

COMMITTEE ON BUDGET, APPROPRIATIONS & FINANCE  
36<sup>TH</sup> LEGISLATURE OF THE VIRGIN ISLANDS

# POST AUDIT DIVISION

FISCAL YEAR 2027 BUDGET ANALYSIS

## Bureau of Motor Vehicles

July 23, 2026



# POST AUDIT DIVISION

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## **DEPARTMENT'S OVERVIEW**

Established under Title 3, Virgin Islands Code, Section 227-232 as amended, the Bureau of Motor Vehicles (BMV) is primarily charged with exercising general control over the administration of laws, the collection of fees relating to the licensing of motor vehicle operators, and the registration and licensing of motor vehicles as provided by law.

Act No. 6761, Bill No. 26-0025, identifies two statutory responsibilities that comprise the two divisions of the BMV:

| <b>Divisions</b>                                                                   | <b>Responsibilities</b>                                                                                                                                                                                                           |
|------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Administrative Support Services Division<br><i>Office of the Director</i>          | Providing direction and organizing the Bureau to supply the most efficient, cost effective, and coordinated delivery of services through administrative, logistical, contractual, and financial support to BMV's daily operation. |
| Administrative Support Services Division<br><i>Administrative Support Sections</i> | Delivering streamlined services to the customers of the Bureau of Motor Vehicles.                                                                                                                                                 |
| Customer Service Division<br><i>Driver's Vehicle Registration and Inspection</i>   | Inspecting vehicles, verifying insurance documents, and issuing registration documents.                                                                                                                                           |
| Customer Service Division<br><i>Records Management &amp; Information System.</i>   | Striving for efficiency in automation and communication by upgrading both hardware and software systems and training employees.                                                                                                   |
| Customer Service Division<br><i>Licensing and Identification</i>                   | Administering written and road tests, issuing driver's licenses, and preparing and maintaining records.                                                                                                                           |

With primary emphasis on the providing of:

- Basic customer services to the motoring public
- Initiation and renewal of motor vehicle driver licenses
- Vehicle registration
- Certificate of title

The Bureau receives funding from three sources: General Fund, Bureau of Motor Vehicle Fund and the Personalized License Plate Fund.

- The Bureau of Motor Vehicles Fund was created pursuant to Act No. 6761, Section 232. The fund shall consist of all monies received as fees collected by the Bureau of Motor Vehicles under the provisions of Title 20, Chapter 39 of VIC and any sums appropriated by the Legislature. Upon the certification of the Director of the Motor Vehicles, the Commissioner of Finance shall disburse the greater of 10% of the fund or \$1,000,000 for the purchasing of supplies, equipment, personnel services, and the operating expenses of the Bureau of Motor Vehicles.
- The Personalized Licensed Plate Fund was created pursuant to Title 33, Chapter 111, Section 3065, VIC. Monies collected from the sale of licensed plates shall be deposited into the Fund and shall be appropriated annually. The Commissioner of Finance shall disburse 50% of the Fund upon the certification of the Commissioner of the Virgin Islands Police Department and the remaining 50% shall be deposited into the General Fund.

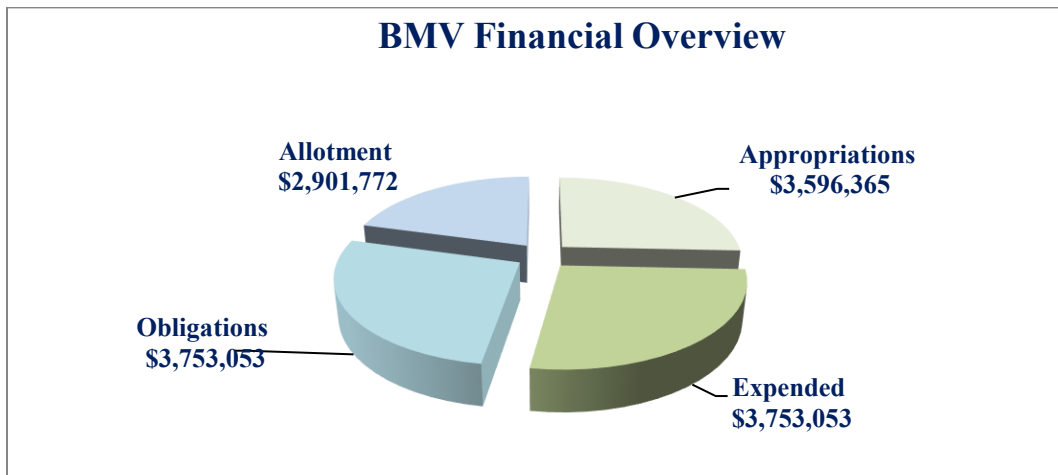
## MISSION STATEMENT

To provide exceptional customer service to the motoring public, fostering a safer community in the U.S. Virgin Islands.

## BMV AT A GLANCE

Remaining consistent with prior fiscal years, the Bureau reported *revenue collections* of **\$10,454,243** in Fiscal Year 2025. The Bureau projected total revenue collections of **\$10,550,813** by the end of Fiscal Year 2026. As of June 30, 2026, actual revenue collections totaled **\$7,809,939.35**.

