



Legislature of the Virgin Islands

#3022 Estate Golden Rock
Christiansted, St. Croix, U.S. Virgin Islands 00820

TEL: (340) 712-2364
FAX: (340) 712-2302

POST AUDIT DIVISION

June 29, 2023

COMMITTEE ON BUDGET, APPROPRIATIONS AND FINANCE FISCAL YEAR 2024 BUDGET HEARING

VIRGIN ISLANDS DEPARTMENT OF LABOR

TITLE	PAGE NUMBER
BACKGROUND AND HISTORY	2
MISSION STATEMENT	2
FY 2024 GOALS	2
GENERAL FUND OVERVIEW	3 – 4
EXPENDITURES (ACTUALS)	4 – 5
MISCELLANEOUS SECTION	6
ALLOTMENT SUMMARY	6
STRATEGIC/PERFORMAMCE GOALS	6 – 7
LEASED PROPERTIES	7
PROFESSIONAL SERVICE CONTRACTS	7 – 8
FEDERAL GRANTS	8 – 10
VEHICLE LISTING	10
POST AUDIT COMMENTS	10
APPENDIX I – PERSONNEL LISTING	11 – 16

BACKGROUND / HISTORY

The Virgin Islands Department of Labor (VIDOL) receives its authority pursuant to Titles 3, 24, 27 and 29 of the Virgin Islands Code, the Workforce Investment Act of 1998, the Occupational Safety and Health Act (OSHA) of 1970 and other federal laws which require the development of an administrative structure to govern and enforce fair labor standards. These laws are designed to protect the people of the Virgin Islands from any threats to health, ethical values and general welfare. VIDOL is a “service-oriented,” “regulatory,” and “social” organization.

Executive Order 309-1989 defines the organizational structure of VIDOL and requires the following divisions/units:

- Division of Occupational Safety and Health (DOSH);
- Division of Workers’ Compensation (DWC);
- Division of Labor Relations (DLR);
- Bureau of Labor Statistics (BLS);
- Division of Administration (DA);
- Hearings and Appeals Unit (HA);
- Planning, Research and Monitoring (PRM);
- Division of Job Service (DJS);
- Division of Training (DT); and
- Division of Unemployment Insurance (UI).

MISSION STATEMENT

The Virgin Islands Department of Labor mission ***“is to administer a system of effective programs and services designed to develop, protect and maintain a viable workforce. The strategic goals are to develop a talented workforce, to protect the workforce, and to provide responsive failsafe programs that support the workforce system and the Governor’s five (5) initiatives of Health, Public Safety, Education, Energy, and Economic Development.”***

