

ANTONIO STEVENS

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CURRICULUM VITAE

Experience Summary:

I am a resolute, committed, professional, diligent worker who can plan, develop, implement, direct, evaluate, and coordinate operations and programs. My experience includes preparing and providing briefings and presentations on findings and recommending solutions. I work effectively and proficiently in a team environment, making sound judgments and tough decisions when required. I can work efficiently in stressful situations and am highly skilled in crises. I am highly experienced in managing complex financial budgets, communicating effectively both orally and in writing, and trained in directing and mobilizing employees. I am adept in technology and critical infrastructure protection as they apply to Homeland Security and Emergency Management and equipped with the knowledge base for reading structural building plans. I can consolidate and utilize ideas across a range of disciplines, including sociology, politics, and science, among others. I am knowledgeable about developing positive measures to evaluate and improve employees' performance for the betterment of the agency. I possess the knowledge and skills to proficiently plan, orchestrate, and prioritize employees' work, conduct analyses of employees' schedules and workloads, and provide viable recommendations for appropriate staffing to meet operational needs.

VIRGIN ISLANDS FIRE AND EMERGENCY MEDICAL SERVICE EXPERIENCE

Assistant Director of Operations (Territory)

February 2019-Present

In my duties as Assistant Director, I performed highly confidential assignments that included policymaking under the immediate supervision of the Director of the Virgin Islands Fire & Emergency Medical Services and served as a vital member of the management team.

The scope of responsibilities included establishing expectations, plans and priorities, developing, maintaining, and implementing performance improvement mechanisms for smooth operations by establishing processes to measure, assess, and improve the agency's performance. I also assisted with developing, implementing, and enforcing policies and procedures for the performance standards of the agency while providing leadership and accountability of Fire and Emergency Medical Services personnel.

Territorial Hazardous Material/Weapons of Mass Destruction (HAZMAT/WMD) Coordinator

May 2009 - Present

In this field of work, I lead a 30-member multi-agency response team in the Virgin Islands. As the coordinator for all operational team training, drills, and exercises throughout the Virgin Islands Fire Service and the local Homeland Security, I ensure all team members are knowledgeable and adequately trained in the care and maintenance of equipment. In addition, I

Antonio Stevens

CV

2 | Page

confirm that all team members' health and physical well-being are maintained for maximum performance in a crisis, and all members are fully equipped with the knowledge base to perform in a HAZMAT situation. I actively coordinate and direct operational plans with other critical support agencies such as the Virgin Islands National Guard 23rd WMD Civil Support Team (CST), VITEMA, DPNR, and Homeland Security, respond to and assess suspected Chemical, Biological, Radiological, and Nuclear (CBRN) threats toward the Virgin Islands, work closely with other entities during mock drills on protecting and securing the Virgin Islands during a HazMat/WMD situation.

Deputy Fire Chief of Operations (St. Croix)

September 2018 – February 2019

In this capacity, I directed and coordinated the Fire Suppression Unit, the Rescue Unit, the Extrication Unit, and all other support services in the district. I strategically collaborated closely with captains and lieutenants to develop motivation and esprit de corps among all team members. I cultivated positive working relationships among group members through the strategic methodology that produced high-level work performance. I responded to fires and other emergencies as needed. I ensured the maintenance and upkeep of all fire stations and equipment in the district for readiness.

Public Information Officer (PIO) (Territory)

April 2018 – August 2022

As the Virgin Islands Fire Service PIO, I was the information bridge between the Fire Department and the media. I developed, coordinated, and directed public relations activities for the Territory. I gathered information pertinent to the Fire Service's activities, then disseminated information to Government House and various news outlets as required.

Deputy Fire Chief of Training (Territory)

May 2015 – February 2019

I planned, organized, and executed the training necessary to develop efficient responses to fire hazards and other natural or man-made incidents within the Territory. I worked closely with outside entities to widen the Fire Department resources and build and maintain partnerships with external agencies. I served as a liaison for training purposes with continuing education schools, other Fire Department training institutions, and federal and local emergency agencies. Through evaluation of the Department's needs, I utilized innovative ideas to facilitate training needs in and outside classroom settings for Territory-wide learning programs. I performed assessment measures to identify resources needed and additional training and provided recommendations to enhance the V. I. Fire Service's mission.

Deputy Fire Inspector I (St. Croix)

March 2015 – May 2015

In this role, I supervised, assigned, reviewed, and participated in the work of staff responsible for providing fire investigations, fire inspections, and public education within the Fire Prevention and Arson Investigation Unit of the Fire Service; performed a variety of technical tasks relative to assigned area of responsibility. I supervised and coordinated the programs and activities of the

Unit. I ensured compliance with fire prevention and safety rules and regulations. I assumed management responsibilities and directed supervision over the management of subordinates and clerical staff of the Unit.