During Fiscal Year 2026, the Bureau of Motor Vehicle received an appropriation of **\$3,596,365** through Act No. 9035. The Office of Management Budget has, however, submitted an allotment log to the Post Audit Division that reflects an additional amount of **\$24,182** for salary increases; resulting in a revised budget of **\$3,620,547**



| FY 2026 INITIATIVES                                                                                                                                                                                                    | UPDATE   |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------|
| <b>Training:</b> BMV Internal Processes, Cybersecurity, DOF Revenue Collection Policies and procedures, ERP Revenue Collection Procedures, Customer Service, Sexual Harassment, Leadership                             | Complete |
| Customer Relationship Management: Increased accessibility and improved customer experience though the AI and inter-government collaborations with GVI agencies such as BIT, DLCA, VIPD, DPP, IRB and Superior Court.   | Complete |
| <b>Collaborative Partner:</b> <i>Bureau Internal Revenue</i> Verify payment of Highway User Tax                                                                                                                        | Complete |
| <b>Collaborative Partner:</b> <i>Department of Property &amp; Procurement</i> Secure access for fleet management/Renewals (GVI)                                                                                        | Complete |
| <b>Collaborative Partner:</b> <i>Superior Court</i> Software exchange of info to identify unpaid liens and allow for payments                                                                                          | Complete |
| <b>Point System</b> Software deployment to capture data from Superior Courts, Ongoing public information/education campaign. Points are currently being assessed and will be tested for accuracy in the upcoming weeks | Ongoing  |

| FY 2027 INITIATIVES                                                                                                                                                                                                                              | UPDATE               |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------|
| Virgin Islands Commercial Driver's License Identified technical team to assist with implementation, currently working on identifying certified medical professionals to administer required medical exams, certified road testers and examiners. | Currently in Phase 2 |
| Readily available App to store and access driver information                                                                                                                                                                                     | Exploration Stage    |
| Exploration of a portal for car dealers – Electronically process all transactions: applications, renewals, sales, transfers, lien placement and removal                                                                                          | Exploration Stage    |

*Exhibit I*

### FUND FLOW ANALYSIS

The Bureau's Fiscal Year 2026 fund flow analysis outlines the BMV's budget across five key components: appropriations, allotted amount, obligations, expenditures and balance available.

| Dept. | Fund Source | Appropriation | Allotted as of July 13, 2026 | Obligated   | Expended as of June 30, 2026 | Balance     | Remarks              |
|-------|-------------|---------------|------------------------------|-------------|------------------------------|-------------|----------------------|
| BMV   | General     | \$3,596,365   | \$2,901,772                  | \$3,753,053 | \$3,753,053                  | (\$156,688) | \$694,593 unallotted |

*Exhibit II*

The Bureau of Motor Vehicles is supported by a General Fund appropriation of **\$3,596,365** for Fiscal Year 2026. As of July 13, 2026, **\$2,901,772** had been allotted, while total obligations and expenditures as of June 30, 2026, amounted to **\$3,753,053**. This resulted in an over-obligated balance of **(\$156,688)** when compared to the total appropriation. The remaining **\$694,593** represents the unallotted portion of the appropriation.

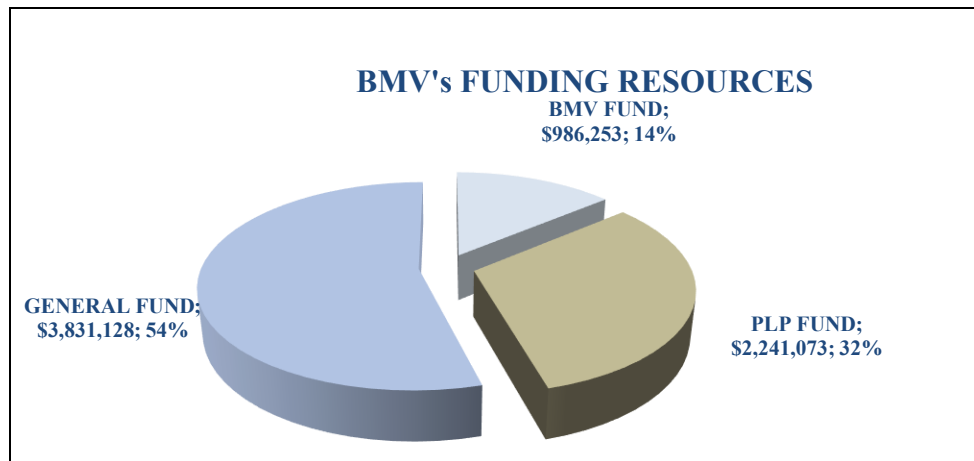
| Dept. | Fund Source | Appropriation | Allotted as of June 15, 2026 | Obligated | Expended as of June 30, 2026 | Balance   |
|-------|-------------|---------------|------------------------------|-----------|------------------------------|-----------|
| BMV   | BMV         | \$1,000,000   | \$750,128                    | \$750,128 | \$750,128                    | \$249,872 |

*Exhibit III*

Of the **\$1,000,000** appropriation, the agency received from the BMV Fund. An allotment of **\$750,128**, representing **75.0%** of the total appropriated funds. As of the reporting period, **100%** of the allotted amount, **\$750,128**, has been obligated and expended, reflecting full utilization of available resources to date.

### FISCAL YEAR 2027 BUDGET SUMMARY

The Bureau is currently funded through three budgetary resources: the General Fund, the Bureau of Motor Vehicle Fund, and the Personalized License Plate Fund. The General Fund and Bureau of Motor Vehicle Fund support personnel services, while the Personalized License Plate Fund supports supplies, rent, utilities, maintenance, and other operating expenses.



The Governor has recommended a General Fund appropriation of **\$3,831,128** for FY 2027. Additionally, BMV is slated to receive **\$986,253** from the Bureau of Motor Vehicle Fund and **\$2,241,073** from the Personalized License Plate Fund. BMV's three (3) year Financial Summary is displayed in *Exhibit IV*.

