

COMMITTEE ON BUDGET, APPROPRIATIONS & FINANCE
36TH LEGISLATURE OF THE VIRGIN ISLANDS

POST AUDIT DIVISION

FISCAL YEAR 2027 BUDGET ANALYSIS

**DEPARTMENT OF LICENSING &
CONSUMER AFFAIRS
(DLCA)**

August 7, 2026



COMMITTEE ON BUDGET, APPROPRIATIONS & FINANCE
36TH LEGISLATURE OF THE VIRGIN ISLANDS

POST AUDIT DIVISION

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DEPARTMENT'S OVERVIEW

The Department of Licensing and Consumer Affairs is the primary regulatory agency responsible for consumer protection and business licensing in the U.S. Virgin Islands. Established under Title 3, Chapter 16, and operating under the Consumer Protection Law of 1973 (Title 12A of the Virgin Islands Code), the Department administers and enforces laws that protect consumers from deceptive and unfair trade practices.

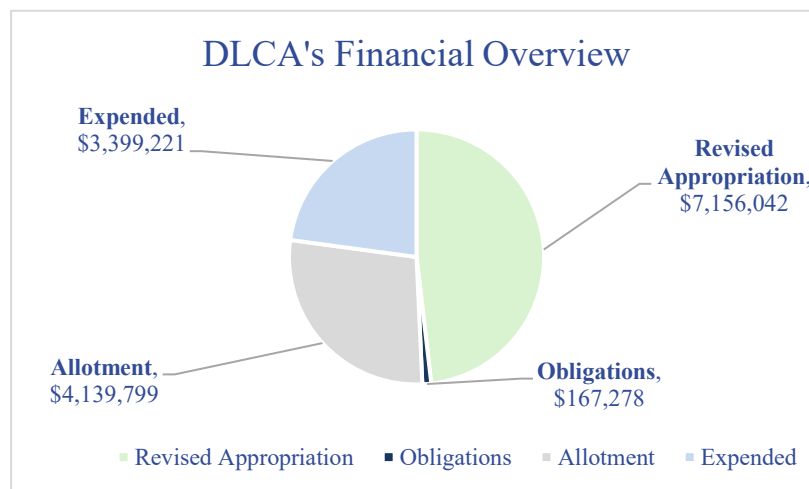
DLCA oversees the licensing and regulation of businesses and professional occupations, ensuring compliance with applicable laws and regulations. The Department also investigates consumer complaints, promotes fair business practices, and works with government agencies, boards, and commissions, as authorized under Title 27 of the Virgin Islands Code, to provide oversight and credentialing for various professions and trades.

Through its regulatory, enforcement, and consumer education efforts, DLCA helps promote a fair, transparent, and accountable business environment throughout the Territory.

DLCA AT A GLANCE

For Fiscal Year 2026, the Department of Licensing and Consumer Affairs was appropriated **\$7,403,042** from the General Fund under Act No. 9035. In addition, the Department received **\$200,000** from the Tourism Advertising Revolving Fund under Act No. 9027, for the Office of Cannabis Regulation.

Subsequently, the General Fund budget ceiling was revised to remove **\$97,000** previously allocated for utilities, which was transferred to the *Single Payer Utilities Fund*. As a result, the Department's revised General Fund appropriation totals **\$7,156,042**.



FUND FLOW ANALYSIS

The Department's Fiscal Year 2026 fund flow analysis outlines the DLCA's budget across five key components: appropriations, allotted amount, obligations, expenditures and balance available,

Dept.	Fund Source	Revised Appropriation	Allotted as of July 06, 2026	Obligated	Expended as of July 28, 2026	Balance	Remarks
DLCA	General	\$7,156,042	\$4,139,799	\$167,278	\$3,399,221	\$3,756,821	\$3,016,243 remains unallotted

Exhibit I

The Department received a revised General Fund appropriation of **\$7,156,042** for Fiscal Year 2026. As of July 6, 2026, DLCA received **\$4,139,799** in allotments, representing **58%** of the total revised appropriation.

Of the allotted amount:

- **\$3,399,221** (or 82% of allotments and 5% of obligations) has been expended as of July 28, 2026.
- The Department reported obligations totalling **\$167,278** representing **2%** of the total appropriation. Additionally, **\$3,399,221**, or **48%**, has already been expended.

