N/A

CERTIFICATION

This is to certify and affirm that all the statements contained herein and in any supporting documents or schedules or other such supporting documents or schedules executed at a later date as a part or addendum to this document are true and correct to the best of my knowledge and are made in good faith.

Signed this 15 day of October 2024.

Kyza A. Callwood
Nominee's Full Name (Print Clearly)


Signature of Nominee

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Question #12 – Government (&Military) Experience

Virgin Islands Bureau of Corrections	02/2021 – Present (Employee)
Office of Congresswoman Plaskett	05/2017 – 02/2021 (Employee)
USVI Department of Human Services	09/2016 – 1/2017 (Employee)
Office of Management and Budget	07/2015 – 09/2016 (Employee)
University of the Virgin Islands	01/2016 – Present (Employee) 01/2011 – 09/2011 (Temporary Employee)
Legislature of the Virgin Islands	05/2007 – 12/2010 (Employee)
Superior Court of the Virgin Islands	06/2006 – 08/2006 (Summer Intern)

SECTION V: JOB PERFORMANCE

Question #1

Short-Term Goals (Priority Order):

1. **Strengthen Local Business Engagement:** Foster stronger relationships with local entrepreneurs and small businesses to increase their participation in RT Park initiatives. This could include hosting targeted workshops and networking events to promote collaboration and innovation within the territory.
2. **Streamline Onboarding for New Tenants:** Simplify and accelerate the process for onboarding new businesses and startups into the RT Park. This could involve creating clearer guidelines and reducing administrative barriers, improving tenant satisfaction and engagement.
3. **Enhance Marketing and Outreach:** Develop a focused marketing strategy to raise awareness of RT Park's opportunities and benefits, both locally and globally, with a specific emphasis on attracting technology-driven companies. Immediate efforts would include digital campaigns and partnerships with UVI and the private sector.

Long-Term Goals (Priority Order):

1. **Foster Research and Development (R&D) Partnerships:** Establish and cultivate long-term R&D partnerships with academic institutions, global tech companies, and government entities to make the RT Park a hub for innovation. These partnerships would focus on sustainable technology, renewable energy, and other key growth sectors for the Virgin Islands.
2. **Expand Technology Infrastructure:** Invest in expanding the technology infrastructure, such as high-speed internet and digital platforms, to better support the needs of tech companies and startups. This long-term goal aims to position the Virgin Islands as a tech-friendly destination, attracting a broader range of businesses.

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3. **Create Talent Development Pipelines:** Work with UVI and local educational institutions to develop talent pipelines that prepare Virgin Islanders for careers in technology, research, and entrepreneurship. This could include internships, scholarships, and mentorship programs that equip residents with the skills needed for RT Park-related industries.

Question #2

Yes, my fiscal plan would focus on three key areas to address spending and streamline service delivery:

1. **Optimize Resource Allocation:** Conduct a thorough audit to identify inefficiencies and eliminate redundant programs or services. Prioritize funding for high-impact projects that drive economic growth and innovation, while cutting or restructuring non-essential expenditures.
2. **Leverage Public-Private Partnerships (PPPs):** Expand collaborations with private businesses to fund critical infrastructure and services without overburdening government resources. This can help reduce costs while improving service delivery in areas like technology, healthcare, and education.
3. **Invest in Digital Transformation:** Implement technology-driven solutions to streamline government processes, reduce paperwork, and automate services. This would lower operational costs and improve efficiency, delivering better services to residents with fewer resources.

Question #3

Equal Employment Opportunity (EEO) means providing all individuals fair access to employment, advancement, and benefits, without discrimination based on race, gender, age, religion, disability, or other protected characteristics. It ensures that hiring, promotions, and workplace policies are based on merit and qualifications, promoting diversity and inclusivity in the workplace.

Sexual harassment is any unwelcome conduct of a sexual nature, including advances, requests for favors, or verbal or physical behavior that creates a hostile or intimidating work environment. It undermines the integrity of the workplace, and organizations must have clear policies, training, and reporting mechanisms to prevent and address it, ensuring a safe and respectful environment for all employees.