| Description                               | FY 2025 Actuals    | FY 2026 Revised Budget | FY 2026 Budget Act #9035 | FY 2027 Recommendation | Variance           | % Change     |
|-------------------------------------------|--------------------|------------------------|--------------------------|------------------------|--------------------|--------------|
| <b>General Fund:</b>                      |                    |                        |                          |                        |                    |              |
| Personnel Services                        | \$2,147,814        | \$ 2,325,129           | \$2,307,913              | \$2,402,425            | 94,512             | 4.09%        |
| Fringe Benefits                           | 1,226,817          | 1,293,815              | 1,288,452                | 1,428,703              | 140,251            | 10.8%        |
| <b>Total General Fund</b>                 | <b>3,374,631</b>   | <b>3,618,944</b>       | <b>3,596,365</b>         | <b>3,831,128</b>       | <b>234,763</b>     | <b>6.52%</b> |
| <b>Bureau of Motor Vehicles Fund</b>      |                    |                        |                          |                        |                    |              |
| Personnel Services                        | 611,150            | 636,239                | -                        | 622,961                | 622,961            | 100%         |
| Fringe Benefits                           | 335,939            | 342,175                | -                        | 363,292                | 363,292            | 100%         |
| Supplies                                  | -                  | 21,583                 | -                        | -                      | -                  | -            |
| <b>Total Bureau of Motor Vehicle Fund</b> | <b>947,089</b>     | <b>999,997</b>         | <b>-</b>                 | <b>986,253</b>         | <b>986,253</b>     | <b>100%</b>  |
| <b>Personalized License Plate</b>         |                    |                        |                          |                        |                    |              |
| Personnel Services                        | 4,119              | -                      | -                        | -                      | -                  | -            |
| Fringe Benefits                           | 2,272              | -                      | -                        | -                      | -                  | -            |
| Supplies                                  | 437,152            | 615,300                | -                        | 535,760                | 535,760            | 100%         |
| Other Services & Charges                  | 924,911            | 1,001,289              | -                        | 1,240,313              | 1,240,313          | 100%         |
| Utilities                                 | 122,756            | 124,000                | -                        | 125,000                | 125,000            | 100%         |
| Capital Projects                          | -                  | 150,000                | -                        | 340,000                | 340,000            | 100%         |
| <b>Total Personalized License Plate</b>   | <b>1,491,210</b>   | <b>1,890,589</b>       | <b>-</b>                 | <b>2,241,073</b>       | <b>2,241,073</b>   | <b>100%</b>  |
| <b>Transportation Trust Fund</b>          |                    |                        |                          |                        |                    |              |
| Miscellaneous                             | 1,000,000          | 1,000,000              | -                        | -                      | -                  | -            |
| <b>Total Transportation Trust</b>         | <b>1,000,000</b>   | <b>1,000,000</b>       | <b>-</b>                 | <b>-</b>               | <b>-</b>           | <b>-</b>     |
| <b>Centennial Special Fund</b>            |                    | -                      |                          |                        | -                  |              |
| Supplies                                  | 322                | -                      |                          | -                      | -                  | -            |
| Other Services                            | 65,675             | -                      |                          | -                      | -                  | -            |
| <b>Total Centennial Special Fund</b>      | <b>65,997</b>      | <b>-</b>               |                          | <b>-</b>               | <b>-</b>           | <b>-</b>     |
| <b>Asset Recovery Fund</b>                |                    |                        |                          |                        | -                  |              |
| Supplies                                  | 5,366              | -                      |                          | -                      | -                  | -            |
| Other Services                            | 2,250              | -                      |                          | -                      | -                  | -            |
| <b>Total Asset Recovery Fund</b>          | <b>7,616</b>       | <b>-</b>               |                          | <b>-</b>               | <b>-</b>           | <b>-</b>     |
| <b>Grand Total Funds</b>                  | <b>\$6,886,543</b> | <b>\$7,509,530</b>     | <b>\$3,596,365</b>       | <b>\$7,058,454</b>     | <b>\$3,462,089</b> | <b>96.2%</b> |

*Exhibit IV*

## **OTHER SERVICES & CHARGES**

*Exhibit V* presents a comparative analysis of expenditures for Fiscal Year 2025, the revised budget of Fiscal Year 2026, and the Governor's recommended budget for Fiscal Year 2027 under the Other Services and Charges line item.

| Description                                         | FY 2025<br>Expenditures | FY 2026<br>Revised Budget | FY 2027<br>Recommended | Variance             | %<br>CHANGE     |
|-----------------------------------------------------|-------------------------|---------------------------|------------------------|----------------------|-----------------|
| <b>Personalized License Plate</b>                   |                         |                           |                        |                      |                 |
| Membership Dues                                     | \$3,300                 | \$1,750                   | \$1,950                | \$200                | 11.42%          |
| Debris Removal                                      | 2,050                   | 2,280                     | 1,800                  | (480)                | -21.05%         |
| Repairs and Maintenance                             | 42,814                  | 50,000                    | 50,000                 | -                    | -               |
| Automotive Repair & Maintenance                     | 479                     | 5,000                     | 2,000                  | (3,000)              | -60.0%          |
| Rental of Land/Buildings                            | 76,928                  | 169,006                   | 386,253                | 217,247              | 128.5%          |
| Rental Machines/Equipment                           | 7,909                   | 14,940                    | 7,600                  | (7,340)              | -49.12%         |
| Professional Services                               | 383,828                 | 328,653                   | 379,250                | 50,597               | 15.39%          |
| Security                                            | 28,170                  | 29,460                    | 29,460                 | -                    | -               |
| Training                                            | 5,905                   | 6,700                     | 6,000                  | (700)                | -10.44%         |
| Communication                                       | 44,349                  | 54,000                    | 35,000                 | (19,000)             | -35.18%         |
| Advertising & Promotion                             | 11,786                  | 50,000                    | 6,000                  | (44,000)             | -88.0%          |
| Printing & Binding                                  | 137,151                 | 150,000                   | 200,000                | 50,000               | 33.33%          |
| Transportation - Not Travel                         | 51,235                  | 70,000                    | 80,000                 | 10,000               | 14.28%          |
| Travel                                              | 28,918                  | 40,000                    | 20,000                 | (20,000)             | -50.0%          |
| Travel/Cash Advance                                 | 3,589                   | 9,500                     | 7,000                  | (2,500)              | -26.31%         |
| Purchase Bulk Airline                               | 20,000                  | 15,000                    | 15,000                 | -                    | -               |
| Insurance                                           | 74,965                  | 2,000                     | 10,000                 | 8,000                | 400%            |
| Other Services NOC                                  | 1,535                   | 3,000                     | 3,000                  | -                    | -               |
| <b>Personalized License Plate Fund Total - 2120</b> | <b>924,911</b>          | <b>1,001,289</b>          | <b>1,240,313</b>       | <b>239,024</b>       | <b>23.87%</b>   |
|                                                     |                         |                           |                        |                      |                 |
| <b>Centennial Special Fund</b>                      |                         |                           |                        |                      |                 |
| Transportation- Not Travel                          | 65,675                  | -                         | -                      | -                    | -               |
| <b>Centennial Special Fund Total-6063</b>           | <b>65,675</b>           | <b>-</b>                  | <b>-</b>               | <b>-</b>             | <b>-</b>        |
|                                                     |                         |                           |                        |                      |                 |
| <b>Asset Recovery Fund</b>                          |                         |                           |                        |                      |                 |
| Repairs & Maintenance                               | 2,250                   | -                         | -                      | -                    | -               |
| <b>Asset Recovery Fund Total-8001</b>               | <b>2,250</b>            | <b>-</b>                  | <b>-</b>               | <b>-</b>             | <b>-</b>        |
|                                                     |                         |                           |                        |                      |                 |
| <b>Transportation Trust Fund</b>                    |                         |                           |                        |                      |                 |
| Transfer Out Special/ Other                         | \$1,000,000             | \$1,000,000               | -                      | (\$1,000,000)        | -100.00%        |
| <b>Transportation Trust Fund Total-8009</b>         | <b>\$1,000,000</b>      | <b>\$1,000,000</b>        | <b>-</b>               | <b>(\$1,000,000)</b> | <b>-100.00%</b> |
|                                                     |                         |                           |                        |                      |                 |
| <b>Other Services and Charges</b>                   | <b>\$1,992,837</b>      | <b>\$2,001,289</b>        | <b>\$1,240,313</b>     | <b>(\$760,976)</b>   | <b>-38.02%</b>  |