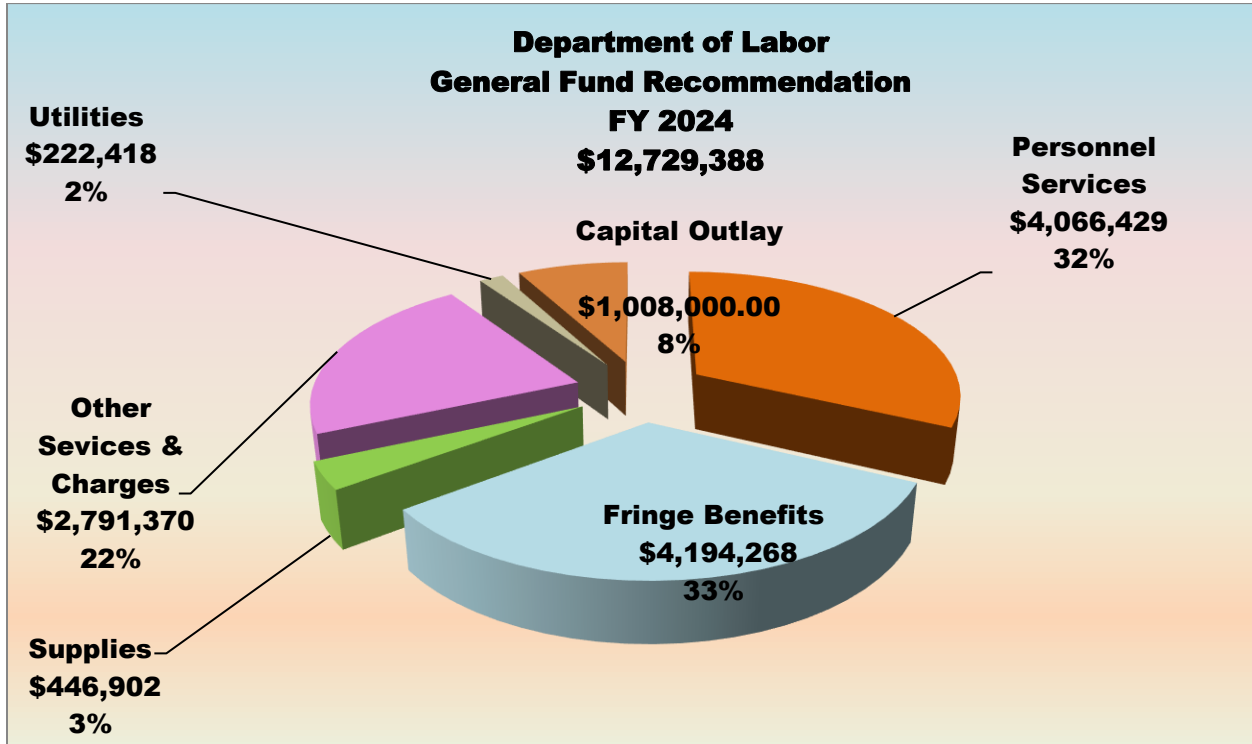
FY 2024 GOALS

- To improve the “Work Safety and Health” for all state and local employees in the U.S. Virgin Islands by developing and implementing effective safety and health programs.
- To reduce leased storage space by consolidating and eliminating stored items.
- To continuously conduct outreach activities to educate the public of the programs and services provided by the Virgin Islands Department of Labor (VIDOL).

GENERAL FUND OVERVIEW

Exhibit I displays the Governor’s FY 2024 General Fund recommendation (line-item summary) for the Virgin Islands Department of Labor (VIDOL) in the amount of **\$12,729,388**.

Exhibit I



The Governor has recommended a General Fund appropriation of **\$12,729,388** for FY 2024. This represents a decrease of **(775,845)** or **6%** below FY 2023 appropriation of **\$13,505,233** (*According to the FY 2024 Executive Budget Book*). Additionally, Virgin Islands Department of Labor (VIDOL) is slated to receive additional funds to include **\$1,904,464** in Government Insurance Funds, **\$191,720** in Local Funds (*Unemployment Insurance Penalty Interest*) and, **\$7,842,135** in Federal funds. The Department’s three (3) year Financial Summary is displayed in *Exhibit II*.

Exhibit II

Description	FY 2022 Actual	FY 2023 Appropriation	FY 2024 Recommendation	FY 24 & FY 23 Variance	% Change
Appropriated Funds:					
General Fund:					
Personnel Services	\$3,790,547	\$4,543,869	\$4,066,429	(\$477,440)	(11%)
Fringe Benefits	5,232,806	5,703,983	4,194,268	(1,509,715)	(27%)
Supplies	197,070	222,508	446,902	224,394	100.8%
Other Services & Charges	3,600,923	2,667,281	2,791,370	124,089	5%
Utilities	-	-	222,418	222,418	100%
Capital Projects	11,670	367,592	1,008,000	640,408	174%
Total General Fund	12,833,015	13,505,233	12,729,388	(775,845)	(6%)
Government Insurance Fund					
Personnel Services	550,711	936,356	917,345	(\$ 19,011)	(2%)
Fringe Benefits	251,459	449,170	487,698	38,528	9%

Honorable Donna A. Frett-Greogory
 FY 2024 Budget Hearing
 Virgin Islands Department of Labor
 Page 4 of 17

Description	FY 2022 Actual	FY 2023 Appropriation	FY 2024 Recommendation	FY 24 & FY 23 Variance	% Change
Government Insurance Fund					
Supplies	52,252	76,000	41,681	(34,319)	(45%)
Other Services & Charges	5,776,885	2,892,938	457,740	(2,435,198)	(84%)
Utilities	-	50,000	-	(50,000)	(100%)
Miscellaneous	-	144	-	(144)	(100%)
Total Government Insurance Fund	6,631,306	4,404,608	1,904,464	(2,500,144)	(57%)
Local Funds:					
Indirect Cost Funds:					
Personnel Services	-	-	-	-	-
Fringe Benefits	-	-	-	-	-
Supplies	-	-	-	-	-
Other Services. & Charges	-	-	-	-	-
Capital Projects	-	-	-	-	-
Total Indirect Cost Fund	-	-	-	-	-
Unemployment Insurance Penalty/ Interest:					
Personnel Services	130,688		123,725	123,725	100%
Fringe Benefits	66,665		67,995	67,995	100%
Supplies	37,455	-	-	-	-
Other Services. & Charges	85,903	108,000	-	(108,000)	(100%)
Total Unemployment Insurance Penalty/ Interest	320,711	108,000	191,720	83,720	78%
Federal Funds:					
Personnel Services	2,122,308	2,083,423	2,628,128	544,705	26%
Fringe & Benefits	984,449	993,810	1,445,770	451,960	45%
Supplies	750,100	400,585	1,134,772	734,187	183%
Other Services. & Charges	2,360,467	2,141,602	1,763,279	(378,323)	(18%)
Utilities	-	-	-	-	-
Indirect Cost	521,953	575,329	870,187	294,858	51%
Capital Outlays	-	-	-	-	-
Total Federal Funds	6,739,277	6,194,749	7,842,135	1,647,386	27%
Totals	\$26,524,310	\$24,212,590	\$22,667,708	(\$1,544,883)	(6%)

EXPENDITURES (ACTUALS)

Exhibit III display the actual expenditures breakdown provided by VIDOL for the General Fund FY 2022 and FY 2023 as of March 28, 2023.