Emergency Operations Center (EOC) Operations Section Chief (Territorial)

June 2012 – Present

U.S. Virgin Islands Fire Service / Virgin Islands Territorial Emergency Management Agency

During emergencies, I manage and coordinate all EOC-related operational functions. I direct and guide the operations team and orchestrate all activities during significant incidents. When there is a demand for activating operational processes, I ensure that appropriate staffing is available and that the operating objectives and assignments identified in the Incident Action Plan are conducted proficiently. This role includes the establishment of the proper level of branch and unit organizations within the Operations Section with continuous monitoring of the effectiveness to determine the possibility for modification; ensures the Planning Section receives necessary situation and resource information; conducts periodic Operation briefings for the EOC Director as required or requested.

Deputy Fire Inspector II (St. Croix)

April 2009 – February 2015

My role as a Deputy Fire Inspector II entailed inspecting commercial and residential buildings, facilities, and public assembly sites for compliance with appropriate local and federal fire prevention codes. Responsibilities included enforcing various codes, ordinances, and regulations about fire prevention with firmness and tact, reading and interpreting building plans, and maintaining cooperative relations with builders, contractors, and the public. I developed and conducted training programs and provided group presentations on private and industrial fire, life safety, and fire hazard reduction; investigated fire safety complaints, determined if a hazard or violation existed, identified responsible individuals, and guided the necessary corrective actions to comply with fire guidelines; conducted arson investigations and prepared written findings for the victims and record keeping within the department.

Fire Fighter St. Croix)

May 2006 – April 2009

As a firefighter, I responded to fires and road accidents, performed rope rescues, and vehicular extrications, minimizing distress and suffering. I provided first aid to victims before the EMTS arrived, rapidly responded to unforeseen circumstances, and safeguarded properties and community members; cleaned up and checked the site after dealing with an incident. I inspected and maintained fire vehicles and their equipment. I assisted in fire hydrant testing. I have kept the highest level of physical fitness necessary to perform all the firefighter duties.

Additionally, I performed the full range of fire safety activities: laying hoses, setting up ladders, etc. I conducted public education and information activities, including assisting in preparing and disseminating informational materials and making public presentations, which earned me the Fire Fighter of the Year after two years of being a Firefighter. I was also a HAZMAT team member.

MILITARY LEADERSHIP EXPERIENCES:

Air Defense Operations Manager

August 2004 – March 2006

U.S. Army, Fayetteville, NC

Collected, consolidated, and evaluated defense intelligence information on global events as an Air Defense Operations Manager; Prepared and revised operation and situation maps to indicate friendly and hostile nations' location, strength, and tactical employment; Operated and monitored communications, detection, and weapons systems for controlling air, ground, and naval operations; Maintained and relayed critical communications between air, naval, and ground forces; Enforced regulations governing military policies and procedures and ensured soldiers within my area of responsibility complied with policies and procedures; Implemented emergency plans for natural and wartime disasters, relaying command center information to high-level military and government managers; Analyzed and evaluated essential technologies with warfare potential, characteristics, and limitations of foreign weapons system;. Monitored surveillance and detection systems, interpreted and assessed tactical situations, and provided recommendations / suggestions to superiors.

Radar Department Supervisor

September 2002 - July 2004

U.S. Army, Killeen, TX

Oversaw the health, welfare, training, and accountability of a 42-member department; Supervised and organized maintenance of assigned equipment valued over \$50 million; Determined, scheduled, sequenced, and assigned work activities based on work priority, equipment quantity, and personnel skill; Conducted classes on unit drills, military courtesy, hand-to-hand combat, and weapons training, including primary weapons training and similar subject; Planned, organized, targeted, and coordinated the tactical deployment of Air Defense Systems and Units; Managed personnel and weapons operations to destroy enemy positions, aircraft, and missiles; Briefed upper management on the necessity of equipment repairs and requirements based on priority and budget availability; Oversaw security of weapons storage and launch facilities and managed maintenance of weapons and radar systems; Produced personnel and maintained custody of personnel throughout court proceedings.

Assistant Operations Manager

June 2002 - May 2003

U.S. Army, Killeen, TX

Maintained and updated companies' school roster and coordinated travel and temporary duty (TDY) for employees; Enforced court orders and Judge Advocacy General (JAG) orders involving disciplinary and civil disturbances; Conducted training inspections to teach, coach, and mentor personnel; Developed an adequate record-keeping system for all assigned records in a 490-personnel department; Submitted purchase order request for Unit's equipment and materials within Budget limits to maintain practical unit readiness and proficiency; Protected civil, military, and foreign officials while deployed to Iraq.