*Exhibit V*

## EXPENDITURES

*Exhibit VI* displays FY 2025, FY 2026 actual expenditures breakdown and FY 2027 request provided by BMV for the General Fund

| EXPENDITURES ACCORDING TO BMV             | FISCAL PERIOD                  |                                |                    |
|-------------------------------------------|--------------------------------|--------------------------------|--------------------|
| Line Item                                 | Oct. 1, 2024-<br>Sep. 30, 2025 | Oct. 1, 2025-<br>June 30, 2026 | FY 2027<br>Request |
| <b>Personnel Services</b>                 |                                |                                |                    |
| Classified Employee Salaries              | \$1,660,614                    | \$1,156,248                    | \$2,097,425        |
| Unclassified Employee Salaries            | 452,398                        | 332,576                        | 305,000            |
| Temp/Part Time Salaries                   | -                              | -                              | -                  |
| Overtime Salaries                         | 4,215                          | 863                            | -                  |
| Lump Sum Payments                         | 7,649                          | 6,241                          | -                  |
| Night Differential Comp                   | -                              | -                              | -                  |
| Fees & Compensation NOC                   | 10,468                         | 5,023                          | -                  |
| Holiday Pay                               | 209,546                        | 143,890                        | -                  |
| <b>All Other:</b>                         |                                |                                | -                  |
| Sick Pay                                  | 167,592                        | 86,840                         | -                  |
| Accrued Leave Pay                         | 157,586                        | 109,244                        | -                  |
| Administrative Leave Pay                  | 86,751                         | 58,096                         | -                  |
| Funeral                                   | 5,291                          | 2,942                          | -                  |
| Jury Service                              | 970                            | 77                             | -                  |
| <b>Sub-Total</b>                          | <b>2,763,082</b>               | <b>1,902,041</b>               | <b>2,402,425</b>   |
| <b>Fringe Benefits</b>                    |                                |                                |                    |
| Employer Contr. Retirement                | 608,239                        | 422,764                        | 538,185            |
| F.I.C.A.                                  | 171,312                        | 117,926                        | 148,950            |
| Medicare                                  | 40,063                         | 27,579                         | 34,836             |
| Health Insurance Premium                  | 712,672                        | 517,640                        | 680,744            |
| Workers Comp. Premiums                    | 32,745                         | 28,587                         | 25,988             |
| All Other                                 | -                              | -                              | -                  |
| <b>Sub-Total</b>                          | <b>1,565,030</b>               | <b>1,114,496</b>               | <b>1,428,703</b>   |
| <b>Supplies</b>                           |                                |                                |                    |
| Office Supplies                           | 22,158                         | 16,214                         | -                  |
| Operating Supplies                        | 334,057                        | 234,408                        | -                  |
| Small Tools/Minor Equipment               | 31,328                         | 22,024                         | -                  |
| <b>All Other:</b>                         |                                |                                |                    |
| Facilities Repairs & Maintenance Supplies | 14,609                         | 4,626                          | -                  |
| Vehicle Supplies                          | 6,643                          | 3,859                          | -                  |
| Food                                      | 8,475                          | 2,921                          | -                  |
| Uniforms & Clothing                       | 1,020                          | 455                            | -                  |
| Data Processing Software                  | 24,549                         | 20,383                         | -                  |
| <b>Sub-Total</b>                          | <b>442,839</b>                 | <b>304,889</b>                 | <b>-</b>           |
| <b>Other Services &amp; Charges</b>       |                                |                                |                    |
| Professional Services                     | 383,828                        | 8,455                          | -                  |
| Communication                             | 44,349                         | 29,890                         | -                  |
| Travel                                    | 28,918                         | 23,311                         | -                  |
| Transportation - Not Travel               | 116,911                        | 63,978                         | -                  |
| Advertising & Promotion                   | 11,786                         | 25,690                         | -                  |
| Printing & Binding                        | 137,151                        | 64,562                         | -                  |
| Insurance                                 | 74,965                         | -                              | -                  |
| Repairs & Maintenance                     | 45,064                         | 37,708                         | -                  |
| Rental- Land/Building                     | 76,927                         | 58,657                         | -                  |
| Rental - Machines/ Equipment              | 7,909                          | 3,547                          | -                  |
| Training                                  | 5,905                          | 2,200                          | -                  |
| Security                                  | 28,170                         | 21,555                         | -                  |