FISCAL YEAR 2027 BUDGET SUMMARY

The Governor has recommended a General Fund appropriation of **\$7,726,930** for the Department of Licensing & Consumer Affairs for Fiscal Year 2027. A three-year financial summary of the Department's funding history and budget trends is presented in *Exhibit II*.

Description	FY 2025 Actuals	FY 2026 Revised Budget	FY 2027 Recommended	Variance	% Chg
Appropriated					
General Fund:					
Personnel Services	\$ 3,046,970	\$ 4,141,725	\$ 4,047,107	\$ (94,618)	(2%)
Fringe Benefits	1,406,998	1,888,152	1,987,415	99,263	5%
Supplies	114,014	305,864	318,478	12,614	4%
Other Services and Charges	409,111	970,301	1,261,930	291,629	3%
Utilities	-	-	112,000	112,000	100%
Capital Project	234,051	-	-	-	-
Total General Fund	\$ 5,211,144	\$ 7,306,042	\$ 7,726,930	\$ 420,888	6%
Public Service Commission Revolving: Fund 6032					
Personnel Services	\$ 924,807	\$ 1,011,354	\$ 1,109,854	\$ 98,500	10%
Fringe Benefits	398,196	418,369	483,598	65,229	16%
Supplies	118,529	81,030	93,715	12,685	16%
Other Services	733,229	652,550	581,662	(70,888)	(89%)
Utility Services	40,762	36,000	40,800	4,800	13%
Capital Projects	-	85,500	85,500	-	-
Total Public Service Commission Revolving	\$ 2,215,523	\$ 2,284,803	\$ 2,395,129	\$ 110,326	5%
Tourism Advertising Revolving: Fund 6068					
Other (No description)	-	-	\$ 100,000	\$ 100,000	100%
Total Tourism Advertising Revolving	-	-	\$ 100,000	\$ 100,000	100%
Cannabis Fund: 6116					
Other (No description)	-	-	\$ 250,000	\$ 250,000	100%
Total Cannabis Fund	-	-	\$ 250,000	\$ 250,000	100%
Tourism Advertising Revolving: Fund 6069					
Other (No description)	\$ 641,481	-	-	-	-
Total Tourism Advertising Revolving	\$ 641,481	-	-	-	-
Total Appropriated	\$ 8,649,732	\$ 9,590,845	\$ 10,472,059	\$ 881,214	9%

Exhibit II

****The Executive Budget reflects that DLCA received \$250,000 from the 6068 Tourism Advertising Revolving Fund for both FY 2026 and FY 2027. However, Post Audit review identified only \$100,000 in the FY 2027 recommendation under Activity 38003 Office of the Cannabis Regulation.**

Exhibit III provides a three-year financial summary comparing Non-Appropriated Fund recommendations as presented in the FY 2027 Executive Budget.

Description	FY 2025 Actuals	FY 2026 Revised Budget	FY 2027 Recommended	Variance	% Chg
Non-Appropriated					
VI Board Of Public Accountancy: Fund 2002					
Supplies	\$ -	\$ 2,500	\$ 2,500	-	-
Other Services	1,311	93,375	93,375	-	-
Total VI Board Of Public Accountancy	\$ 1,311	\$ 95,875	\$ 95,875	-	-
Real Estate Appraisers: Fund 2012					
Supplies	\$ -	\$ 100	\$ 100	-	-
Other Services	1,150	31,815	31,815	-	-
Total Real Estate Appraisers	\$ 1,150	\$ 31,915	\$ 31,915	-	-
Consumer Protection: Fund 6062					
Fringe Benefits	\$ 2,500	\$ 5,000	\$ 3,002	\$ (1,998)	(40%)
Supplies	113,953	79,500	65,997	(9,903)	(17%)
Other Services	348,826	1,021,500	629,001	(392,499)	(38%)
Total Consumer Protection	\$ 465,279	\$ 1,106,000	\$ 698,000	-	-
Single Payer Utility Fund: 0105					
Utilities	\$ 109,368	\$ 97,000	-	\$ (97,000)	(100%)
Total Single Payer Utility Fund	\$ 109,368	\$ 97,000	-	\$ (97,000)	(100%)
Vendors Plaza Revolving Fund: 6031					
Supplies	\$ 346	-	-	-	-
Capital Projects	4,130	-	-	-	-
Total Vendors Plaza Revolving	\$ 4,476	-	-	-	-
Total Non-Appropriated	\$ 581,584	\$ 1,330,790	\$ 825,790	\$ (505,000)	(38%)

Exhibit III

DLCA also receives funding under the Miscellaneous Section of the Executive Budget. *Exhibit IV* displays a breakdown of FY 2025 actuals, FY 2026 revised budget, and FY 2027 recommended.

