



THE UNITED STATES VIRGIN ISLANDS
OFFICE OF THE GOVERNOR
GOVERNMENT HOUSE
Charlotte Amalie, V.I. 00802
340-774-0001

February 28, 2023

VIA HAND-DELIVERY

Honorable Novelle E. Francis, Jr.
Senate President
Thirty-Fifth Legislature of the Virgin Islands
Capitol Building
St. Thomas, Virgin Islands 00802

**Re: Governor's Nomination of Carol Thomas-Jacobs, Esq.
to the Superior Court of the Virgin Islands, District of St. Thomas**

Dear Senate President:

In accordance with the provisions of Title 4, Chapter 5, Section 72 of the Virgin Islands Code, I hereby nominate Carol Thomas-Jacobs, Esq. to the Superior Court of the Virgin Islands for the District of St. Thomas. The term of appointment is six (6) years.

Accordingly, it is my pleasure to ask the advice and consent of the Legislature on this nomination. A copy of Mrs. Thomas-Jacobs resume is enclosed for your review.

Your prompt and favorable confirmation will enhance the Superior Court's ability to meet its robust agenda and serve the people of the United States Virgin Islands.

Sincerely,

A handwritten signature in blue ink, appearing to read "Albert Bryan, Jr.", written over a circular stamp or seal.

Albert Bryan, Jr.
Governor

Enclosure

Cc: Senator Diane T. Capehart
Chair, Committee on Rules and Judiciary

CAROL THOMAS-JACOBS
P.O. BOX 10100
ST. THOMAS, USVI 00801
Tel: [REDACTED]
E-mail: jacobscarollt@gmail.com

BAR ADMISSIONS - U.S. Virgin Islands, New York

ATTORNEY EXPERIENCE

Virgin Islands Department of Justice, May 1999 - Current

January 2023 to Present – *Acting Attorney General*

- Serves as the head of the Department of Justice and carries out the statutory duties set forth in 3 V.I.C. § 114.

June 2020 to January 2023 – *Chief Deputy Attorney General*

- Represented the Government of the Virgin Islands in multi-state and complex litigation.
- Supervised attorneys and support staff in the St. Thomas/St. John and St. Croix Districts.
- Managed the day-to-day operations of the Office of the Attorney General.
- Provided advise to the Attorney General and government officials on a variety of legal matters.
- Served as the Attorney General's Designee.

August 2016 to June 2020 – *Deputy Attorney General*

- Represented the Government of the Virgin Islands in complex litigation.
- Supervised attorneys and support staff in the St. Thomas/St. John and St. Croix Districts.
- Managed the day-to-day operations of the Office of the Attorney General in the St. Thomas/St John District.
- Advised the Attorney General and government officials on a variety of legal matters.

May 2015 to August 2016 – *Chief of the Civil Division*

- Represented the Government of the Virgin Islands, government officials, boards and agencies primarily in complex civil litigation.
- Supervised attorneys and support staff in the Civil Division in both the St. Thomas/St. John and St. Croix Districts.

February 2015 to May 2015 – *Assistant Attorney General (Criminal Division)*

- Prosecuted misdemeanor and felony cases in the Superior Court of the Virgin Islands.

January 2007 to February 2015 – *Chief of the Civil Division*

- Represented the Government of the Virgin Islands, government officials, boards and agencies primarily in complex civil litigation.
- Supervised attorneys and support staff in the Civil Division in both the St. Thomas/St. John and St. Croix Districts.

May 1999 to January 2007 – *Assistant Attorney General (Civil Division)*

- Represented the Government of the Virgin Islands, government officials, boards and agencies in civil litigation.

Law Offices of Desmond L. Maynard, July 1997 - May 1999

Assisted attorney with, drafting motions and correspondences, conducting legal research, drafting discovery requests and responses, preparing exhibit lists and witness lists, and performing other duties assigned.

TEACHER/LECTURER/PRESENTER EXPERIENCE

Ethics instructor for the Certified Public Managers Program at the University of the Virgin Islands since 2015.

Instructor of Constitutional Law at the Virgin Islands Police Academy

Part-time Instructor – University of the Virgin Islands, August 2007 to Spring 2021

Instructor in History and Sociology - Antigua State College, September 1991 to September 1993

Ethics presenter at several ethics conferences hosted by UVI for Virgin Islands public employees

Ethics presenter - “Ethical Obligations” - Attorney General Alliance Annual Meeting, Sun Valley, Idaho, June 2022

Presenter/Facilitator - “Oral Advocacy – Global Perspective” and “Evidentiary Status of Electronic Evidence - Lessons Learned from other Jurisdictions” - Nigeria, Abuja, September 13-14, 2022.

