



Legislature of the Virgin Islands

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POST AUDIT DIVISION

June 7, 2023

COMMITTEE ON BUDGET, APPROPRIATIONS AND FINANCE FISCAL YEAR 2024 BUDGET HEARING

LEGAL SERVICES OF THE VIRGIN ISLANDS

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BACKGROUND AND HISTORY

The Legal Services of the Virgin Islands, Incorporated (*LSVI*) is the only entity in the Virgin Islands that provides effective, efficient, and high-quality, civil legal assistance to low income, elderly, and other disadvantaged residents of the Virgin Islands. LSVI is also the only agency in the Virgin Islands that provides *free* civil legal assistance to eligible clients. LSVI is a public interest law firm and known as the “Equal Justice Advocate” in the Virgin Islands. Legal Services of the Virgin Islands was incorporated in March 1972 under the laws of the Virgin Islands as a 501 (c) 3 corporation for the purpose of:

- Providing legal advice and counseling in civil cases to:
 - Individuals of the community with low-income status who are unable to secure the services of a private attorney.
 - The segments of the population with special needs, such as the elderly, disabled, abused and neglected children, and victims of domestic violence.

Some additional legal assistance provided by Legal Services of the Virgin Islands includes:

- Brief service or limited representation;
- Full direct representation (generally litigation, court, or administrative agency appeals);
- Community legal education;
- Private bar involvement (pro bono);
- And self-help clinics for *pro se* (representing yourself) litigants.

LSVI, a non-profit organization, receives funding from ten (10) sources, including Federal and Local Government, United Way, and Interest on Lawyers Trust Accounts (IOLTA) funds. LSVI, which was established by Congress to administer a national legal assistance program, requires local matching funds in order to receive federal grants to assist in the administration of the legal assistance program.

MISSION STATEMENT

The Legal Services of the Virgin Islands, Inc.’s mission is to access justice, protect rights, and educate people in poverty, in order to empower them to move toward self-sufficiency.

LSVI provides high quality civil legal services to our client population; and serves the greater goal of justice and order in our community by emphasizing client rights and responsibilities. This in turn has the effect of reinforcing the client’s confidence in our legal system while increasing their productivity and willingness to abide by the rules and laws, which ultimately benefits the clients and the community at large.

ORGANIZATIONAL STRUCTURE

The Legal Services of the Virgin Islands, Inc. is governed by a *fifteen (15)* member Board of Trustees. According to the LSVI by-laws, in conformity with the Legal Services Corporation (LSC) regulations, *nine (9)* of the Directors must be attorneys appointed by the VI Bar Association, *five (5)* of the Directors must be client eligible individuals, and *one (1)* of the Directors must be a member at-large. The LSVI by-laws also provide that *seven (7)* of the members reside on the island

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of St. Croix, and *eight (8)* of the members reside in the St. Thomas/St. John district, with at least *one (1)* member residing on St. John.

The Legal Services of the Virgin Islands Inc.’s Board of Trustees is a voluntary board. The members serve based upon their commitment to LSVI’s primary mission. Officers and board members are elected at the annual meeting pursuant to the by-laws. The term limit is two (2), three (3) year terms. The board meets every other month to focus on key responsibilities such as, oversight of compliance with legal and contractual obligations, and fiscal matters. The board receives informal training at six (6) regular meetings each year, and the board holds formal training to improve board awareness and involvement in areas of board responsibility. Several of the board members also attend off island conferences.

LSVI’s Board of Directors reflects the community diversity of the service area, including racial, gender, and ethnic diversity. The board’s primary responsibility is to ensure that the agency achieve its budget goals and that funds are spent and accounted for in a way that fully meets its responsibilities to clients, funding sources, and the general public.

The daily operational responsibilities are carried out by paid staff under the direction of the Executive Director. The Executive Director is the Chief Executive Officer and is selected and appointed by the Board of Trustees. *Exhibit I* displays the Board of Trustees for the Legal Services of the Virgin Islands, Inc.

LEGAL SERVICES OF THE VIRGIN ISLANDS, INC.
BOARD OF DIRECTORS

Name	Position	Agency	Location	Term	Term Expires
Lisa Brown Williams, Esq.	President	VI Bar Association	St. Croix	1 st	2024
Nathan Mirocha, Esq.	Vice President	VI Bar Association	St. Croix	1 st	2024
Wilfredo A. Guzman	Treasurer	At-Large Member	St. Croix		2024
Leslye Webb	Secretary	Client Representative	St. Croix	1 st	2024
Patricia Quinland, Esq.	Member	VI Bar Association	St. Croix	1 st	2025
Xawntoia Franklin	Member	Client Representative	St. Croix	2 nd	2026
Afisha M. Hillocks	Member	Client Representative	St. Croix	1 st	2024
Vacant	Member	VI Bar Association	St. Croix	1 st	2025
Su-Layne U. Walker, Esq.	Member	VI Bar Association	St. Thomas	1 st	2025
Aysha Gregory, Esq.	Member	VI Bar Association	St. Thomas	1 st	2024
Pedro K. Williams, Esq.	Member	VI Bar Association	St. Thomas	2 nd	2026
Vacant	Member	Client Representative	St. Thomas	1 st	2026
Vonetta C. Norman, Esq.	Member	VI Bar Association	St. Thomas	1 st	2025
Vacant	Member	VI Bar Association	St. Thomas	2 nd	2026
Toya J. Simon	Member	Client Representative	St. Thomas	2 nd	2026

Exhibit I

Exhibit II displays the Organization Chart for the Legal Services of the Virgin Islands, Inc.