Exhibit III

EXPENDITURES ACCORDING TO VIDOL	FISCAL PERIOD	
	Oct. 1, 2021- Sep. 30, 2022	Oct. 1, 2022- March 28, 2023
Line Item		
Personnel Services		
Classified Employee Salaries	\$826,176	\$448,244
Unclassified Empl. Salaries	1,570,898	630,651
Temp/Part Time Salaries	743,015	12,096
Overtime Salaries	23,413	5,077
Lump Sum Payments	24,439	19,454

Honorable Donna A. Frett-Greogory
 FY 2024 Budget Hearing
 Virgin Islands Department of Labor
 Page 5 of 17

EXPENDITURES ACCORDING TO VIDOL	FISCAL PERIOD	
	Oct. 1, 2021- Sep. 30, 2022	Oct. 1, 2022- March 28, 2023
Line Item		
Personnel Services		
Night Differential Comp	1	-
Other Differential Comp	-	-
Fees & Compensation Noc	113,662	3,575
Holiday Pay	151,497	100,339
All Other	337,446	156,188
Sub-Total	3,790,547	1,375,624
Fringe Benefits		
Employer Contr. Retirement	649,557	273,730
F.I.C.A.	233,075	85,130
Medicare	54,570	19,932
Health Insurance Premium	396,304	201,358
Workers Comp. Premiums	8,481	9,388
All Other	3,883,041	-
Sub-Total	5,225,029	589,537
Supplies		
Office Supplies	15,313	723
Operating Supplies	18,974	16,372
Small Tools/Minor Equipment	82,093	24,744
All Other	80,690	42,274
Sub-Total	197,070	84,113
Other Services & Charges		
Professional Services	76,254	12,003
Communication	51,947	17,286
Travel	95,850	63,279
Transportation - Not Travel	15,880	12,913
Advertising And Promotion	30,877	23,252
Printing And Binding	625	633
Repairs And Maintenance	82,723	16,266
Rental- Land/Building	189,685	65,112
Rental - Machines/ Equipment	2,168	2,421
Training	68,476	20,000
Security	40,467	17,355
All Other	2,945,970	104,743
Sub-Total	3,600,923	355,264
Capital Outlays		
Machinery & Equipment	-	41,000
All Other	11,670	-
Sub-Total	11,670	41,000
Utility Services		
Electricity	-	-
Water	-	-
Sub-Total	-	-
Total Expenses	\$12,825,238	\$2,445,538

MISCELLANEOUS SECTION

DOL is expected to receive **\$4,545,693** from the Miscellaneous Section of the Executive Budget for FY 2024. This represents an increase of **\$4,261,201** above FY 2023 appropriation of **\$284,492**. VIDOL three (3) year Financial Summary is displayed in *Exhibit IV* According to the *FY 2023 and FY 2024 Executive Budget Book*. These amounts are part of the Governor’s recommend General Fund Budget of **\$12,729,388**.

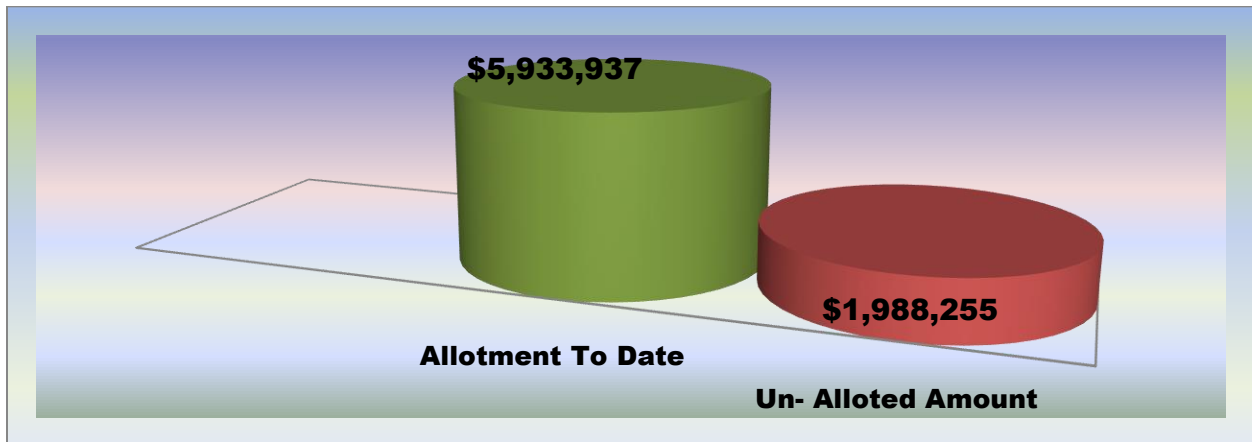
Exhibit IV

Description	FY 2022 Actual	FY 2023 Appropriation	FY 2024 Recommendation	FY 24 & FY 23 Variance	% Change
Unemployment Insurance Cont	\$-	\$-	\$2,500,000	\$2,500,000	100%
Interest Payment Employment	-	-	1,720,000	1,720,000	100%
DOL Compliance & Reporting	298,636	284,492	325,693	41,201	14%
Grand Total	\$298,636	\$284,492	\$4,545,693	\$4,261,201	1498%

ALLOTMENT SUMMARY

Exhibit V displays the allotment to date, and un-allotted amount for FY 2023. As of June 08, 2023, VIDOL has received **\$5,933,937** in allotments.