Presenter (virtually) - “Evidentiary Status of Electronic Evidence - Lessons Learned from other Jurisdictions” - AG Alliance Africa, Nigeria, Ogun State, November 16, 2022

Presenter (virtually) - Cross-Examination - AG Alliance Africa, Nigeria, Kogi State, December 2, 2022

Education

Norman Manley Law School, Jamaica, September 1995 to June 1997- Legal Education Certificate

University of the West Indies, Cave Hill, Barbados, September 1993 to June 1995 – Bachelor of Laws (LLB) with honors

University of the West Indies, Cave Hill, Barbados, September 1987 to June 1990 – Bachelor of Arts (BA), with honors, in History and Social Studies with Education

Awards

Outstanding Service, Department of Justice, January 2006

H.H. Dunn Memorial Prize for Legal Drafting and Interpretation, NMLS, Jamaica (1996)



Office of the Governor
United States Virgin Islands

QUESTIONNAIRE
FOR
GOVERNOR'S NOMINEE FOR
DEPARTMENTS, AGENCIES, BOARDS & COMMISSIONS

PLEASE READ THE FOLLOWING INSTRUCTIONS CAREFULLY BEFORE YOU COMPLETE THIS QUESTIONNAIRE.

- 1) **ALL questions must be fully and correctly answered and returned to the Office of Legal Counsel within seven (7) business days of your receipt of the Questionnaire.**
- 2) Do not submit a resume instead of this Questionnaire.
- 3) If more than the allotted space on this form is required for a complete and full answer, please attach as many additional 8½ x 11 sheets as may be needed. At the top of each additional sheet put your name, "Office of the Governor, Office of Legal Counsel", and then reference the question number before each answer.
- 4) **The Questionnaire is in Word Format. Please complete all responses clearly in black font color. Responses are NOT to be hand written.**
- 5) Please do not hesitate to call the Office of Legal Counsel at Government House at (340) 774-0001 if you have any questions concerning this Questionnaire.

NOMINEE'S NAME:

10. EMPLOYMENT RECORD: Please list, in chronological order, your complete employment record for the past ten (10) years, beginning with the present or most recent position. [Attach additional sheet(s), if necessary, and reference this question number]

Employer	Dates of Employment	Position	Address/Phone #	Supervisor
Government of the Virgin Islands, Department of Justice	January 2007 to February 2015	Chief of the Civil Division	34-38 Kronprindsens Gade, GERS Bldg. 2nd Floor St. Thomas, USVI 00802	Vincent Frazer
Government of the Virgin Islands, Department of Justice	February 2015 to May, 2015	Assistant Attorney General, Criminal Division	34-38 Kronprindsens Gade, GERS Bldg. 2nd Floor St. Thomas, USVI 00802	Renee Gumbs-Carty
Government of the Virgin Islands, Department of Justice	May 2015 to August 2016	Chief of the Civil Division	34-38 Kronprindsens Gade, GERS Bldg. 2nd Floor St. Thomas, USVI 00802	Claude Walker
Government of the Virgin Islands, Department of Justice	August 2016 to June 2020	Deputy Attorney General	34-38 Kronprindsens Gade, GERS Bldg. 2nd Floor St. Thomas, USVI 00802	Claude Walker & Denise George
Government of the Virgin Islands, Department of Justice	June 2020 to January 2023	Chief Deputy Attorney General	34-38 Kronprindsens Gade, GERS Bldg. 2nd Floor St. Thomas, USVI 00802	Denise George
Government of the Virgin Islands, Department of Justice	January 2023-current	Acting Attorney General	34-38 Kronprindsens Gade, GERS Bldg. 2nd Floor St. Thomas, USVI 00802	

11. GOVERNMENT EXPERIENCE:

A. List all federal, state, territorial or local government service, giving dates and type of service such as employee, boards, commissions, executive, legislative or judicial branches, consultant, voluntary service, part-time or honorary. [Attach additional sheet(s), if necessary, and reference this question number]

B. List and attach a copy of all service contracts you have held independently or been a party to with the Government of the Virgin Islands.

See # 10, 15 and 33.

NOMINEE'S NAME:

12. BUSINESSES AND FINANCIAL INTEREST: List all businesses (for profit or not for profit), real estate and trusts in which you have at least a 10% interest or control of assets or serve as an officer or member of a board with voting rights. [Attach additional sheet(s), if necessary, and reference this question number]

None

13. QUALIFICATIONS: What in your opinion qualifies you to serve the People of the Virgin Islands in the position, which the Governor has nominated you?