Description	FY 2025 Actuals	FY 2026 Revised Budget	FY 2027 Recommended	Variance	% Chg
Miscellaneous General Fund					
Alcoholic Beverage Control Office	\$ 213,603	\$ 271,771	\$ 290,994	\$ 19,223	7%
Vi Office Of Cannabis Regulation	921,919	1,160,218	1,160,218	-	-
Total Miscellaneous General Fund	\$ 1,135,522	\$ 1,431,989	\$ 1,451,212	\$ 19,223	1%

Exhibit IV

PERSONNEL SERVICES

The Governor has recommended **\$4,047,107** in General Fund appropriations for personnel services for Fiscal Year 2027, reflecting a \$1 difference when compared to the amount presented by the Office of Management and Budget.

DLCA			Position Classification				
Fiscal Year 2027			Unclassified		Classified		Adjustments
Fund Name	Pos #	FY 2027 Budget	Pos #	Total	Pos #	Total	Total
General Fund – 0100	66.00	\$ 4,047,106	31.00	\$ 2,437,834	35.00	\$ 1,609,272	\$ -
Fund – 6032	15.00	1,109,854	13.00	1,034,029	-	-	75,825 (2)
Grand Total	81.00	\$ 5,156,960	44.00	\$ 3,471,863	35.00	\$ 1,609,272	\$ 75,825 (2)

DLCA			Position Classification				
Fiscal Year 2026			Unclassified		Classified		Adjustments
Fund Name	Pos #	FY 2026 Budget	Pos #	Total	Pos #	Total	Total
General Fund – 0100	69.00	\$ 4,141,730	34.00	\$ 2,503,167	34.00	\$ 1,601,621	\$ 36,942(1)
Grand Total	69.00	\$ 4,141,730	34.00	\$ 2,503,167	34.00	\$ 1,601,621	\$ 36,942(1)

Exhibit V

- The Department did not receive an additional appropriation to fund salary increases for FY 2026.
- *Fourteen (14)* vacancies reported for FY 2027, *two positions remain unfunded*.

Unclassified Positions		
Administrative Assistant	\$ 65,000	1.00
Legal Office Administrator	55,000	1.00
Legal Counsel To Boards And Commission	90,000	1.00
Office Assistant	42,403	1.00
Director Of Consumer Affairs	90,000	1.00
Operations Coordinator	70,000	1.00
Director Of Licensing	-	-
Human Resources Administrator	-	-
Total Unclassified Vacant	\$ 412,403	6.00
Classified Positions		
Special Investigator To Boards And Commission	\$ 46,192	1.00
Enforcement Officer	41,000	1.00
Enforcement Officer	41,000	1.00
Licensing Officer	41,122	1.00
Licensing Officer	41,122	1.00
Paralegal Researcher	45,593	1.00
Chief Weights & Measures	56,969	1.00
Assistant Director Of Licensing	71,658	1.00
Total Classified Vacant	\$ 384,655	8.00
Total Vacancies	\$ 797,058	14.00

Exhibit VI

OTHER SERVICES & CHARGES

Exhibit VII presents a comparative analysis of expenditures for Fiscal Year 2025, the revised budget of Fiscal Year 2026, and the Governor's recommended budget for Fiscal Year 2027 under the Other Services and Charges line item.

Description	FY 2025 Actuals	FY 2026 Revised Budget	FY 2027 Recommendation	Variance	% Change
General Fund:					
Credit Card Expenses	\$ 12,040	\$ 50,000	\$ 60,000	\$ 10,000	20%
Membership Dues	-	15,000	15,000	-	-
Stipends	3,675	-	53,000	53,000	100%
Repairs & Maintenance	8,345	15,000	40,000	25,000	167%
Automotive Repair & Maintenance	821	-	53,000	53,000	100%
Rental Of Land/Buildings	58,503	91,500	91,500	-	-
Rental Machines/Equipment	31,050	15,000	50,000	35,000	-
Professional Services	22,447	279,680	227,360	(52,320)	(19%)
Security Services	-	-	1,200	1,200	100%
Training	1,460	11,134	40,000	28,866	-
Communication	112,471	67,200	97,870	30,670	46%