Exhibit V



The Governor’s FY 2024 Executive Budget emphasizes Performance Based Budgeting (PBB). The Post Audit’s analysis of the Virgin Islands Department of Labor will include a presentation of the General Fund functional areas within the Agency as submitted.

Organizational Type: *Service, Regulatory, and Social*

Strategic Goal(s)

1. To develop a talented workforce
2. To protect the workforce
3. To provide responsive failsafe programs that support the workforce system

Performance Goal(s)

1. To help, inform, regulate and educate
2. To provide timely support to employees and employers
3. To increase the job placement rate through improved literacy and talent development
4. To align skill levels with job placements

LEASED PROPERTIES

Exhibit VI displays VIDOL’s current leases

Exhibit VI

Lessor	Address	Sq. Ft.	Annual Rent	Funding	Term
Castle Coakley Leasing, Inc.	Plot #4KA Sion Farm, 1st & 2nd floor, St. Croix	17,936	\$417,959	Federal/ Local/ GIF	October 1, 2010- September 30,2030
Francis Properties	820 Colgate Avenue No.7B, Bronx New York & 300 North Broadway Apt 6B, Yonkers, New York	17,000	250,435	Federal/ Local/ GIF	August 1 ,2015- July 31, 2025
Prime Storage	41A Barren Spot Kingshill, St. Croix	-	3,840	Local	January 1 ,2023- December 31, 2023
Prime Storage	9160 Estate Thomas, St Thomas	-	12,072	Local	January 1 ,2023- December 31, 2023
Totals		34,936	\$684,306		

PROFESSIONAL SERVICES CONTRACTS

Exhibit VII displays VIDOL’s Professional Services Contracts.

Exhibit VII

Vendor	Type of Service	Amount	Period	Funding Source
ADCON Environmental	Electrostatic Spraying (COVID)	\$53,104	12/01/21-11/30/22	Local
Altony Painting & Landscaping	Landscaping Svs	9,000	10/01/22-09/30/23	Federal/Local
Caribbean Cooling	A/C Maintenance	10,800	10/01/22-09/30/23	Federal/Local
Center for Employment Security Education & Research	Increase Automation for Unemployment Insurance	675,571	09/01/21-08/31/23	Federal
Dept Homeland Security	Immigration Svs	300	10/01/22-09/30/23	Federal
GEO solutions	Tech Services	463,822	10/01/22-09/30/23	Federal/Local
ICF Incorporated	Registered Apprenticeship Program (RAP)	300,000	08/01/21-07/31/23	Federal
Import Supply	Generator Repair	1,260	10/01/22-09/30/23	Federal/Local
LexisNexis Risk Solutions	Fraud Detection Services	604,209	10/01/22-09/30/24	Federal

Vendor	Type of Service	Amount	Period	Funding Source
Marilyn Cleaning Services	Janitorial Services	35,196	10/01/22-09/30/23	Federal/Local
Oliver Exterminating STT	Exterminating	1,800	10/01/22-09/30/23	Federal/Local
Oliver Exterminating STX	Exterminating	1,800	10/01/22-09/30/23	Federal/Local
On Hold Concepts, Inc	Telephone Audio Services	1,176	10/01/22-09/30/23	Federal/Local
Pitney Bowes	Service Mailing Machine	2,918	10/01/22-09/30/23	Federal/Local
Prosperity Enterprises LLC	Janitorial Services	40,200	10/01/21-09/30/22	Federal/Local
Ranger American of the VI	Security Guard Services	96,800	10/01/22-09/30/23	Federal/Local
Ventiv Technology, Inc	Assist at automating Worker's Compensation process	335,607	10/01/20-09/30/22	GIF
West Publishing Co d/b/a Thomson Reuters	Professional Books	9,577	10/01/22-09/30/23	Local
Workforce 180, LLC	Consultant Services	237,500	10/01/22-09/30/23	Federal
Vendor Not Assigned (Pending)	Advertising & Marketing Services	73,000	-	Local
Vendor Not Assigned (Pending)	Court Reporter Services	106,000	-	Local
Vendor Not Assigned (Pending)	Translator Services	50,000	-	Local
Totals		\$3,109,638		

FEDERAL GRANTS

Exhibit VIII displays the Federal Grants received according to VIDOL.

Exhibit VIII

CFDA NO.	Government Entity	Grant Award	Grant Balance	Start Date	Expiration Date
	Grant Description				
17.002	Occupational Employment Statistics	\$ 80,001	\$44,287	10/01/21	09/30/23
17.002	Current Employment Statistics	139,582	88,032	10/01/21	09/30/23
17.002	Quarterly Census Employment & Wages	199,493	107,306	10/01/21	09/30/23
17.005	Compensation & Working Condition	32,495	3,163	10/01/21	09/30/23
17.207	Employment Service/ State Allotment-Outlying Areas	1,316,277	988,002	07/01/21	09/30/24
17.207	Employment Service/ State Allotment-Outlying Areas	1,324,203	1,324,203	07/01/22	09/30/25
17.207	Employment Service/ State Allotment-Outlying Areas	1,315,881	273,421	07/01/20	09/30/23
17.207	One Stop-Workforce Info Grant	83,710	75,308	07/01/20	06/30/23
17.207	One Stop-Workforce Info Grant	83,657	83,657	07/01/21	06/30/24
17.225	Reemployment Services & Eligibility Assessment (RESEA)	498,400	408,502	01/01/22	09/30/23