| EXPENDITURES ACCORDING TO BMV    |  | FISCAL PERIOD                  |                                |                    |
|----------------------------------|--|--------------------------------|--------------------------------|--------------------|
| Line Item                        |  | Oct. 1, 2024-<br>Sep. 30, 2025 | Oct. 1, 2025-<br>June 30, 2026 | FY 2027<br>Request |
| <b>All Other:</b>                |  |                                |                                | -                  |
| Debris Removal                   |  | 2,050                          | 855                            | -                  |
| Automotive Repairs & Maintenance |  | 479                            | 312                            | -                  |
| Travel/ Cash Advance             |  | 3,589                          | 650                            | -                  |
| Purchase Bulk Airline Tickets    |  | 20,000                         | 15,000                         | -                  |
| Membership Dues                  |  | 3,300                          | -                              | -                  |
| Other Services NOC               |  | 1,535                          | 1,030                          | -                  |
| <b>Sub-Total</b>                 |  | <b>992,836</b>                 | <b>357,401</b>                 | <b>-</b>           |
| <b>Capital Outlay</b>            |  |                                |                                |                    |
| Machinery & Equipment            |  | -                              | 8,353                          | -                  |
| All Other                        |  | -                              | -                              | -                  |
| <b>Sub-Total</b>                 |  | <b>-</b>                       | <b>8,353</b>                   | <b>-</b>           |
| <b>Utility Services</b>          |  |                                |                                |                    |
| Electricity                      |  | 108,047                        | 61,045                         | -                  |
| Water                            |  | 14,709                         | 4,828                          | -                  |
| <b>Sub-Total</b>                 |  | <b>122,756</b>                 | <b>65,873</b>                  | <b>-</b>           |
| <b>Total Expenses</b>            |  | <b>\$5,886,543</b>             | <b>\$3,753,053</b>             | <b>\$3,831,128</b> |

Exhibit VI

## PERSONNEL SERVICES

The Governor has provided General Fund recommendations which allocate **\$2,402,425** for personnel services; reflecting a **\$94,512 (4%)** increase above the FY 2026 General Fund appropriation of **\$2,307,913**. An extended directory of the Bureau of Motor Vehicles *personnel is available in Appendix I*. Additionally; total staffing increased from **62.16** in FY 2026 to **63** in FY 2027.

| Bureau of Motor Vehicles |       |                | Position Classification |           |            |             |             |
|--------------------------|-------|----------------|-------------------------|-----------|------------|-------------|-------------|
| Fiscal Year 2027         |       |                | Unclassified            |           | Classified |             | Adjustments |
| Fund Name                | Pos # | FY 2027 Budget | Pos #                   | Total     | Pos #      | Total       |             |
| General Fund – 0100      | 51.00 | \$2,402,425    | 3.00                    | \$305,000 | 48.00      | \$2,097,425 |             |
| BMV Fund- 2094           | 12.00 | 622,960        | 4.00                    | 292,000   | 8.00       | 330,960     |             |
| Grand Total              | 63.00 | \$3,025,385    | 7.00                    | \$597,000 | 56.00      | \$2,428,385 |             |
|                          |       |                |                         |           |            |             | Total       |
|                          |       |                |                         |           |            |             | \$-         |
|                          |       |                |                         |           |            |             | -           |
|                          |       |                |                         |           |            |             | \$-         |

| Bureau of Motor Vehicles |       |                | Position Classification |           |            |             |             |
|--------------------------|-------|----------------|-------------------------|-----------|------------|-------------|-------------|
| Fiscal Year 2026         |       |                | Unclassified            |           | Classified |             | Adjustments |
| Fund Name                | Pos # | FY 2026 Budget | Pos #                   | Total     | Pos #      | Total       |             |
| General Fund – 0100      | 50.16 | \$2,307,913    | 3.00                    | \$305,000 | 47.16      | \$2,002,913 |             |
| BMV Fund- 2094           | 12.00 | 622,960        | 4.00                    | 292,000   | 8.00       | 330,960     |             |
| Grand Total              | 62.16 | \$2,930,873    | 7.00                    | \$597,000 | 55.16      | \$2,333,873 |             |
|                          |       |                |                         |           |            |             | Total       |
|                          |       |                |                         |           |            |             | \$-         |
|                          |       |                |                         |           |            |             | -           |
|                          |       |                |                         |           |            |             | \$-         |

Exhibit VII

## **LEASED PROPERTIES**

*Exhibit VIII* displays BMV current leases.

| Lessor                | Address                                        | Square Feet  | Annual Rent      | Funding | Term                                                      |
|-----------------------|------------------------------------------------|--------------|------------------|---------|-----------------------------------------------------------|
| <b>Tutu Park Mall</b> | 4605 Tutu Park Mall, Suite#230, St. Thomas, VI | 2,760        | \$81,006         | Local   | July 01,2026- June 30, 2030, with (5) year renewal option |
| <b>Tutu Park Mall</b> | 4605 Tutu Park Mall, Suite#230, St. Thomas, VI | 820          | 20,500           | Local   | July 01,2026- June 30, 2030, with (3) year renewal option |
|                       | <b>Total</b>                                   | <b>3,580</b> | <b>\$101,506</b> |         |                                                           |

*Exhibit VIII*

## **PROFESSIONAL SERVICES CONTRACTS**

*Exhibit IX* displays the BMV Professional Service Contracts.