**LEGAL SERVICES OF THE VIRGIN ISLANDS, INC.
 ORGANIZATION CHART**

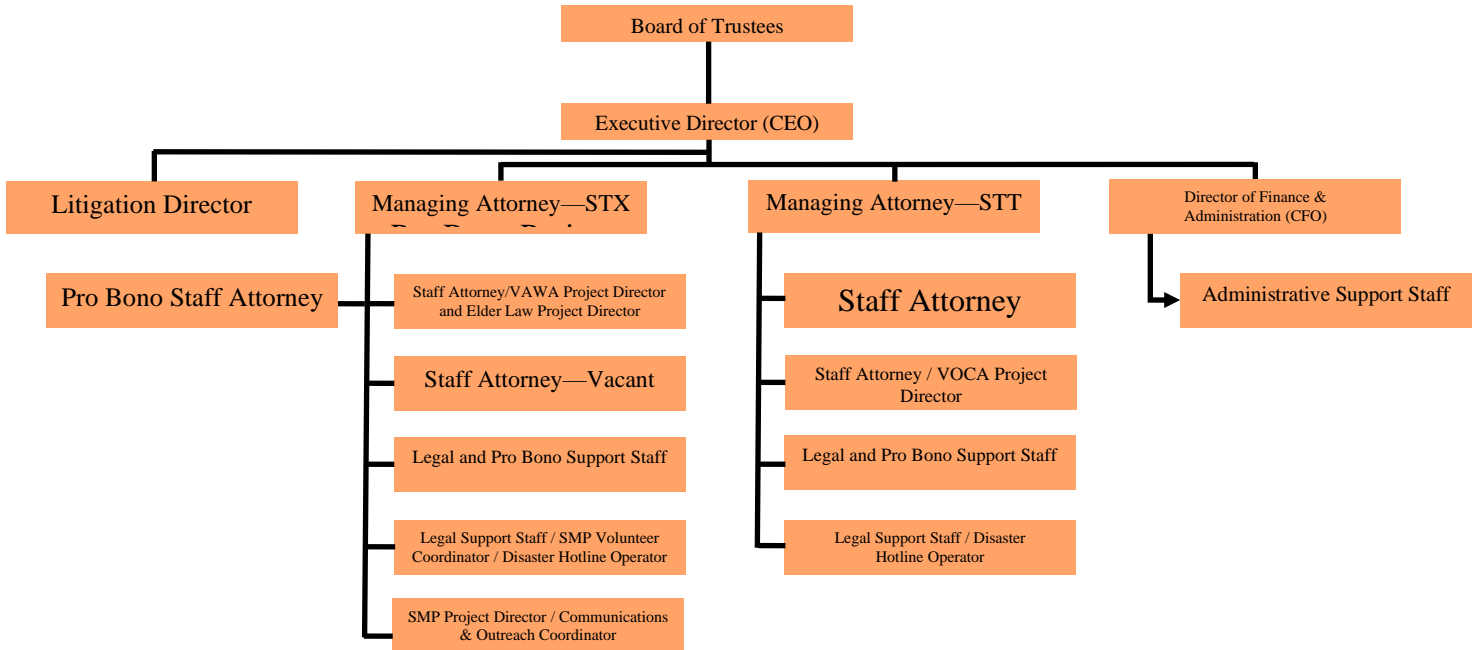


Exhibit II

FISCAL YEAR 2024 PROGRAM GOALS

The program goals for 2023-2024 are as follows:

1. To maintain optimum service delivery by providing effective, efficient and high quality civil legal representation to eligible clients, including advice and counsel, limited services, extended services, which includes full direct representation in the courts and administrative agencies, community legal education and self-help clinics.
2. To maintain and establish greater collaboration, linkage and partnering with other agencies to maximize our service delivery.
3. To recruit and train private attorneys to provide pro bono and low fee civil legal assistance to eligible clients.

The overall goal for advocacy for next year and beyond is to advance economic and social justice through legal action, coalition building, collaborative relationships and community legal education and outreach.

The agency continues to support the Disaster Advocacy Program to address the post hurricane needs for legal assistance and to prepare for any future disasters and continues to enhance the Senior Medicare Patrol Project which assists Medicare beneficiaries, families and caregivers to prevent, detect and report healthcare fraud, errors and abuse.