Honorable Donna A. Frett-Greogory
 FY 2024 Budget Hearing
 Virgin Islands Department of Labor
 Page 9 of 17

CFDA NO.	Government Entity	Grant Award	Grant Balance	Start Date	Expiration Date
	Grant Description				
17.225	Reemployment Services & Eligibility Assessment (RESEA)	1,715,895	28,140	10/01/21	09/30/24
17.225	Unemployment Insurance State Administration	1,772,217	1,427,703	10/01/22	09/30/25
17.225	Unemployment Insurance State Administration	9,145	6,099	04/01/20	06/30/23
17.225	Unemployment Insurance State Administration	1,675,312	135	10/01/20	12/31/23
17.225	Unemployment Insurance State Administration	274,069	18,719	10/01/20	12/31/23
17.225	Unemployment Insurance State Administration	700,301	700,301	04/01/20	06/30/23
17.225	Reemployment Services & Eligibility Assessment (RESEA)	498,400	99,390	10/01/20	09/30/23
17.225	Unemployment Insurance State Administration PUA Admin	1,343,750	1,343,750	04/01/20	06/30/23
17.225	Unemployment Insurance State Administration PUA Admin	100,000	100,000	04/01/20	06/30/23
17.225	Unemployment Insurance State Administration PUA Admin	150,000	114,983	04/01/20	06/30/23
17.225	Unemployment Insurance State Administration PUA Admin	1,547,600	1,385,207	04/01/20	06/30/23
17.225	Unemployment Insurance State Administration FPUC Admin	468,503	94,950	04/01/20	06/30/23
17.225	Unemployment Insurance State Administration PEUC Admin	271,200	198,222	04/01/20	06/30/23
17.258	WIA Adult Program	106,239	-	07/01/20	06/30/23
17.258	WIA Adult Program	530,138	53,006	07/01/20	06/30/23
17.258	WIA Adult Program	118,220	118,220	07/01/19	06/30/23
17.258	WIA Adult Program	528,308	528,308	07/01/19	06/30/23
17.258	WIA Adult Program	112,227	63,475	07/01/21	06/30/24
17.258	WIA Adult Program	528,936	449,759	07/01/21	06/30/24
17.259	WIA Youth Activities	670,909	234,496	04/01/20	06/30/23
17.259	WIA Youth Activities	675,221	529,980	04/01/21	06/30/24
17.259	WIA Youth Activities	683,025	674,544	04/01/22	06/30/25
17.271	Work Opportunity Tax Credit Program	20,000	5,967	10/01/20	09/30/23
17.271	Work Opportunity Tax Credit Program	100,000	480	10/01/21	09/30/23
17.273	Foreign Labor Certification	5,000	5,000	10/01/20	09/30/23
17.273	Foreign Labor Certification	5,000	5,000	10/01/21	09/30/24
17.277	WIOA National Dislocated Workers Grant	1,500,000	404,857	04/01/20	06/30/23
17.278	WIOA Dislocated Workers	727,194	373,965	07/01/20	06/30/23
17.278	WIOA Dislocated Workers	257,744	193,352	07/01/20	06/30/23
17.278	WIOA Dislocated Workers	343,685	343,685	07/01/22	06/30/25
17.278	WIOA Dislocated Workers	678,621	678,621	07/01/22	06/30/25
17.278	WIOA Dislocated Workers	287,847	202,478	07/01/21	06/30/24
17.278	WIOA Dislocated Workers	709,998	603,984	07/01/21	06/30/24
17.285	Apprenticeship USA Grants	300,000	87,500	07/01/20	06/30/23

CFDA NO.	Government Entity	Grant Award	Grant Balance	Start Date	Expiration Date
	Grant Description				
17.503	Occupational Safety and Health State Program	294,200	294,200	10/01/21	09/30/23
17.801	Dislocated Veterans Outreach Program	113,850	8,641	10/01/20	09/30/23
17.801	Dislocated Veterans Outreach Program	113,850	113,850	10/01/21	12/31/23
	Totals	\$25,010,303	\$14,886,848		

VEHICLE LISTING

Exhibit IX provides a listing of the VIDOL’s vehicles. The total maintenance cost is **\$4,717** (STT-\$2,807, STX-\$1,910) and gasoline charges are **\$10,857** (STT-\$4,227, STX-\$6,630) for FY 2022.