I have been an attorney at the Department of Justice for nearly 24 years. During my tenure at the DOJ, I have represented the Government in numerous complex and high profile civil cases some of which have brought in millions of dollars in revenue to the Government, saved the Government millions of dollars in revenue by defending the constitutionality of our tax laws, lead to institutional reform of agencies, and established government-wide policies. I successfully resolved many cases in order to limit the Government's financial exposure.

SECTION II: HONORS AND ACCOMPLISHMENTS

14. MEMBERSHIPS: List all memberships and offices held in professional, fraternal, scholarly, civic, charitable, and other organizations.

Member of the the Virgin Islands and New York Bar
Member of the Virgin Islands District Court and Third Circuit Court of Appeals Bar
National Association of Attorneys General and National District Attorneys Association
United States Tennis Association and West Side Tennis Club

15. BOARDS, COMMISSIONS, TRUSTS, ETC.: List all government or private sector boards, trusts or fiduciary responsible positions on which you have served or are now serving.

Hemp Commission as the Attorney General Designee
Port Authority Board during the periods that I have served as Acting Attorney General

16. HONORS AND AWARDS: List all scholarships, fellowships, honorary degrees, honor society memberships, and any other special recognition for outstanding service or achievement.

NOMINEE'S NAME:

Recognition of Outstanding Service to the V.I. Department of Justice (January 2006)
H.H. Dunn Memorial Prize for Legal Drafting and Interpretation- NMLS (1996)

17. PUBLISHED WRITINGS: List all titles, publishers and dates of books, articles, reports, or other published materials you have written.

None

SECTION III: CHARACTER

18. Have you ever been the subject of a grand jury, police, and department of justice or any legally constituted government authority, investigation anywhere or at anytime?
 YES NO

If your answer is yes, please explain with details including date and location. [Attach additional sheet(s), if necessary, and reference this question number]

19. Have you ever been arrested in any geographical location for any offense, including traffic violations? YES NO

If yes, please explain with details including offense, date of location and disposition. [Attach additional sheet(s), if necessary, and reference this question number]

20. Have you ever been convicted of a felony or a misdemeanor? YES NO

NOMINEE'S NAME:

If yes, please explain with details including offense, date, location and current status. [Attach additional sheet(s), if necessary, and reference this question number]

21. Is there now or has there ever been a judgment entered against you? YES NO
If the answer is yes, please explain with details on date, location and disposition or current status. [Attach additional sheet(s), if necessary, and reference this question number]

22. Have you ever been a respondent in any labor dispute or discrimination proceeding?
 YES NO

If the answer is yes, please explain with details on date, location and disposition or current status. [Attach additional sheet(s), if necessary, and reference this question number]

23. Have you now or have you ever been a member of an organization or an associate of an individual advocating terrorism, overthrow of a government by force or the advocacy or subordination of any ethnic group or individuals? YES NO

If the answer is yes, please give details of dates, names of organizations, names of individuals and all pertinent circumstances. [Attach additional sheet(s), if necessary, and reference this question number]

NOMINEE'S NAME:

24. Do you know of any individual, organization or group, which can be expected to oppose your nomination? YES NO

If the answer is yes, please list the individuals, organizations or groups by name and give the details of your belief for their opposition. [Attach additional sheet(s), if necessary, and reference this question number]

25. Do you have any outstanding and delinquent monetary obligations to the Government of the Virgin Islands or any other public or private entity, including but not limited to, personal income taxes, business taxes, real property taxes (commercial or residential), business license renewals, trade name renewals, annual reporting fees, professional organization dues, child support, judgments, debt

Government of the Virgin Islands, includes but is not limited to the following departments, agencies and instrumentalities: the Bureau of Internal Revenue, Tax Assessor, Department of Justice Division of Paternity and Child Support, Board of Education, Economic Development Authority, U. S. Small Business Administration, Small Business Development Center, Police Department, Department of Licensing and Consumer Affairs, the Water and Power Authority, the Waste Management Authority, Department of Health, Department of Human Services

YES NO

If the answer is yes, please attach a detailed explanation of what outstanding and delinquent monetary obligations are owed, the reason for the delinquency, and the intended plan to bring the matter current.

SECTION IV: CONFLICT OF INTEREST

26. Please explain your understanding of "Conflict of Interest" as it applies to the position to which you have been nominated to serve the People of the Virgin Islands.