Description	FY 2025 Actuals	FY 2026 Revised Budget	FY 2027 Recommendation	Variance	% Change
Advertising & Promotion	1,825	20,000	8,000	(12,000)	(60%)
Printing And Binding	4,662	-	-	-	-
Transportation - Not Travel	19,308	5,000	-	(5,000)	(100%)
Travel	16,954	10,000	50,000	40,000	-
Travel / Cash Advance	26,741	-	-	-	-
Purchase Bulk Airline	39,000	15,000	75,000	60,000	-
Other Services NOC	49,811	375,787	400,000	24,213	6%
Total General Fund	\$ 409,113	\$ 970,301	\$ 1,261,930	\$ 291,629	30%
Public Service Commission Revolving: Fund 6032					
Credit Card Expenses	\$ 20,807	\$ -	\$ -	\$ -	-
Membership Dues	8,723	-	-	-	-
Repairs & Maintenance	20,132	20,012	49,912	29,900	-
Automotive Repair & Maintenance	999	6,380	6,380	-	-
Rental Of Land/Buildings	131,748	128,585	158,812	30,227	24%
Rental Machines/Equipment	-	500	-	(500)	(100%)
Professional Services	408,434	277,675	129,980	(147,695)	(53%)
Security Services	1,244	1,980	1,380	(600)	(30%)
Training	7,905	18,725	18,725	-	-
Communication	35,494	38,456	37,136	(1,320)	(3%)
Advertising & Promotion	390	10,500	10,500	-	-
Transportation - Not Travel	271	550	550	-	-
Travel	30,646	120,187	122,987	2,800	2%
Travel / Cash Advance	35,948	-	-	-	-
Purchase Bulk Airline	17,000	-	-	-	-
Insurance	6,496	8,500	8,500	-	-
Other Services NOC	6,991	20,500	36,800	16,300	80%
Total Public Service Commission Revolving	\$ 733,228	\$ 652,550	\$ 581,662	\$ (70,888)	(11%)
Cannabis Fund: 6116					
Credit Card Expenses	-	-	\$ 40,000	\$ 40,000	100%
Membership Dues	-	-	4,000	4,000	100%
Professional Services	-	-	29,583	29,583	100%
Travel	-	-	65,000	65,000	100%
Other Services NOC	-	-	21,000	21,000	100%
Total Cannabis Fund	-	-	\$ 159,583	\$ 159,583	100%
VI Board Of Public Accountancy: Fund 2002					
Membership Dues	\$ -	\$ -	\$ 4,040	\$ 4,040	100%
Stipends	825	-	4,500	4,500	-
Professional Services	-	6,040	-	(6,040)	(100%)
Training	-	2,000	2,000	-	-
Communication	-	500	500	-	-
Printing And Binding	-	550	550	-	-
Travel	486	5,625	5,625	-	-
Travel / Cash Advance	-	67,000	67,000	-	-
Purchase Bulk Airline	-	5,160	5,160	-	-
Other Services NOC	-	6,500	4,000	(2,500)	(38%)
Total VI Board Of Public Accountancy	\$ 1,311	\$ 93,375	\$ 93,375	-	-
Real Estate Appraisers: Fund 2012					
Membership Dues	\$ 150	\$ -	\$ 850	\$ 850	100%
Stipends	-	-	4,500	4,500	100%
Professional Services	-	3,610	2,760	(850)	(24%)
Communication	-	200	200	-	-
Travel	-	5,625	5,625	-	-