Exhibit IX

License Plate No.	Year	Make	Model	Division	Funding	Condition	Office
DL-4	2019	Chevy	Equinox	VIDOL Pool	Indirect Cost	Good	STT
DL-8	2020	Chevy	Express Van	WFD	Indirect Cost	New	STT
DL-6	2017	Chevy	Equinox	Unemployment Insurance	Federal	Fair	STT
DL-10	2012	Chevy	Colorado	OSHA	Federal	Fair	STT
DL-2	2019	Chevy	Equinox	OTC	Indirect Cost	Good	STT
DL-14	2019	Chevy	Equinox	VIDOL Pool	Indirect Cost	Good	STT
DL-12	2023	Chevy	Wrangler	VIDOL Pool	Indirect Cost	New	STT
DL-1	2017	Chevy	Traverse	OTC	Local	Good	STX
DL-7	2011	Chevy	Express Van	WFD	Federal	Fair	STX
DL-11	2019	Chevy	Equinox	VIDOL Pool	Indirect Cost	Good	STX
DL-3	2019	Chevy	Equinox	VIDOL Pool	Indirect Cost	Good	STX
DL-5	2012	Chevy	Colorado	OSHA	Federal	Fair	STX
DL-17	2023	Chevy	Wrangler	VIDOL Pool	Indirect Cost	New	STX
DL-21	2020	Chevy	Equinox	VIDOL Pool	Federal	New	STX

POST AUDIT COMMENTS

The Virgin Islands Department of Labor (VIDOL) FY 2023 and FY 2024 Governor’s recommended budget is as follows:

FY 2023	FY 2024	Variance	
\$13,505,233	\$12,729,388	(\$775,845)	Governor's General Fund Recommendation
13,505,233	12,729,388	(775,845)	Total Governor's Recommendation
4,404,608	1,904,464	(2,500,144)	Government Insurance Fund
108,000	191,720	83,720	Unemployment Insurance/ Penalty Interest
6,194,749	7,842,135	1,647,386	Federal Funds
-	-	-	Unemployment Ins. Contribution
-	-	-	Interest Payment Unemployment
-	-	-	Compliance & Reporting
10,707,357	9,938,319	(769,038)	Total Other Funds
\$24,212,590	\$22,667,708	(\$1,544,883)	Total Operating Budget

The big change in funding for the department is in the area of Government Insurance Fund of \$2,500,144, which is appropriate since Government Insurance Fund has a negative fund balance.

The department does report Key Performance Indicators (KPI) for major cost centers. A KPI of interest is in the Labor Occupational Safety and Health Act (OSHA) cost center where the goal is to have 100% participation rate at staff meetings. However, they reported having 0% attendance. This needs to be explained. Additionally, in Worker's Compensation Activity Center they have a goal of 4.00 Outreach Sessions annually and the department reported having zero.



Vincent J. Samuel
Post Auditor

APPENDIX I
VIRGIN ISLANDS DEPARTMENT OF LABOR
FY 2024 PERSONNEL LISTING

POSITION TITLE	STATUS	SALARY	
FUND 100			
<u>UNCLASSIFIED</u>			
ADJUDICATOR MANAGER	FILLED	41,200	1.00
ADMINISTRATIVE ASSITANT	FILLED	65,000	1.00
PUBLIC INFORMATION OFFICER	FILLED	60,000	1.00
EXECUTIVE DIRECTOR	FILLED	51,503	0.68
DIRECTOR BUREAU LABOR STATISTICS	FILLED	73,950	0.87
DIRECTOR LABOR RELATIONS	FILLED	70,000	1.00
ASSISTANT COMMISSIONER	FILLED	95,000	1.00
CHIEF PROCUREMENT OFFICER	FILLED	65,000	1.00
DIRECTOR INFORMATION TECHNOLOGY	FILLED	80,000	1.00
DIRECTOR HUMAN SERVICES	FILLED	80,000	1.00
EXECUTIVE ASSISTANT	FILLED	56,000	1.00
SENIOR COMPLIANCE OFFICER	FILLED	65,000	1.00
ASST COMMISIONER/LEGAL COUNSEL	FILLED	95,000	1.00
EXECUTIVE SECRETARY	FILLED	51,500	1.00
CHIEF COMPLIANCE OFFICER	FILLED	75,000	1.00
DIRECTOR BUSINESS ADMINISTRATION	FILLED	92,700	1.00
COMMISSIONER	FILLED	105,000	1.00
DIRECTOR OF FEDERAL GRANTS	FILLED	75,000	1.00
CONTRACT ADMIN/RESEARCHER	FILLED	80,000	1.00
DIRECTOR OF YOUTH APPRENTICESHIP	FILLED	70,000	1.00
CHIEF PLANNER & MONITORING	FILLED	65,000	1.00
FACLITIES MAINTENANCE MANAGER	FILLED	60,000	1.00
SPECIAL PROJECT COORDINATOR	FILLED	60,000	1.00
UNEMPLOYMENT INS PROG COORDINATOR	FILLED	60,000	1.00
PROCUREMENT SPECIALIST	FILLED	45,000	1.00
SUBTOTAL		1,736,853	24.556
<u>UNCLASSIFIED</u>			
NETWORK SYSTEM ADMINISTRATOR	NEW	32,500	0.5
TERRITORIAL PROJECT COORDINATOR	VACANT	31,750	0.5
CHIEF ADMIN. LAW JUDGE	VACANT	36,000	0.5
PROCUREMENT SPECIALIST	VACANT	22,500	0.5
SUBTOTAL		122,750	2.00