Antonio Stevens

CV

5 | Page

Drill (Instructor) Sergeant/Professional Development Instructor

January 2000 - May 2002

U.S. Army, El Paso, TX

Instructed over 3000 Advanced Individual Training personnel on military discipline, training, and supervision; Conducted daily fitness training, coordinated professional development training, and evaluated personnel performance; Managed departments in training and personnel areas; Maintained focus and awareness within an environment containing numerous distractions, people, and noise; Transported personnel being processed for confinement; Interviewed persons who violated policies and procedures and recommended appropriate disciplinary actions; Conducted inquiry reports on personnel pending Court Marshall and presented findings to headquarters for further actions.

EDUCATION:

Bachelor of Science in Homeland Security and Emergency Management

Colorado Technical University - June 2009 - Sept. 2012

- Magna cum Laude

Associate of Science Degree in Criminal Justice.

Colorado Technical University Sept. 2007 - May 2009

- Highest Honors

Technical Knowledge/Skills:

- Certified Structural Collapse and Urban Search and Rescue Technician.
- NFPA 1670 & 1006 Standard Ops. Technical Rescue Incidents / Professional Qualifications for Rescue Techs, Oct. 07.
- Certified Train-the-trainer on DHS WMD Radiological/Nuclear Awareness.
- Over 9 years of experience in Fire Fighting and as a Deputy Fire Inspector / Arson Investigator.
- Over 10 years of experience in training and directing district Hazardous Material (HazMat) Team.

Achievements:

- Trained 60 newly hired fire recruits in 2016 and 2017 in both districts with a 99% graduation rate.
- Member of the International Association of Emergency Managers (IAEM).
- Recipient of the 2012 Generation Now “Emerging Leader” award.
- Planned, organized, and trained 50 firefighters within the territory to successfully extinguish and control bulk storage propane fires.
- Introduced new tactics, techniques, and procedures to the territory’s firefighters, enhancing their capabilities and efficiency.
- Coordinated and organized mock HAZMAT drills with a 98% success rate.
- Completed Colorado Technical University Professional Certificate, Homeland Security Undergraduate Level

- Colorado Technical University Professional Certificate. Corrections Tech Undergraduate Level.
- Completed the Center for Domestic Preparedness (CDP)/Federal Emergency Management Agency (FEMA) Weapons of Mass Destruction (WMD) Technical Response Training Course.
- Completed the CDP/FEMA Hazard Assessment and Response Management training. Jun. 10.
- Successfully completed DHS WMD Rad/Nuc. Hazmat Tech. PER-241 training.
- Successfully completed the CDP WMD Technical Emergency Response Training Course.
- New Mexico Tech. Incident Response to Terrorist Bombings, Aug. 08.
- New Mexico Tech. Prevention/Response to Suicide Bombing Incidents, Apr. 08.
- American Response Training HAZMAT NFPA 472, complies with CFR 1910.120(q) (6) (iii) Oct. 07.
- DHS Development of State/Regional CBRNE Task Force, Aug. 07.
- Awarded Fire Fighter (F.F.) of the year first two (2) years in the Fire Department.
- Designated as a physical fitness instructor during Fire Fighter Academy.
- As a volunteer, conducted physical fitness training and was a military drill instructor for St. Croix Rescue.

Military Accomplishments:

- Over 20 years of experience in the military with a concentration in Air Defense Intelligence in management, investigations, and emergency evacuations.
- Over 14 years of experience in leadership, directing, and evaluating employees' performance.
- Over 4 years of experience training with and supporting military police operations, which built my knowledge of law enforcement functions and procedures on a federal and state level.
- Awarded Bronze Star Medal.
- Awarded 2 Meritorious Service Medals.
- Served 2 tours in Iraqi Freedom.
- Served as Drill Sergeant for over 2 years.
- Completed 12 semester hours in criminal investigation. Big Ben College, Mainz, Germany, 1988.
- Completed the Joint Air Tasking Order Course, U.S. Air Force, Hulbert, FL, 2005.
- Completed Advanced Management Course, U.S. Army, Ft. Bliss, TX, 2002.
- Completed the Automated Data Processing Course, U.S. Army, Ft. Bragg, NC, 1998.
- Airborne certified U.S. Army, Ft. Benning, GA, 1996.
- Completed Weapons Maintenance Course, U.S. Army, Ft. Hood, TX 1995.
- Completed Aircraft Loading Course, U.S. Army, Ft. Hood, TX, 1994.
- Completed Specialized Training on Firearms, Explosives, Leadership, and Diversity, U.S. Army, Ft. Hood, TX, 1994.
- Completed Air Assault Course, U.S. Army, Ft. Hood, TX, 1992.

Additional certificates and medals are too numerous to mention.

Antonio Stevens

CV

7 | Page

Professional References:

Steve Brow, Retired Director

Virgin Islands Fire Service

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