Description	FY 2025 Actuals	FY 2026 Revised Budget	FY 2027 Recommendation	Variance	% Change
Travel / Cash Advance	-	15,000	15,000	-	-
Purchase Bulk Airline	-	2,580	2,580	-	-
Other Services NOC	1,000	4,800	300	(4,500)	(94%)
Total Real Estate Appraisers	\$ 1,150	\$ 31,815	\$ 31,815	-	-
Consumer Protection: Fund 6062					
Credit Card Expenses	\$ 61,796	\$ 50,000	\$ 60,000	\$ 10,000	20%
Membership Dues	10,642	10,000	6,000	(4,000)	(40%)
Stipends	900	5,000	10,000	5,000	1%
Repairs & Maintenance	3,840	25,000	7,200	(17,800)	(71%)
Automotive Repair & Maintenance	4,426	10,000	10,000	-	-
Rental Of Land/Buildings	3,927	12,000	12,628	628	5%
Rental Machines/Equipment	10,803	5,000	10,000	5,000	1%
Professional Services	170,308	781,000	336,000	(445,000)	(57%)
Security Services	1,045	1,000	1,200	200	20%
Training	6,200	10,000	10,000	-	-
Communication	46,280	25,000	25,372	372	1%
Advertising & Promotion	-	2,000	4,600	2,600	1%
Printing And Binding	-	5,000	3,000	(2,000)	(40%)
Transportation - Not Travel	2,972	10,000	6,000	(4,000)	(40%)
Travel	3,508	20,000	15,000	(5,000)	(25%)
Travel / Cash Advance	7,131	10,000	5,000	(5,000)	(50%)
Purchase Bulk Airline	-	25,000	50,000	25,000	1%
Other Services NOC	15,048	15,500	57,001	41,501	-
Total Consumer Protection	\$ 348,826	\$ 1,021,500	\$ 629,001	\$ (392,499)	(38%)
Total Other Services and Charges	\$ 1,493,628	\$ 2,769,541	\$ 2,757,366	\$ (12,175)	(0.44%)

Exhibit VII

EXPENDITURES

Exhibit VIII outlines actual expenditures by category for FY 2025, along with FY 2026 expenditures incurred through July 28, 2026.

Line Item	Oct. 1, 2024 – Sept. 30, 2025	Oct. 1, 2025 – July 28, 2026
Personnel Services		
Classified Employee Salaries	\$ 941,774	\$ 636,781
Unclassified Employee Salaries	1,072,028	766,944
Temp/Part Time Salaries	2,371	25,817
Overtime Salaries	48,464	109,057
Lump Sum Payments	36,280	24,346
Night Differential Comp	458	4,002
Other Differential Comp		
Fees & Compensation NOC	18,655	8,504
Holiday Pay	198,976	138,959
All Other	384,878	227,631
Subtotal	\$ 2,703,884	\$ 1,942,041
Capital Outlays		
Machinery & Equipment	\$ -	\$ -
Vehicles	42,200	46,300
All Other	-	-
Sub-Total	\$ 42,200	\$ 46,300

Line Item	Oct. 1, 2024 – Sept. 30, 2025	Oct. 1, 2025 – July 28, 2026
Fringe Benefits		
Employer Contribution Retire	\$ 539,351	\$ 376,519
F.I.C.A.	168,877	120,703
Medicare	39,495	28,229
Health Insurance Premium	505,759	389,239
Workers Comp Premiums	6,734	
Uniform Allowance		
All Other		
Sub-Total	\$ 1,260,216	\$ 914,690
Supplies		
Office Supplies	\$ 4,814	\$ 2,659
Operating Supplies	714	204
Small Tools/Minor Equipment	207	361
All Other	22,081	16,031
Sub-Total	\$ 27,816	\$ 19,254
Other Services & Charges		
Professional Services	\$ 84,357	\$ 82,890
Communication	167,433	102,748
Travel	11,432	11,311
Transportation – Not Travel	2,410	-
Advertising and Promotion	1,825	450
Printing and Binding	5,200	4,682
Insurance	-	-
Repairs and Maintenance	16,730	8,057
Rental – Land/Building	150,003	132,074
Rental – Machines/Equipment	35,257	13,658
Training	170	-
Security	-	-
All Other	176,844	43,907
Sub-Total	\$ 651,661	\$ 399,777
Utility Services		
Electricity	\$ 109,368	\$ 77,159
Water	-	-
Sub-Total	\$ 109,368	\$ 77,159
Total Expenses	\$ 4,795,145	\$ 3,399,221

Exhibit VIII

DLCA REVENUE BUDGET

Exhibit IX presents a comprehensive list of revenues collected by the Department of Licensing & Consumer Affairs with an estimated total of **\$4,977,358**, for Fiscal Year 2026.

	FY 2025 Actuals	FY 2026 Estimated	FY 2027 Projection
Foreign Sale	\$ -	\$ -	\$ -
Departmental Ser NOC	26,017	26,537	26,803
Liquor Licenses	495,517	505,427	510,481
Entertainment Licenses	201,728	205,762	207,820
Hotel & Rest. Licenses	252,104	257,146	259,718
Brokers & Agents Licenses	161,387	164,615	166,261
Commercial Licenses	3,067,890	3,129,248	3,160,540
Manufacturing Licenses	38,832	39,608	40,004
Trade/Professional License	201,628	205,660	207,717
Other Bus Lic Permits No	201,628	205,660	207,717
Interest On Bank Balance	124	126	127
Penalty	300	306	309
5% Tax Withholding	232,609	237,262	239,634
Total	\$ 4,879,764	\$ 4,977,357	\$ 5,027,131

Exhibit IX

LEASES/RENTAL

Exhibit X lists properties currently leased by DLCA for FY 2027.