Honorable Donna A. Frett-Greogory
 FY 2024 Budget Hearing
 Virgin Islands Department of Labor
 Page 13 of 17

POSITION TITLE	STATUS	SALARY	
FUND 100			
<u>CLASSIFIED</u>			
ADMINISTRATIVE OFFICER II	FILLED	36,375	1.00
ADMINISTRATIVE OFFICER II	FILLED	42,553	1.00
JOB DEVELOPER	FILLED	40,940	1.00
EMPLOYMENT SVS INTERVIEWER I	FILLED	33,288	1.00
ADMINISTRATIVE ASSISTANT	FILLED	44,281	1.00
HUMAN RESOURCES GENERALIST	FILLED	50,684	1.00
HELP DESK SPECIALIST	FILLED	42,553	1.00
PAYROLL AUDIT CLERK	FILLED	37,863	1.00
ACCOUNTANT III	FILLED	61,665	1.00
ACCOUNTANT III	FILLED	56,969	1.00
LABOR RELATION SPECIALIST	FILLED	60,433	1.00
RECEPTIONIST	FILLED	27,859	1.00
RECEPTIONIST	FILLED	28,991	1.00
CUSTODIAL WORKER / MESSENGER	FILLED	27,584	1.00
ACCOUNTANT II	FILLED	44,724	1.00
CUSTODIAL WORKER / MESSENGER	FILLED	27,584	1.00
SYSTEM ANALYST I	FILLED	48,355	1.00
DATA ENTRY OPERATOR II	FILLED	32,319	1.00
DIRECTOR MAINTENANCE	FILLED	59,271	1.00
UNEMPLOYMENT INS REVENUE OFFICER	FILLED	42,553	1.00
UNEMPLOYMENT INS QUALITY CONTROL OFF	FILLED	39,343	1.00
CHIEF OF TAX	FILLED	60,433	1.00
FINANCIAL ANALYST	FILLED	60,433	1.00
FRAUD INVESTIGATOR	FILLED	50,684	1.00
OCCUPATIONAL SAFETY HEALTH TECH	FILLED	48,792	1.00
PERSONNEL RELATIONS ADMINISTRATOR	FILLED	58,115	1.00
PROGRAM MONITOR	FILLED	39,343	1.00
PROGRAM MONITOR	FILLED	39,343	1.00
WORKFORCE DEVELOPMENT SPECIALIST	FILLED	40,917	1.00
SUB TOTAL		1,284,247	29.00
<u>CLASSIFIED</u>			
UNEMPLOYMENT INS TAX AUDITOR	VACANT	27,382	0.5
LABOR RELATIONS SPECIALIST	VACANT	29,624	0.5
WORKFORCE DEVELOPMENT SPECIALIST	VACANT	20,459	0.5
PROGRAM MONITOR	VACANT	19,672	0.5
SUB TOTAL		97,137	2.00

POSITION TITLE	STATUS	SALARY	
<u>CLASSIFIED</u>			
ADMINISTRATIVE OFFICER II	NEW	18,188	0.5
LABOR RELATIONS COMPLIANCE OFFICER	NEW	17,658	0.5
QUALITY CONTROL REVIEWER	NEW	19,672	0.5
HELP DESK SPECIALIST	NEW	21,277	0.5
FRAUD INVESTIGATOR	NEW	24,135	0.5
QUALITY CONTROL REVIEWER	NEW	11,914	0.5
SUBTOTAL		112,842	3.00
<u>ADJUSTMENTS</u>			
PROMOTION/ REALLOCATION		75,652	
SUMMER YOUTH EMPLOYMENT		600,000	
SUBTOTAL		675,652	
FUND 100 TOTAL		4,029,479	60.556
FUND 2022			
<u>UNCLASSIFIED</u>			
ASST DIRECTOR UNEMPLOYMENT INSURANCE	FILLED	70,000	1.00
SUB TOTAL		70,000	1.00
<u>CLASSIFIED</u>			
CHIEF BPC OFFICER	FILLED	53,725	1.00
SUB TOTAL		53,725	1.00
FUND 2022 TOTAL		123,725	2.00
FUND 3100			
<u>UNCLASSIFIED</u>			
ASST DIRECTOR WORKFORCE DEVELOPMENT	FILLED	70,000	1.00
ASST DIRECTOR WORKFORCE DEVELOPMENT	FILLED	70,000	1.00
DIRECTOR OF LABOR RELATIONS	FILLED	11,050	0.13
DIRECTOR OCCUPATIONAL HEALTH	FILLED	77,250	1.00
DIRECTOR WORFORCE DEVELOPMENT	FILLED	85,000	1.00
EXECUTIVE DIRECTOR	FILLED	23,498	0.31
SPECIAL ASSISTANT	FILLED	65,500	1.00
DIRECTOR MANAGEMENT INFO SYSTEMS	FILLED	82,000	1.00
SUB TOTAL		484,298	6.44