| Vendor               | Amount  | Period                       | Purpose                                                                                                                                                                                                      | Type of Service                  | Funding Source             |
|----------------------|---------|------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------|----------------------------|
| AAMVA                | 1,260   | Until Termination            | Provide verification of Social Security, Lawful Status                                                                                                                                                       | Technology                       | Personalized License Plate |
| Altony Painting      | 9,000   | 10/01/25-09/30/26            | Provide lawn care and maintenance                                                                                                                                                                            | Landscaping                      | Personalized License Plate |
| Commercial Security  | 21,600  | 07/22/25-09/30/26            | Armoured Car Pick Up and Delivery Services                                                                                                                                                                   | Security -STT                    | Personalized License Plate |
| Cruzan Environmental | 6,000   | Pending (Awaiting DPP)       | Portable Toilets/Sink                                                                                                                                                                                        | Rental of Portable Toilets/ Sink | Personalized License Plate |
| MGC, Inc, (Alarmco)  | 7,860   | 10/01/25-09/30/26            | Provides 24hrs Security Monitoring STX/STT/STJ                                                                                                                                                               | Security                         | Personalized License Plate |
| Naphsis              | 1,400   | 11/20/12 – until termination | Electronic verification of Vital Records                                                                                                                                                                     | Verification                     | Personalized License Plate |
| Ocean Pest Control   | 61,713  | 10/01/25-09/30/26            |                                                                                                                                                                                                              |                                  |                            |
| OMNI SYSTEMS INC     | 361,050 | 07/26/24-07/26/26            | Provide professional, technical and other services needed to build, design, develop, implement, integrate, test and maintain a viable software program for Vehicle/ Registration and Driver's License System | Technology                       | Personalized License Plate |
|                      |         |                              |                                                                                                                                                                                                              |                                  |                            |

| Vendor                      | Amount           | Period                 | Purpose                            | Type of Service                  | Funding Source             |
|-----------------------------|------------------|------------------------|------------------------------------|----------------------------------|----------------------------|
| Real Tech Exterminating LLC | 780              | 10/01/25-09/30/26      | Provide exterminating services-STX | Exterminating                    | Personalized License Plate |
| REICH LLC                   | 1,200            | Pending (Awaiting DPP) | Trash Bin Removal                  | Rental and removal of trash bins | Personalized License Plate |
| SF General Maintenance      | 6,000            | Pending (Awaiting DPP) | Lawn care Services                 | Landscaping                      | Personalized License Plate |
| <b>Total</b>                | <b>\$477,863</b> |                        |                                    |                                  |                            |

*Exhibit IX*

### LOCAL/FEDERAL GRANTS

*Exhibit X* displays Local Grants received by BMV.

| Grantor Agency                                                          | Award Amount     | Expended (06/30/26) | Encumbrances | Balance         | Period                                           |
|-------------------------------------------------------------------------|------------------|---------------------|--------------|-----------------|--------------------------------------------------|
| Office of Management & Budget - US Treasury/American Rescue Plan (2021) | \$402,276        | \$374,546           | \$-          | \$27,730        | 04/26/22 –<br><b>12/31/25</b><br><b>(CLOSED)</b> |
| Office of Management & Budget - US Treasury/American Rescue Plan (2021) | 198,065          | 198,065             | \$-          | -               | 04/18/24 –<br><b>06/30/25</b><br><b>(CLOSED)</b> |
| <b>Totals</b>                                                           | <b>\$600,341</b> | <b>\$572,611</b>    | <b>\$-</b>   | <b>\$27,730</b> |                                                  |

*Exhibit X*

*Note: American Rescue Plan Grant (2021) totaling \$402,276 was closed with a remaining balance of \$27,730. According to the Bureau of Motor Vehicle, the Office of Management and Budget) advised that no further extension would be granted after 02/28/2026*

*Exhibit XI* displays the Federal Grant received by BMV.

| Grantor Agency                                                  | Award Amount     | Expended (06/30/26) | Encumbrances    | Balance         | Period                 |
|-----------------------------------------------------------------|------------------|---------------------|-----------------|-----------------|------------------------|
| VIPD Office Of Highway Safety Point System <b>PROJECT F50C3</b> | \$237,089        | \$185,653           | \$31,132        | \$20,304        | 02/27/24 –<br>09/30/26 |
| <b>Totals</b>                                                   | <b>\$237,089</b> | <b>\$185,653</b>    | <b>\$31,132</b> | <b>\$20,304</b> |                        |

*Exhibit XI*

## **VEHICLE LISTING**

The Bureau of Motor Vehicles has a total of 6 vehicles (3 in STT/STJ, & 3 in STX). *Exhibit XII* displays the BMV's vehicle listing. The gasoline charges for both districts total **\$2,941**, while maintenance charges amount to **\$1,701**.

| Year | Make      | Model    | Division               | Source  | Condition | Office | Plate No. |
|------|-----------|----------|------------------------|---------|-----------|--------|-----------|
| 2020 | Chevrolet | Equinox  | Office of the Director | General | Fair      | STT    | BMV-1     |
| 2020 | Honda     | Passport | Operations- STJ        | General | Good      | STJ    | BMV-4     |
| 2020 | Honda     | Odyssey  | Operations- STT        | General | Good      | STT    | BMV-9     |
| Year | Make      | Model    | Division               | Source  | Condition | Office | Plate No. |
| 2016 | Chevrolet | Equinox  | Office of the Director | General | Fair      | STX    | BMV-2     |
| 2020 | Honda     | Passport | Operations- STX        | General | Good      | STX    | BMV-5     |
| 2020 | Chevrolet | Equinox  | Operations- STX        | Special | Good      | STX    | BMV-7     |

*Exhibit XII*

## **REVENUES**

*Exhibit XIII* presents a comprehensive summary of revenues. FY 2024 Actuals, FY 2025 Projections and Actuals, FY 2026 Projections and Actuals(as of 06/30/26) and FY 2027 revenue projections.

| Description                        | FY 2024 Actuals     | FY 2025 Projections | FY 2025 Actuals     | FY 2026 Projections | FY 2026 Actuals(06/30/26) | FY 2027 Projections |
|------------------------------------|---------------------|---------------------|---------------------|---------------------|---------------------------|---------------------|
| General Fund (100)                 | \$821,969           | \$757,515           | \$878,848           | \$879,225           | \$670,282                 | \$887,716           |
| Certificate of Title Fund (2074)   | 19,355              | 14,159              | 21,785              | 21,165              | 19,421                    | 21,850              |
| Personalized License Plate (2120)  | 2,315,360           | 2,194,165           | 1,785,420           | 1,878,237           | 1,330,184                 | 1,854,585           |
| Motorcycle Safety Ed Fund (2121)   | 30,122              | 32,815              | 17,702              | 19,505              | 8,788                     | 15,723              |
| Peace Officer Training (2284)      | 339,874             | 317,347             | 328,567             | 317,236             | 246,713                   | 359,596             |
| VI Historical Commemorative (6063) | 234,487             | -                   | 7,347               | -                   | -                         | -                   |
| Transportation Trust Fund          | 7,419,892           | 7,234,812           | 7,414,574           | 7,384,632           | 5,534,551                 | 7,510,530           |
| <b>Totals</b>                      | <b>\$11,181,059</b> | <b>\$10,550,813</b> | <b>\$10,454,243</b> | <b>\$10,500,000</b> | <b>\$7,809,939</b>        | <b>\$10,650,000</b> |