LSVI has also implemented some of the methods/processes in years 1-3 of the 2021-2023 Strategic Plan that is focused on the Vision Statement - "Equal Access to Justice Anytime and Anywhere". These elements included a roll-out of the enhanced and re-structured service delivery system which includes having the Mobile Justice Units in the community (St. Thomas and St. Croix) as well as at the court weekly to provide legal services to clients on site. Additionally, implementation of a more robust advertising and branding campaign for the Mobile Justice Unit and SMP Projects.

LSVI will continue to maintain the Eviction Prevention Services to effectuate housing stability services under the Emergency Rental Assistance Program and assessment and transformation of the Pro bono Project to increase the pro bono involvement of private attorneys to support access to justice for eligible clients. The agency will undertake the major repair and mitigation project for the St. Croix office building of the damage caused by the hurricanes of 2017.

The resources outlined in LSVI’s budget application will be needed to carry out these goals.

PROGRAM PRIORITIES

To carry out the broad overall mission of Legal Services of the Virgin Islands, Inc., the board of directors has established written priorities for the types of cases and matters, including emergencies, to which the staff must limit its commitment of time and resources. These priorities have evolved through a process which involved clients, staff, board members, members of the bench and bar, social agencies and service providers and community forums held in 2016. The process used allowed LSVI to come to a reasoned, thorough assessment of the most pressing legal need in our client community.

The legal staff of Legal Services of the Virgin Islands, Inc., to the extent that resources and staff expertise allow, provides assistance in the following areas:

Priorities	Goals and Objectives
Health	To secure health care, including mental health services, for all low-income people and to ensure that clients eligible for publicly-funded health insurance programs receive comprehensive accessible, high-quality care.
Housing	To assist low income people in housing cases involving the acquisition, preservation or access to housing for homestead and shelter, both public, subsidized and private. This includes defense of foreclosures and evictions, ameliorating dangerous environmental conditions and other landlord/tenant disputes.
Employment/Maintaining Economic Stability	Maintaining economic stability to assist clients in obtaining and maintaining basic income and other necessities for household stability. This includes unemployment compensation, wrongful discharge matters and other employment related legal actions that are not fee generating; and removing impediments to acquiring gainful employment.
Public Benefit	To assist clients in acquiring and maintaining public benefits such as, food stamps, TANF (Temporary Assistance for Needy Families) and other public assistance.
Family	Family law cases involving preservation, support and safety of families and individual family members. Priority attention will be given to matters involving domestic abuse and other family law matters where legal action is required to protect the health, safety and welfare of family members.
Consumer Law	To pursue affirmative or defensive consumer claims to preserve home, utilities and to prevent diminishment of household resources.
Transportation	To explore options and provide legal assistance to low-income clients in their pursuit to access to public and private transportation.
Elderly and Disabled	Clients suffering from infirmities of age and/or disability will receive priority and extraordinary assistance to afford them dignity and quality of life and care while acquiring services for their mental and physical comfort. Services will include simple wills and estates, health directives, and durable power of attorneys.

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Community Legal Education	To assist our clients to understand their rights and responsibilities in a broad range of areas, such as consumer injustice, housing, public benefits, domestic violence, health care and other areas of law.
Miscellaneous and Emergency Cases	To provide legal services in cases or matters not otherwise a priority, with the approval of the Executive Director or his/her designee, provided the case or matter addresses; 1. a significant threat to the health or safety of the client for which no other legal assistance is available; 2. issues that arise because of new and unforeseen circumstances, such as natural disasters, changes in the law affecting large numbers of client and other emerging legal issues not anticipated when the priorities were adopted; or 3. the causes or effect on the client’s economic situation or establish a precedent for others in similar situations.

FISCAL YEAR 2024 BUDGET REQUEST

The Governor has recommended a General Fund appropriation from the Miscellaneous Section of the budget for Fiscal Year 2024 in the amount of **\$2,007,700**. The agency has requested a budget for FY 2024 in the amount of **\$2,007,701**. An overview of the Agency’s Three-Year Financial Summary is displayed in *Exhibit III*.