Lessor	Address	Terms	Annual Rent	Funding Source
P.D.C.M. Associates	P.O. Box 190858 San Juan, PR 00919-0858	04/01/2025 - 03/31/2027	\$ 91,500	General Fund
Prime Storage St. Thomas, LLC.	9160 Estate Thomas St. Thomas VI 00802	01/01/2026 - 12/31/2026	6,608	Special Fund
Prime Storage St. Thomas, LLC.	9160 Estate Thomas St. Thomas VI 00802	01/01/2026 - 12/31/2026	6,019	Special Fund
Total: 3			\$ 104,127	

Exhibit X

PROFESSIONAL SERVICES CONTRACTS

Displayed in *Exhibit XI* are the Department's Professional Services for Fiscal Year 2027.

Vendor Name	Type Of Service	Period	Funding Source	FY 2027 Amount
Virgin Islands Cleaning Services Enterprise, LLC	Cleaning St. Thomas Office	10/1/2025 - 9/30/2026	General Fund	\$ 30,240
Wilson Janitorial Services	Cleaning St. Croix Office	10/1/2025 - 9/30/2026	General Fund	28,859
PSI	Testing Services Boards & Commissions	10/1/2024 - 9/30/2026	Special Fund	30,000
Palm Beach County	Application & Hosting For On-Line License	10/1/2025 - 9/30/2026	General Fund	164,000
Oliver Exterminating	Pest Control St. Thomas Office	10/1/2025 - 9/30/2026	General Fund	1,140
Allinfotech, LLC.	Website Development	11/10/2025 - 11/9/2026	Special Fund	306,000
Total: 6				\$560,239

Exhibit XI

ANTICIPATED CONTRACTS

DLCA provided a list of anticipated contracts for FY 2027, which is presented in *Exhibit XII*.

Vendor Name	Type Of Service	Period	Amount	Contract Status
St. Croix Exterminating	Providing janitorial services for St. Croix office	Upon Execution -9/30/2026	\$ 2,600	Proposed Contract
Fibernet	Providing IT services	10/1/2025-9/30/2026	100,000	Awaiting Vendor
Palm Beach	Website management	10/1/2025-9/30/2026	-	Proposed Contract
Total: 3			\$ 102,600	

Exhibit XII

VEHICLE

The department maintains a fleet of twenty-three (**23**) **vehicles**, consisting of eleven (**11**) assigned to the STT/STJ district and twelve (**12**) vehicles assigned to the STX district. *Appendix II* provides DLCA's vehicle listing. The gasoline expenditures for both districts amount to **\$22,656**, while maintenance charges costs total **\$14,760**.

OUTSTANDING OBLIGATIONS

The Department of Licensing & Consumer Affairs submitted a list of outstanding obligations that totals, **\$167,278** for FY 2027. *Appendix III* contains a detailed listing of those obligations.

COMPLIANCE, OVERSIGHT & CORRECTIVE ACTION REVIEW

No audit reports were located for the Department of Licensing & Consumer Affairs.

SUMMARY

The Governor's recommended budget for the Department of Licensing and Consumer Affairs for Fiscal Year 2027 is presented as follows:

\$4,047,107	Personnel Services
\$1,987,415	Fringe Benefits
\$318,478	Supplies
\$1,261,930	Other Services and Charges
\$112,000	Utilities
\$7,726,930	General Fund Recommendations
\$1,451,212	Miscellaneous Section
\$9,178,142	Fiscal Year 2027 Recommended Budget