Conflict of interest is any relationship or financial interest that would impair a person's ability, make a fair and impartial decision.
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NOMINEE'S NAME:

27. Do you own a business or real estate, or are you a partner or shareholder or affiliated in anyway to sell or provide goods or services to the Virgin Islands Government?

YES NO

If the answer is yes, please explain and give the name and location of these interest(s) and how you promise to remove yourself from any possible conflict. [Attach additional sheet(s), if necessary, and reference this question number]

28. Does any close relative or spouse have a business or real estate interest(s) as described in question 25? YES NO

If the answer is yes, please explain and give the name and location of these interest(s) and how you propose to remove yourself from any possible conflict. (Attach additional sheet(s), if necessary.)

SECTION V: JOB PERFORMANCE

29. In no more than 150 words, please outline in priority order your four (4) specific short-term and four (4) specific long-term goals and objectives you would employ to achieve the entity's purpose and improve its service delivery system if your nomination is confirmed for this position.

NOMINEE'S NAME:

Short-term-I would assess the number of cases assigned to me, and the type, age and complexity of the cases; develop a plan and create dealines to resolve each case;
decide which cases are priority and immediately address all emergency matters; and
address "the low-hanging fruits" first, i.e, decide the motions/cases that require little effort.
Long-term - set and follow schedule to resolve complex motions and cases; use
technology to increase efficiency, lower costs, reduce frequency of in-person visit to court;
schedule periodic status conferences to keep parties focused on resolution, whether by
plea, mediation, or trial; obtain the necessary support to conduct research and file review.

30. As you must know, the Virgin Islands Government does not have the monetary resources to continue business as usual. Do you have a fiscal plan in place to deal with less spending and a streamlined system to deliver services to the residents of this Territory? YES NO

If your answer is yes, please give a brief summary of your plan. If your answer is no, please explain how you intend to operate your department with less money and deliver the services to the residents as required. [Attach additional sheet(s), if necessary, and reference this question number]

Effective use of technology can reduce costs. Also, by enforcing mediation schedules, and deadlines for submission of pleas, all parties involved and the court can save time and expense associated with motion practice, hearings, and trials.

31. What is your view and understanding of Equal Employment Opportunity and Sexual Harassment? [Attach additional sheet(s), if necessary, and reference this question number]

No person should be discrimnated against based on race, sex, sexual orientation, national origin, class, or other non-merit factors. Sexual harrasment, is prohibited in the workplace and when it occurs, it must be addressed swiftly and decisively. Sexual harrassment can create a hostile work environment, cause emotional distress, lead to employee anxiety and reduce productivity.

32. Have you ever been named as a party in any hearing, administrative, civil, and criminal, including EEOC, civil rights or sexual harassment? YES NO

If yes, please explain in detail, giving date, venue, agency, and the names of the other parties and the disposition. [Attach additional sheet(s), if necessary, and reference this question number]

NOMINEE'S NAME:

33. Is there any additional information that you believe would assist the Committee on Rules and the Judiciary in processing your nomination expeditiously?

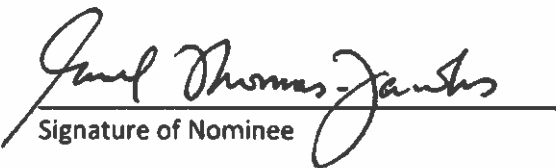
I served as an adjunct professor or part time faculty at the University of the Virgin Islands (UVI) for more than a decade. Over the years, I have taught a number of legal and criminal justice courses at UVI such as Introduction to Criminal Justice, Criminal Law, Civil Procedure, Administration of Justice and Juvenile Justice. I have been an ethics instructor for the Certified Public Manager Program since 2015 and I teach constitutional law at the Virgin Islands Police Academy.

CERTIFICATION:

This is to certify and affirm that all the statements contained herein and in any supporting documents or schedules or other such supporting documents or schedules executed at a later date as a part or addendum to this document are true and correct to the best of my knowledge and are made in good faith.

Signed this 9th day of February, 2023

Carol Thomas-Jacobs
Nominee's Name [Print Clearly]


Signature of Nominee

Sworn and subscribed before me this 9th day of February, 2023

Sherlene Luke
Notary Public of the U.S. Virgin Islands

[seal]

My commission expires: At the Pleasure of the Lieutenant Governor

NOMINEE'S NAME:

**SIGNATURE, CERTIFICATION AND AUTHORIZATION
FOR
RELEASE OF INFORMATION**

Please read the following very carefully before you sign this document.