LEGAL SERVICES OF THE VIRGIN ISLANDS, INC.
FINANCIAL OVERVIEW
FISCAL YEAR 2022 THROUGH FISCAL YEAR 2024

GENERAL FUND EXPENDITURES						
Description	FY 2022 Expenditures	FY 2023 as of 3/31/23	FY 2023 Budgeted	FY 2024 Request	Variance	% Chg
Appropriated Funds:						
General Fund						
Personnel Services						
Unclassified Employees	\$ 641,000	\$ 596,038	\$ 1,192,075	\$ 1,192,075	\$ -	0%
Total Personnel Services	\$ 641,000	\$ 596,038	\$ 1,192,075	\$ 1,192,075	\$ -	0%
Fringe Benefits						
Employer Contr. Retirement	\$ 64,100	\$ 59,604	\$ 119,208	\$ 119,208	\$ -	0%
F.I.C.A.	\$ 39,742	\$ 36,954	\$ 73,909	\$ 73,909	\$ -	0%
Medicare	\$ 9,295	\$ 8,643	\$ 17,285	\$ 17,285	\$ -	0%
Health Insurance Premium	\$ 96,502	\$ 67,599	\$ 135,197	\$ 135,197	\$ -	0%
Workers Comp. Premium	\$ 7,347	\$ 5,594	\$ 11,188	\$ 11,188	\$ -	0%
All Other	\$ 3,775	\$ 2,888	\$ 5,775	\$ 5,775	\$ -	0%
Total Fringe Benefits	\$ 220,761	\$ 181,282	\$ 362,562	\$ 362,562	\$ -	0%
Supplies						
Office Supplies	\$ 8,431	\$ 3,118	\$ 6,235	\$ 6,235	\$ -	0%
Operating Supplies	\$ 13,031	\$ 5,203	\$ 10,405	\$ 10,405	\$ -	0%
Small Tools/Minor Equipment	\$ 12,417	\$ 5,558	\$ 11,115	\$ 11,115	\$ -	0%
Total Supplies	\$ 33,879	\$ 13,879	\$ 27,755	\$ 27,755	\$ -	0%
Other Svs. & Chgs.						
Professional Services	\$ 88,072	\$ 49,401	\$ 98,801	\$ 98,801	\$ -	0%
Communication	\$ 20,833	\$ 10,575	\$ 21,150	\$ 21,150	\$ -	0%
Travel	\$ 5,630	\$ -	\$ 6,240	\$ 6,240	\$ -	0%
Insurance	\$ 33,877	\$ 17,510	\$ 35,020	\$ 35,020	\$ -	0%
Repairs & Maintenance	\$ 35,028	\$ 17,514	\$ 35,028	\$ 35,028	\$ -	0%
Mortgage - Land/Building	\$ 73,977	\$ 36,989	\$ 73,977	\$ 73,977	\$ -	0%
Rental - Machines/Equipment	\$ 12,392	\$ 7,648	\$ 15,295	\$ 15,295	\$ -	0%
Training	\$ 14,349	\$ 2,475	\$ 16,545	\$ 16,545	\$ -	0%
Security	\$ 1,420	\$ 710	\$ 1,420	\$ 1,420	\$ -	0%
All Other	\$ 30,572	\$ 21,059	\$ 42,118	\$ 42,118	\$ -	0%
Total Other Svs. & Chgs.	\$ 316,150	\$ 163,881	\$ 345,594	\$ 345,594	\$ -	0%
Utility Services						
Electricity	\$ 21,325	\$ 13,238	\$ 26,475	\$ 26,475	\$ -	0%
Water	\$ 2,130	\$ 1,620	\$ 3,240	\$ 3,240	\$ -	0%
Total Utilities Services	\$ 23,455	\$ 14,858	\$ 29,715	\$ 29,715	\$ -	0%
Capital Outlays						
Building Improvements	\$ 50,000	\$ 25,000	\$ 50,000	\$ 50,000	\$ -	0%
Capital Outlays	\$ 50,000	\$ 25,000	\$ 50,000	\$ 50,000	\$ -	0%
Total General Fund	\$ 1,285,245	\$ 994,938	\$ 2,007,701	\$ 2,007,701	\$ -	0%