POSITION TITLE	STATUS	SALARY	
UNCLASSIFIED			
DIRECTOR UNEMPLOYMENT INSURANCE	VACANT	85,000	1.00
TERRITORIAL	VACANT	31,750	0.5
SUB TOTAL		116,750	1.50
CLASSIFIED			
DATA ENTRY OPERATOR II	FILLED	32,319	1.00
UNEMPLOYMENT INS INTERVIEWER	FILLED	39,343	1.00
ADMINISTRATOR	FILLED	65,389	1.00
SENIOR PROGRAM ANALYST	FILLED	65,415	1.00
REVENUE COLLECTION COORDINATOR	FILLED	39,343	1.00
RESEARCH ANALYST SUPERVISOR	FILLED	66,697	1.00
WORKFORCE DEVELOPMENT SPECIALIST	FILLED	40,917	1.00
WORKFORCE DEVELOPMENT SPECIALIST	FILLED	40,917	1.00
UNEMPLOYMENT INS INTERVIEWER	FILLED	40,535	1.00
DATABASE ADMINISTRATOR/ANALYST	FILLED	46,468	1.00
SUPERVISOR DATA ENTRY	FILLED	53,745	1.00
DATA ENTRY OPERATOR III	FILLED	36,036	1.00
UNEMPLOYMENT INS INTERVIEWER	FILLED	40,940	1.00
EMPLOYMENT COUNSELLOR	FILLED	39,343	1.00
EMPLOYMENT SERVICES INTERVIEWER I	FILLED	33,288	1.00
EMPLOYMENT SERVICES INTERVIEWER I	FILLED	33,288	1.00
UNEMPLOYMENT INS ADJUDICATOR	FILLED	42,553	1.00
UNEMPLOYMENT INS ADJUDICATOR	FILLED	42,553	1.00
ADMINISTRATOR	FILLED	62,850	1.00
RESEARCH ANALYST II	FILLED	43,409	1.00
ACCOUNTANT III	FILLED	48,792	1.00
CHIEF OF BENEFITS	FILLED	56,969	1.00
UNEMPLOYMENT INS INTERVIEWER	FILLED	39,343	1.00
UNEMPLOYMENT INS INTERVIEWER	FILLED	39,343	1.00
UNEMPLOYMENT INS INTERVIEWER	FILLED	39,343	1.00
WEB MASTER	FILLED	46,468	1.00
UNEMPLOYMENT INS INTERVIEWER I	FILLED	42,553	1.00
WORKFORCE DEV SPECIALIST	FILLED	40,917	1.00
FINANCIAL ANALYST	FILLED	62,874	1.00
FINANCIAL ANALYST	FILLED	59,248	1.00
UNEMPLOYMENT INS QUALITY CONTROL OFF	FILLED	39,343	1.00
UNEMPLOYMENT INS QUALITY CONTROL OFF	FILLED	39,736	1.00
ADMINISTRATIVE OFFICER II	FILLED	39,343	1.00
WORKFORCE DEVELOPMENT SPECIALIST	FILLED	42,579	1.00

POSITION TITLE	STATUS	SALARY	
<u>CLASSIFIED</u>			
DISABLED VETERAN OUTREACH SPECIALIST	FILLED	44,255	1.00
DISABLED VETERAN OUTREACH SPECIALIST	FILLED	44,255	1.00
UNEMPLOYMENT INS INTERVIEWER	FILLED	39,343	1.00
SUB TOTAL		1,670,051	37.00
<u>CLASSIFIED</u>			
SYSTEM ANALYST II	VACANT	51,231	1.00
ADMINISTRATOR OFFICER II	VACANT	36,375	1.00
UNEMPLOYMENT INS INTERVIEWER	VACANT	35,668	1.00
PROGRAM COORDINATOR	VACANT	54,778	1.00
QUALITY CONTROL OFFICER	VACANT	39,343	1.00
BENEFIT PAYMENTS TECHNICIAN	VACANT	43,868	1.00
DATA ENTRY OPERATOR	VACANT	32,319	1.00
		293,582	7.00
<u>CLASSIFIED</u>			
DATA ENTRY OPERATOR	NEW	30,159	1.00
EMPLOYMENT SERVICES INTERVIEWER I	NEW	33,288	1.00
SUB TOTAL		63,447	2.00
FUND 3100 TOTAL		2,628,127	53.943
FUND 6000			
<u>UNCLASSIFIED</u>			
DIRECTOR WORKERS COMPENSATION	FILLED	75,000	1.00
ASSIST DIRECTOR WORKERS COMPENSATION	FILLED	60,000	1.00
ASST DIRECTOR OCCUPATIONAL SAF & HLTH	FILLED	70,000	1.00
SUB TOTAL		205,000	3.00
<u>CLASSIFIED</u>			
OCCUPATIONAL SAFETY HEALTH TECH	FILLED	48,792	1.00
OCCUPATIONAL SAFETY HEALTH TECH	FILLED	42,553	1.00
ADJUDICATOR	FILLED	42,553	1.00
CLAIMS AUDITOR	FILLED	42,553	1.00
ADMIN ASSISTANT SUPERVISOR	FILLED	57,013	1.00
ADMINISTRATIVE OFFICER II	FILLED	36,375	1.00
ADMINISTRATIVE OFFICER I	FILLED	34,287	1.00
CLAIMS ADJUSTER II	FILLED	36,375	1.00
CLAIMS ADJUSTER II	FILLED	36,375	1.00