*Exhibit XIII*

## **OUTSTANDING OBLIGATIONS**

*Exhibit XIV* displays BMV outstanding obligations.

| Vendor       | Outstanding Balance | Reason For Non- Payment    |
|--------------|---------------------|----------------------------|
| AAMVA        | \$134               | Waiting documents from DPP |
| <b>Total</b> | <b>\$134</b>        |                            |

*Exhibit XIV*

## **COMPLIANCE, OVERSIGHT & CORRECTIVE ACTION REVIEWS**

The single audit released on January 27, 2026, the Fiscal Year 2023 audit performed by BDO, USA PC resulted in an unmodified audit opinion on the Government's financial statements. No audit findings were reported for the Bureau of Motor Vehicles (BMV)

## SUMMARY

The FY 2027 Governor's recommended budget for the Bureau of Motor Vehicles is as follows:

|                    |                                        |
|--------------------|----------------------------------------|
| \$3,831,128        | Governor's General Fund Recommendation |
| <b>3,831,128</b>   | <b>Total Governor's Recommendation</b> |
|                    | <i>Other Fund</i>                      |
| 986,253            | Bureau of Motor Vehicle Fund           |
| 2,241,073          | Personalized License Plate Fund        |
| <b>3,227,326</b>   | <b>Total Other Fund</b>                |
| <b>\$7,058,454</b> | <b>FY 2027 Total Operating Budget</b>  |



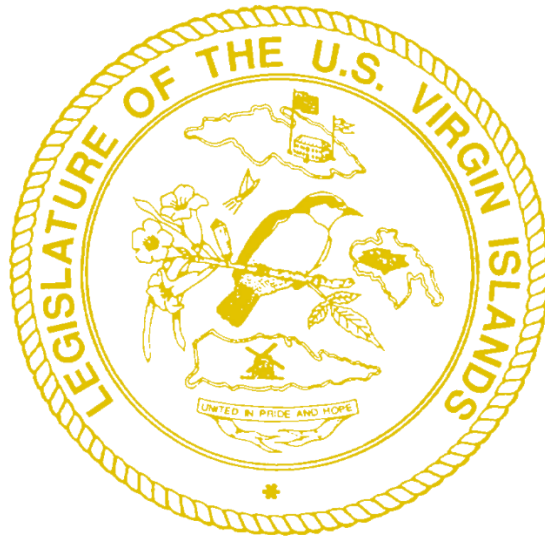
Theodora Philip, DBA  
Post Auditor

# APPENDIX I

## PERSONNEL LISTING

| Position Title                    | Status | Salary         | FTE         |
|-----------------------------------|--------|----------------|-------------|
| <b>FUND 100</b>                   |        |                |             |
|                                   |        |                |             |
| <b>UNCLASSIFIED</b>               |        |                |             |
| ASSISTANT DIRECTOR                | FILLED | 95,000         | 1.00        |
| CHIEF FINANCIAL OFFICER           | FILLED | 85,000         | 1.00        |
| DIRECTOR                          | FILLED | 125,000        | 1.00        |
|                                   |        | <b>305,000</b> | <b>3.00</b> |
|                                   |        |                |             |
| <b>CLASSIFIED</b>                 |        |                |             |
| ACCOUNTANT I                      | FILLED | 46,753         | 1.00        |
| AUDITOR II                        | FILLED | 51,169         | 1.00        |
| CUSTODIAL WORKER                  | FILLED | 35,000         | 1.00        |
| CUSTODIAL WORKER                  | FILLED | 35,000         | 1.00        |
| CUSTOMER SERVICE REPRESENTATIVE   | FILLED | 40,331         | 1.00        |
| CUSTOMER SERVICE REPRESENTATIVE   | FILLED | 41,339         | 1.00        |
| CUSTOMER SERVICE REPRESENTATIVE   | FILLED | 40,331         | 1.00        |
| CUSTOMER SERVICE REPRESENTATIVE   | FILLED | 43,644         | 1.00        |
| CUSTOMER SERVICE REPRESENTATIVE   | FILLED | 43,644         | 1.00        |
| CUSTOMER SERVICE REPRESENTATIVE   | FILLED | 41,339         | 1.00        |
| CUSTOMER SERVICE REPRESENTATIVE   | FILLED | 38,387         | 1.00        |
| CUSTOMER SERVICE REPRESENTATIVE   | FILLED | 40,331         | 1.00        |
| CUSTOMER SERVICE REPRESENTATIVE   | FILLED | 40,331         | 1.00        |
| CUSTOMER SERVICE REPRESENTATIVE   | FILLED | 40,331         | 1.00        |
| CUSTOMER SERVICE REPRESENTATIVE   | FILLED | 40,331         | 1.00        |
| CUSTOMER SERVICE REPRESENTATIVE   | FILLED | 40,331         | 1.00        |
| CUSTOMER SERVICE REPRESENTATIVE   | FILLED | 38,388         | 1.00        |
| CUSTOMER SERVICE REPRESENTATIVE   | FILLED | 40,331         | 1.00        |
| CUSTOMER SERVICE REPRESENTATIVE   | FILLED | 40,331         | 1.00        |
| CUSTOMER SERVICE REPRESENTATIVE   | FILLED | 40,331         | 1.00        |
| CUSTOMER SERVICE REPRESENTATIVE   | FILLED | 38,388         | 1.00        |
| CUSTOMER SERVICE REPRESENTATIVE   | FILLED | 44,954         | 1.00        |
| CUSTOMER SERVICE REPRESENTATIVE   | FILLED | 40,331         | 1.00        |
| CUSTOMER SERVICE REPRESENTATIVE   | FILLED | 40,331         | 1.00        |
| CUSTOMER SERVICE REPRESENTATIVE   | FILLED | 40,331         | 1.00        |
| FACILITY OFFICER                  | FILLED | 44,953         | 1.00        |
| OFFICE MANAGER                    | FILLED | 58,131         | 1.00        |
| MOTOR VEHICLE INSPECTOR           | FILLED | 46,302         | 1.00        |
| COLLECTION AGENT                  | FILLED | 50,228         | 1.00        |
| MOTOR VEHICLE INSPECTOR           | FILLED | 44,954         | 1.00        |
| MOTOR VEHICLE INSPECTOR           | FILLED | 44,954         | 1.00        |
| MOTOR VEHICLE PROGRAM COORDINATOR | FILLED | 60,000         | 1.00        |
| OFFICE MANAGER                    | FILLED | 59,294         | 1.00        |
| MOTOR VEHICLE INSPECTOR           | FILLED | 40,331         | 1.00        |
| HUMAN RESOURCES GENERALIST        | FILLED | 53,217         | 1.00        |
| PBX OPERATOR/RECEPTIONIST         | FILLED | 45,160         | 1.00        |
| PBX OPERATOR/RECEPTIONIST         | FILLED | 35,650         | 1.00        |
| OFFICE MANAGER                    | FILLED | 58,131         | 1.00        |