Exhibit III

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LEGAL SERVICES CORPORATION EXPENDITURES						
Description	FY 2022 Expenditures	FY 2023 as of 3/31/23	FY 2023 Budgeted	FY 2024 Request	Variance	% Chg
Unappropriated Funds:						
Unclassified Employees	\$ 148,153	\$ 112,125	\$ 224,250	\$ 224,250	\$ -	0%
Total Personnel Services	\$ 148,153	\$ 112,125	\$ 224,250	\$ 224,250	\$ -	0%
Fringe Benefits						
Employer Contr. Retirement	\$ 11,362	\$ 11,213	\$ 22,425	\$ 22,425	\$ -	0%
F.I.C.A.	\$ 9,185	\$ 6,952	\$ 13,904	\$ 13,904	\$ -	0%
Medicare	\$ 2,148	\$ 1,626	\$ 3,252	\$ 3,252	\$ -	0%
Medical & Life Insurance Premium	\$ 29,197	\$ 18,251	\$ 36,503	\$ 36,503	\$ -	0%
Workers Comp. Premium	\$ 2,305	\$ 1,209	\$ 2,418	\$ 2,418	\$ -	0%
All Other (Accrued Leave)	\$ 5,028	\$ -	\$ -	\$ -	\$ -	0%
Total Fringe Benefits	\$ 49,169	\$ 39,251	\$ 78,502	\$ 78,502	\$ -	0%
Supplies						
Office Supplies	\$ 2,190	\$ 2,440	\$ 4,879	\$ 4,879	\$ -	0%
Operating Supplies	\$ 2,630	\$ 1,036	\$ 2,072	\$ 2,072	\$ -	0%
Total Supplies	\$ 4,820	\$ 3,476	\$ 6,951	\$ 6,951	\$ -	0%
Other Svs. & Chgs.						
Professional Services	\$ 58,365	\$ 28,310	\$ 56,619	\$ 56,619	\$ -	0%
Communication	\$ 5,223	\$ 2,344	\$ 4,687	\$ 4,687	\$ -	0%
Travel	\$ 718	\$ 904	\$ 1,809	\$ 1,809	\$ -	0%
Insurance	\$ 10,081	\$ 5,377	\$ 10,753	\$ 10,753	\$ -	0%
Repairs & Maintenance	\$ 2,368	\$ 1,267	\$ 2,534	\$ 2,534	\$ -	0%
Training	\$ 2,738	\$ 3,042	\$ 6,085	\$ 6,085	\$ -	0%
Equipment Rental	\$ 1,416	\$ 1,514	\$ 3,028	\$ 3,028	\$ -	0%
Total Other Svs. & Chgs.	\$ 80,909	\$ 42,758	\$ 85,515	\$ 85,515	\$ -	0%
Utility Services						
Electricity & Water	\$ 6,370	\$ 3,185	\$ 7,237	\$ 7,237	\$ -	0%
Total Utilities Services	\$ 6,370	\$ 3,185	\$ 7,237	\$ 7,237	\$ -	0%
Capital Outlays						
Technology, Vehicles & Equipment	\$ -	\$ -	\$ -	\$ -	\$ -	0%
Capital Outlays	\$ -	\$ -	\$ -	\$ -	\$ -	0%
Total Legal Services Fund	\$ 289,421	\$ 200,795	\$ 402,455	\$ 402,455	\$ -	0%

Exhibit IV

LAW ENFORCEMENT PLANNING COMMISSION (VOCA & VAWA) EXPENDITURES						
Description	FY 2022 Expenditures	FY 2023 as of 3/31/23	FY 2023 Budgeted	FY 2024 Request	Variance	% Chg
Unappropriated Funds:						
Personnel Services						
Unclassified Employees	\$ 167,060	\$ 97,513	\$ 195,025	\$ 214,230	\$ 19,205	10%
Total Personnel Services	\$ 167,060	\$ 97,513	\$ 195,025	\$ 214,230	\$ 19,205	10%
Fringe Benefits						
Employer Contr. Retirement	\$ 10,446	\$ 9,751	\$ 19,503	\$ 19,503	\$ -	0%
F.I.C.A.	\$ 10,358	\$ 6,046	\$ 12,092	\$ 13,282	\$ 1,190	10%
Medicare	\$ 2,422	\$ 1,414	\$ 2,828	\$ 3,106	\$ 278	10%
Health Insurance Premium	\$ 31,127	\$ 18,135	\$ 36,270	\$ 36,270	\$ -	0%
Unemployment Insurance	\$ 3,286	\$ 1,037	\$ 2,073	\$ 2,073	\$ -	0%
Total Fringe Benefits	\$ 57,639	\$ 36,383	\$ 72,766	\$ 74,234	\$ 1,468	2%
Supplies						
Office Supplies	\$ 1,262	\$ 223	\$ 446	\$ 446	\$ -	0%
Total Supplies	\$ 1,262	\$ 223	\$ 446	\$ 446	\$ -	0%
Other Svs. & Chgs.						
Professional Services	\$ 16,375	\$ 7,527	\$ 15,053	\$ 22,056	\$ 7,003	0%
Communication	\$ 4,477	\$ 1,299	\$ 2,598	\$ 3,372	\$ 774	30%
Training	\$ 18,360	\$ 9,947	\$ 19,894	\$ 31,464	\$ 11,570	58%
Rental - Machines/Equipment	\$ 1,779	\$ 756	\$ 1,512	\$ 1,548	\$ 36	0%
Total Other Svs. & Chgs.	\$ 40,991	\$ 19,529	\$ 39,057	\$ 58,440	\$ 19,383	50%
Utility Services						
Electricity	\$ 7,366	\$ 3,683	\$ 4,764	\$ 6,068	\$ 1,304	27%
Water	\$ -	\$ -	\$ -	\$ -	\$ -	0%
Total Utilities Services	\$ 7,366	\$ 3,683	\$ 4,764	\$ 6,068	\$ 1,304	27%
Capital Outlays						
Machinery & Equipment	\$ -	\$ -	\$ -	\$ -	\$ -	0%
Capital Outlays	\$ -	\$ -	\$ -	\$ -	\$ -	0%
Total LEPC Fund	\$ 274,318	\$ 157,331	\$ 312,058	\$ 353,418	\$ -	0%