1. I understand that the information given in this Questionnaire will be investigated under all applicable laws.
2. I understand that any false statement on any part of this Questionnaire can be grounds for rejecting the confirmation of my nomination.
3. I hereby consent and authorize the release of information on my character, background, ability, financial indebtedness and fitness to serve the residents of the United States Virgin Islands by all government departments and agencies, especially the **Bureau of Internal Revenue, Tax Assessor, Department of Justice Division of Paternity and Child Support, Board of Education, Economic Development Authority, U. S. Small Business Administration, Small Business Development Center, Police Department, Department of Licensing and Consumer Affairs, if applicable, employers, schools, all law enforcement agencies, and all other individuals and organizations, which may be deemed necessary, to authorized Committee on Rules and the Judiciary investigators, its staff and any other authorized employees of the Virgin Islands Government as may be required.**
4. **CERTIFICATION:**
This is to certify and affirm that all the statements contained herein and in any supporting document or schedules or other such supporting documents or schedules executed at a later date as a part or addendum to this document are true and correct to the best of my knowledge and are made in good faith.

Signed this 9th day of February, 2023

Carol Thomas-Jacobs

Nominee's Name (Print Clearly)

Carol Thomas-Jacobs
Signature of Nominee

Sworn and subscribed before me this 9th day of February, 2023

Sherlene Luke
Notary Public of the U.S. Virgin Islands
Lieutenant Governor

[seal]

My commission expires: _____

Supreme Court of the Virgin Islands



Certificate of Good Standing

I, **VERONICA J. HANDY, ESQUIRE**, Clerk of the Supreme Court of the United States Virgin Islands, do hereby certify that:

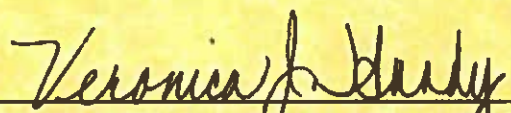
CAROL LAURA THOMAS-JACOBS (VIBA NO. 984)

was duly admitted and qualified as an Attorney and Counselor-At-Law in the United States Virgin Islands on **October 24, 2008** and as such, has been admitted to practice before the Supreme Court and all other courts of this Territory according to its laws, rules and customs.

I further certify that as of this date, the above-named is an Attorney at Law in *Good Standing*. For the purposes of this Certificate, a member is in "good standing" if he or she is not presently suspended or disbarred for any reason and is current with his or her annual registration and licensing obligations under Rule 203(e).¹

Please note that records of professional discipline, if any, are not covered by this certification.

In testimony whereof, I have hereunto subscribed my name and affixed the Seal of said Court this 12th day of **December, 2022**.


VERONICA J. HANDY, ESQUIRE
Clerk of the Supreme Court
of the Virgin Islands

¹ This certification expires forty-five days from this date, unless sooner revoked or rendered invalid by operation of rule or law.



*Appellate Division of the Supreme Court
of the State of New York
Third Judicial Department*

*I, Robert D. Mayberger, Clerk of the Appellate Division of
the Supreme Court of the State of New York, Third Judicial
Department, do hereby certify that*

Carol Laura Thomas-Jacobs

*was duly licensed and admitted to practice as an Attorney and
Counselor at Law in all the courts of this State on January 26,
1999, has duly taken and subscribed the oath of office prescribed
by law, has been enrolled in the Roll of Attorneys and Counselors
at Law on file in this office, is duly registered with the
Administration Office of the Courts, and according to the records
of this Court is currently in good standing as an Attorney and
Counselor-at-Law.*

*In Witness Whereof, I have hereunto set
my hand in the City of Albany on
December 12, 2022.*



Robert D Mayberger

Clerk of the Court



*State of New York
Supreme Court, Appellate Division
Third Judicial Department
Admissions Office
P.O. Box 7350, Capitol Station
Albany, NY 12224-0350*

*Robert D. Mayberger
Clerk of the Court*

*AD3AdmissionsOffice@nycourts.gov
<http://www.nycourts.gov/ad3/admissions>
(518) 471-4778*

*Anthony A. Moore
Director of Attorney
Admissions*

To Whom It May Concern:

An attorney admitted to practice by this Court may request a certificate of good standing, which is the only official document this Court issues certifying to an attorney's admission and good standing.

An attorney's registration status, date of admission and disciplinary history may be viewed through the attorney search feature on [the website of the Unified Court System](#).

New York State does not register attorneys as active or inactive.

An attorney may request a disciplinary history letter from the [Attorney Grievance Committee of the Third Judicial Department](#).

Bar examination history is available from the [New York State Board of Law Examiners](#).

Instructions, forms and links are available on [this Court's website](#).

Robert D. Mayberger
Clerk of the Court