| Position Title                         | Status        | Salary             | FTE          |
|----------------------------------------|---------------|--------------------|--------------|
| <b>FUND 100</b>                        |               |                    |              |
|                                        |               |                    |              |
| <b><u>CLASSIFIED</u></b>               |               |                    |              |
| PERSONNEL RELATIONS ADMINISTRATOR      | FILLED        | 67,276             | 1.00         |
| RECEPTIONIST/ COLLECTOR                | FILLED        | 35,488             | 1.00         |
| RECEPTIONIST/ COLLECTOR                | FILLED        | 35,000             | 1.00         |
| RECEPTIONIST/ COLLECTOR                | FILLED        | 35,488             | 1.00         |
| RECEPTIONIST/ COLLECTOR                | FILLED        | 35,000             | 1.00         |
| RECEPTIONIST/ COLLECTOR                | FILLED        | 35,488             | 1.00         |
| SYSTEM ANALYST II                      | FILLED        | 64,686             | 1.00         |
| <b>SUB TOTAL</b>                       |               | <b>1,891,379</b>   | <b>43.00</b> |
|                                        |               |                    |              |
| <b>CUSTODIAL WORKER</b>                | <b>VACANT</b> | <b>35,000</b>      | <b>1.00</b>  |
| <b>CUSTOMER SERVICE REPRESENTATIVE</b> | <b>VACANT</b> | <b>40,331</b>      | <b>1.00</b>  |
| <b>CUSTOMER SERVICE REPRESENTATIVE</b> | <b>VACANT</b> | <b>40,331</b>      | <b>1.00</b>  |
| <b>MOTOR VEHICLE INSPECTOR</b>         | <b>VACANT</b> | <b>39,347</b>      | <b>1.00</b>  |
| <b>SYSTEM ANALYST II</b>               | <b>VACANT</b> | <b>51,038</b>      | <b>1.00</b>  |
| <b>SUB TOTAL</b>                       |               | <b>206,047</b>     | <b>5.00</b>  |
|                                        |               |                    |              |
| <b>FUND 100 TOTAL</b>                  |               | <b>2,402,425</b>   | <b>51.00</b> |
|                                        |               |                    |              |
| <b>FUND 2094</b>                       |               |                    |              |
|                                        |               |                    |              |
| <b><u>UNCLASSIFIED</u></b>             |               |                    |              |
| DEPUTY DIRECTOR OF HR /PAYROLL         | FILLED        | 85,000             | 1.00         |
| EXECUTIVE ASSISTANT                    | FILLED        | 60,000             | 1.00         |
| IT PROJECT MANAGER                     | FILLED        | 85,000             | 1.00         |
| COMPLIANCE AUDITOR                     | FILLED        | 62,000             | 1.00         |
| <b>SUB TOTAL</b>                       |               | <b>292,000</b>     | <b>4.00</b>  |
|                                        |               |                    |              |
| <b><u>CLASSIFIED</u></b>               |               |                    |              |
| ADMINISTRATIVE ASISTANT                | FILLED        | 44,050             | 1.00         |
| CUSTOMER SERVICE REPRESENTATIVE        | FILLED        | 40,331             | 1.00         |
| CUSTOMER SERVICE REPRESENTATIVE        | FILLED        | 40,331             | 1.00         |
| CUSTOMER SERVICE REPRESENTATIVE        | FILLED        | 40,331             | 1.00         |
| CUSTOMER SERVICE REPRESENTATIVE        | FILLED        | 39,347             | 1.00         |
| CUSTOMER SERVICE REPRESENTATIVE        | FILLED        | 38,388             | 1.00         |
| SUPERVISORS OF COMMERCIAL INSPECTION   | FILLED        | 46,844             | 1.00         |
| <b>SUB TOTAL</b>                       |               | <b>289,622</b>     | <b>7.00</b>  |
|                                        |               |                    |              |
| <b><u>CLASSIFIED</u></b>               |               |                    |              |
| CUSTOMER SERVICE REPRESENTATIVE        | <b>VACANT</b> | <b>41,338</b>      | <b>1.00</b>  |
| <b>SUB TOTAL</b>                       |               | <b>41,338</b>      | <b>1.00</b>  |
|                                        |               |                    |              |
| <b>FUND 2094 TOTAL</b>                 |               | <b>622,960</b>     | <b>12.00</b> |
|                                        |               |                    |              |
| <b>GRAND TOTAL</b>                     |               | <b>\$3,025,385</b> | <b>63.00</b> |



COMMITTEE ON BUDGET, APPROPRIATIONS & FINANCE  
- POST AUDIT DIVISION -

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