Exhibit V

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HHS SENIOR MEDICARE PATROL PROJECT EXPENDITURES						
Description	FY 2022 Expenditures	FY 2023 as of 3/31/23	FY 2023 Budgeted	FY 2024 Request	Variance	% Chg
Unappropriated Funds:						
Personnel Services						
Unclassified Employees	\$ 52,020	\$ 28,500	\$ 57,000	\$ 64,000	\$ 7,000	12%
Total Personnel Services	\$ 52,020	\$ 28,500	\$ 57,000	\$ 64,000	\$ 7,000	12%
Fringe Benefits						
Employer Contr. Retirement	\$ 3,919	\$ 1,470	\$ 2,940	\$ 2,225	\$ 715	-24%
F.I.C.A.	\$ 3,225	\$ 1,767	\$ 3,534	\$ 3,968	\$ 434	12%
Medicare	\$ 754	\$ 413	\$ 827	\$ 928	\$ 101	12%
Health Insurance Premium	\$ 10,786	\$ 4,757	\$ 9,514	\$ 12,887	\$ 3,373	35%
Unemployment Insurance	\$ 1,137	\$ 3,734	\$ 7,467	\$ 815	\$ 6,652	-89%
All Other	\$ (1,855)	\$ -	\$ -	\$ -	\$ -	0%
Total Fringe Benefits	\$ 17,966	\$ 12,141	\$ 24,282	\$ 20,823	\$ 3,459	-14%
Supplies						
Office Supplies	\$ 1,026	\$ 428	\$ 856	\$ 435	\$ 421	-49%
Operating Services	\$ 4,744	\$ 1,083	\$ 2,165	\$ 1,588	\$ 577	-27%
Total Supplies	\$ 5,770	\$ 1,511	\$ 3,021	\$ 2,023	\$ 998	-33%
Other Svs. & Chgs.						
Professional Services	\$ 10,462	\$ 15,852	\$ 24,580	\$ 18,275	\$ 6,305	-26%
Communication	\$ 504	\$ -	\$ 1,080	\$ -	\$ 1,080	0%
Travel	\$ -	\$ -	\$ -	\$ 688	\$ 688	100%
Training	\$ -	\$ -	\$ -	\$ 3,755	\$ 3,755	100%
Total Other Svs. & Chgs.	\$ 10,966	\$ 15,852	\$ 25,660	\$ 22,718	\$ 2,942	-11%
Utility Services						
Electricity	\$ -	\$ -	\$ -	\$ -	\$ -	0%
Total Utilities Services	\$ -	\$ -	\$ -	\$ -	\$ -	0%
Capital Outlays						
Machinery & Equipment	\$ 10,256	\$ -	\$ -	\$ -	\$ -	0%
Capital Outlays	\$ 10,256	\$ -	\$ -	\$ -	\$ -	0%
Total HHS SENIOR MEDICARE PATROL PROJECT Fund	\$ 96,978	\$ 58,004	\$ 109,963	\$ 109,564	\$ 399	0%

Exhibit VI

GENERAL FUND OVERVIEW

Exhibit VII depicts a pie graph of the General Fund requested budget by the Legal Services of the Virgin Islands in the amount of \$2,007,701 for FY 2024 which is the same amount budgeted by the Governor for FY 2024. The Governor has submitted a lump sum budget for this Agency.

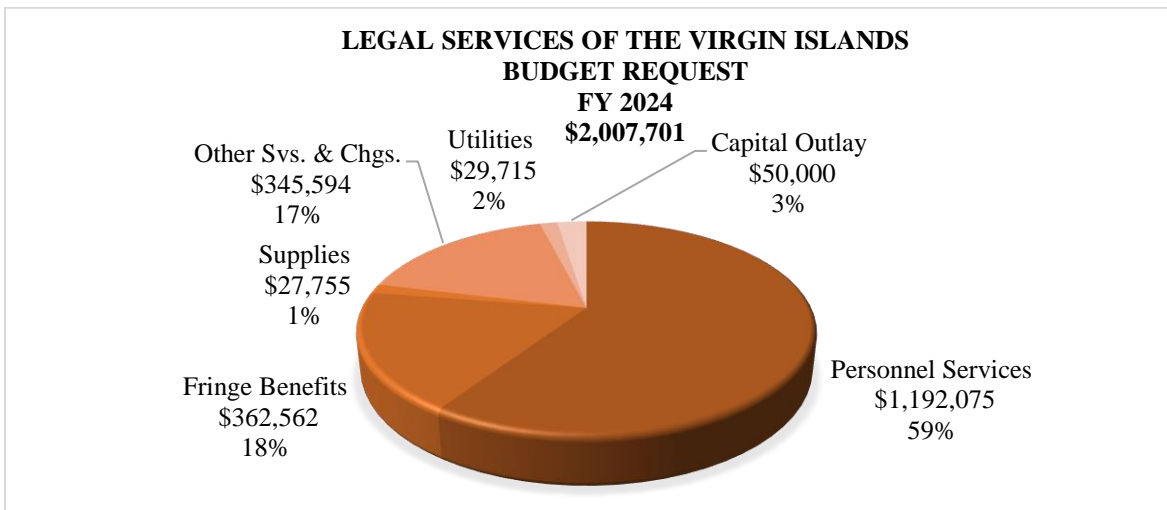


Exhibit VII

FISCAL YEAR 2024 FINANCIAL SUMMARY

LSVI is funded by grants support from the federal and local governments as well as other organizations. *Exhibit VIII* displays its budget allocations by years.

**LEGAL SERVICES OF THE VIRGIN ISLANDS
 SUMMARY OF COMPARATIVE EXPENDITURE ANALYSIS – (BY FUNDS)
 FISCAL YEAR 2022 THROUGH FISCAL YEAR 2024**

Fund Name	FY 2022 Expenditures	FY 2023 Budgeted	FY 2024 Request
General Fund	\$ 1,285,245	\$ 2,007,701	\$ 2,007,701
Legal Services Corporation	\$ 289,421	\$ 402,455	\$ 402,455
LEPC (VOCA & VAWA)	\$ 274,318	\$ 312,058	\$ 353,418
HHS SMP	\$ 96,978	\$ 109,963	\$ 109,564
TOTALS	\$ 1,945,962	\$ 2,832,177	\$ 2,873,138

Exhibit VIII

CASES HANDLED

Exhibit IX shows the number of cases handled by Legal Services of the Virgin Islands, Inc. (LSVI) for calendar year 2022.

Cases Handled			
Status	Intakes	Cases Opened	Cases Closed
St. Thomas	271	267	294
St. Croix	570	582	571
Total	841	849	865

Exhibit IX

Exhibit X shows the percentage of cases handled by Legal Services of the Virgin Islands, Inc. (LSVI) by problem code for calendar year 2022.

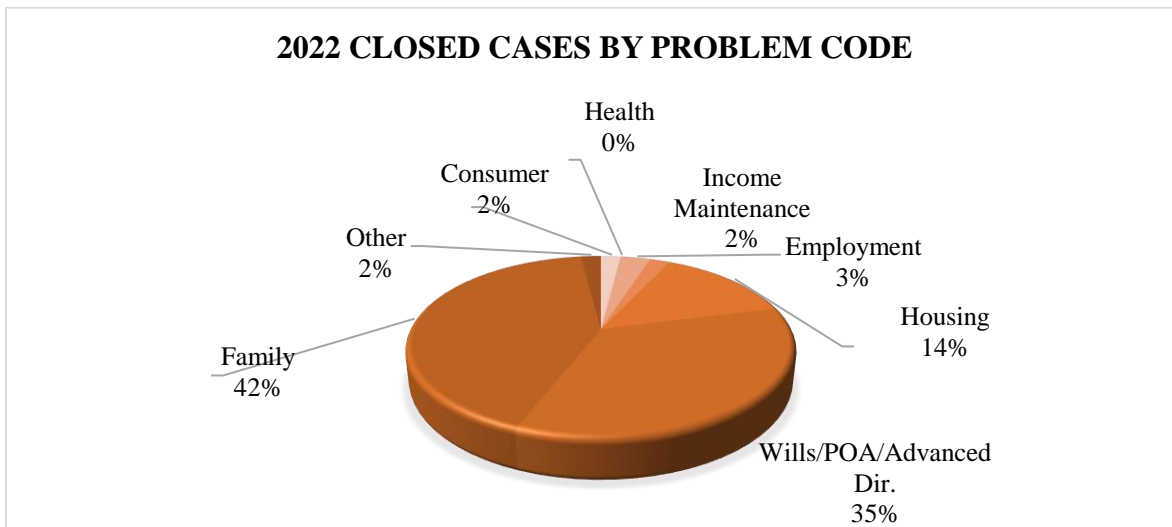


Exhibit X

FEDERAL GRANTS

Exhibit X displays a list of Federal Grants for the LSVI for FY 2024.

Vendor Name	Type of Grant	Sub-Recipient	Amount
Legal Services Corporation	Basic Field Grant (Legal Services)	No	\$ 251,772
Legal Services Corporation	Private Attorney Involvement (PAI)	No	\$ 35,967
Legal Services Corporation	Pro Bono Innovation Fund	No	\$ 114,715
Health & Human Services (5 year award)	Senior Medicare Patrol Project	No	\$ 105,725
Law Enforcement Planning Comm.	VOCA - Victims of Crime Ass. Project	No	\$ 233,329
Law Enforcement Planning Comm.	VAWA - Violence Against Woman Ass.	No	\$ 120,069
Total			\$ 861,577

Exhibit X

OUTSTANDING VENDOR PAYMENTS

Exhibit XI displays a list of Outstanding Vendor Payments as of March 31, 2023 for the LSVI for FY 2023.

Outstanding Vendors		
Vendor	Terms	Balance
Bert Smith & Co. (Auditor)	2022 Audit Report (Due upon completion)	\$ 17,000
Grand Total		\$ 17,000

Exhibit XI

PROFESSIONAL SERVICES

Exhibit XII displays a list of Professional Services Contracts for the LSVI for FY 2022 through FY 2024.

Professional Services Contracts			
Professional Services	FY 2022	FY 2023	FY 2024
Auditing	\$ 9,970	\$ 9,970	\$ 9,970
Cleaning and Landscaping	\$ 8,748	\$ 8,748	\$ 8,748
Client Contract Services	\$ 7,500	\$ 13,500	\$ 13,500
Marketing & Outreach Services	\$ 9,010	\$ 11,234	\$ 11,234
Legal Support	\$ 5,370	\$ 12,800	\$ 12,800
Consulting Services	\$ 14,200	\$ 11,745	\$ 12,745
Internet Law	\$ 9,710	\$ 10,908	\$ 10,908
IT Services	\$ 6,500	\$ 11,496	\$ 11,496
Courier Services	\$ 3,890	\$ 8,400	\$ 8,400
Grand Total	\$ 74,898	\$ 98,801	\$ 99,801

Exhibit XII

VEHICLES

Exhibit XIII provides a list of Vehicles for the LSVI. \$3,497.00 and \$2,488.00 in gasoline and \$14,931.32 per district maintenance cost for FY 2023 were reported for the STT/STJ district and the STX district respectively.

late No.	Year	Make	Model	Condition	Office	Maintenance	Gasoline
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TGQ-217	2020	Ford	F-550	Excellent	STT	\$11,234.00	\$2,872.00
CGR-578	2020	Ford	Explorer XLT	Excellent	STT	\$3,697.32	\$625.00
CGR-919	2020	Ford	F-550	Excellent	STX	\$11,234.00	\$2,368.00
CGQ-892	2020	Ford	Expedition	Excellent	STX	\$3,697.32	\$120.00

Exhibit XIII

LEASES

Exhibit XIV provides the lease submitted by the LSVI.

Landlord	Address	Sq. Ft	Rent	Status /Comments
Barakat Saleh Diamond Crest Ltd.	1AR Estate Diamond, Diamond Shopping Center, Christiansted, VI 00820	4,900	\$ 4,500	18 Months
Grand Totals		4,900	\$ 4,500	


Exhibit XIV

POST AUDIT COMMENTS

The Legal Services of the Virgin Islands Fiscal Year 2024 Governor’s Recommendation from the **Miscellaneous Section** of the Budget is as follows:

\$ 2,007,700	Governor’s Recommended General Fund FY 2024
\$ 2,007,700	Governor’s Recommended General Fund FY 2024
\$ 2,007,701	LSVI’s General Fund Budget Request FY 2024
\$ 402,454	Legal Services Corporation Fund
\$ 353,417	Law Enforcement Planning Commission (VOCA & VAWA)
\$ 109,564	HHS Senior Medicare Patrol Project
\$ 2,873,136	LSVI’s Fiscal Year 2024 Projected Budget

There is no change in the Governor’s recommendation between fiscal year 2023 and 2024.


 Vincent Samuel
 Post Auditor

APPENDIX I
LEGISLATURE OF THE VIRGIN ISLANDS
POST AUDIT DIVISION
COMMITTEE ON FINANCE
BUDGET HEARING FISCAL YEAR 2024
LEGAL SERVICES OF THE VIRGIN ISLANDS
PERSONNEL LISTING

Position	Status	FY 2023 Salary Request	Total FY 2023 Salary
Staff Attorney	Filled	\$ 61,200	\$ 80,000
Legal Support Staff	Filled	\$ 37,060	\$ 44,500
SMP Director	Filled	\$ 49,640	\$ 63,000
Managing Attorney	Filled	\$ 64,600	\$ 85,000
Staff Attorney	Filled	\$ 61,200	\$ 80,000
Executive Director	Filled	\$ 105,365	\$ 135,000
Legal Support	Filled	\$ 34,875	\$ 46,500
Litigation Director	Filled	\$ 76,500	\$ 90,000
Director of Finance/Administration	Filled	\$ 84,235	\$ 105,625
Managing Attorney	Filled	\$ 68,000	\$ 95,000
Administrative/Fiscal Support	Filled	\$ 35,020	\$ 41,500
Staff Attorney	Filled	\$ 64,600	\$ 85,000
Legal Support	Filled	\$ 39,780	\$ 48,500
Legal Support	Filled	\$ 40,800	\$ 50,000
Senior Staff Attorney - MJP	Filled	\$ 61,200	\$ 80,000
MJP Staff Attorney	Filled	\$ 80,000	\$ 80,000
Development Officer	Contractor	\$ 48,000	\$ 48,000
MJP Attorney - STT	Vacant	\$ 80,000	\$ 80,000
MJP Legal Support	Vacant	\$ 50,000	\$ 50,000
MJP Legal Support	Vacant	\$ 50,000	\$ 50,000
Total		\$ 1,192,075	\$ 1,437,625

*Salaries for employees of Legal Services are not 100% covered under the General Fund.