Theodora Philip, DBA
Post Auditor

APPENDIX I

DLCA'S PERSONNEL LISTING

Position Name	FY 2026	FTE	FY 2027	FTE
380 DLCA				
GENERAL FUND 0100				
<u>UNCLASSIFIED FILLED</u>				
COMMISSIONER	\$ 134,349	1.00	\$ 134,349	1.00
ASSISTANT COMMISSIONER	105,000	1.00	105,000	1.00
GENERAL COUNSEL	100,000	1.00	100,000	1.00
DIRECTOR ADMINISTRATION AND BUSINESS MANAGEMENT	85,000	1.00	90,000	1.00
SPECIAL ASSISTANT	60,000	1.00	60,000	1.00
SECRETARY OF BOARDS AND COMMISSION	55,000	1.00	55,000	1.00
SPECIAL ASSISTANT TO THE COMMISSIONER	75,000	1.00	75,000	1.00
DISTRICT COUNSEL	92,400	1.00	90,000	1.00
EXECUTIVE DIRECTOR OFFICE OF CANNABIS REGULATION	-	-	115,000	1.00
HEARING OFFICER	80,000	1.00	80,000	1.00
ALCOHOL COORDINATOR	55,000	1.00	65,000	1.00
DIRECTOR OF BOARDS & COMMISSIONS	85,000	1.00	90,000	1.00
DEPUTY DIRECTOR ENFORCEMENT	85,000	1.00	75,000	1.00
LEAD CANNABIS ENFORCEMENT AGENT	75,000	1.00	70,000	1.00
CANNABIS ENFORCEMENT AGENT	70,000	1.00	70,000	1.00
CANNABIS ENFORCEMENT AGENT	70,000	1.00	70,000	1.00
DEPUTY DIRECTOR REGULATION & ADMINISTRATION	-	-	75,000	1.00
CANNABIS COMPLIANCE AUDITOR	-	-	65,000	1.00
CANNABIS COMPLIANCE AUDITOR	-	-	65,000	1.00
ASSISTANT DIRECTOR ADMIN AND BUSINESS MANAGEMENT	-	-	87,500	1.00
DIRECTOR OF ENFORCEMENT	85,000	1.00	90,000	1.00
DEPUTY COMMISSIONER	90,000	1.00	90,000	1.00
ST. JOHN COORDINATOR	58,582	1.00	58,582	1.00
OFFICE ASSISTANT	60,000	1.00	-	-
OFFICE ASSISTANT	42,403	1.00	-	-
HUMAN RESOURCES ADMINISTRATOR	75,000	1.00	-	-
EXECUTIVE DIRECTOR CANNIBIS BOARD	100,000	1.00	-	-
LEGAL COUNSEL TO BOARDS AND COMMISSION	90,000	1.00	-	-
TOTAL UNCLASSIFIED FILLED	\$ 1,827,734	23.00	\$1,875,431	23.00
<u>UNCLASSIFIED NEW</u>				
NETWORK ADMINISTRATOR	\$ 75,000	1.00	\$ 75,000	1.00
PUBLIC INFORMATION OFFICER	35,000	1.00	75,000	1.00
TOTAL UNCLASSIFIED NEW	\$ 110,000	2.00	\$ 150,000	2.00
<u>UNCLASSIFIED VACANT</u>				
ADMINISTRATIVE ASSISTANT	\$ 65,000	1.00	\$ 65,000	1.00
DIRECTOR OF LICENSING	-	-	-	-
LEGAL OFFICE ADMINISTRATOR	55,000	1.00	55,000	1.00
LEGAL COUNSEL TO BOARDS AND COMMISSION	-	-	90,000	1.00
OFFICE ASSISTANT	-	-	42,403	1.00
DIRECTOR OF CONSUMER AFFAIRS	85,000	1.00	90,000	1.00
HUMAN RESOURCES ADMINISTRATOR	-	-	-	-
OPERATIONS COODINATOR	-	-	70,000	1.00
PUBLIC INFORMATION OFFICER	35,000	1.00	-	-
COMPLIANCE AGENT	60,000	1.00	-	-

Position Name	FY 2026	FTE	FY 2027	FTE
DEPUTY DIRECTOR OPERATIONS	70,000	1.00	-	-
ASSISTANT DIRECTOR BUSINESS AND ADMIN MANAGEMENT	75,000	1.00	-	-
TRAINING COORDINATOR	60,000	1.00	-	-
CHIEF ENFORCEMENT OFFICER	60,433	1.00	-	-
TOTAL UNCLASSIFIED VACANT	\$ 565,433	9.00	\$ 412,403	6.00
CLASSIFIED FILLED				
LICENSING OFFICER	\$ 43,204	1.00	\$ 43,204	1.00
ENFORCEMENT OFFICER	74,484	1.00	74,484	1.00
ENFORCEMENT OFFICER	61,126	1.00	61,126	1.00
CHIEF ENFORCEMENT OFFICER	60,433	1.00	60,433	1.00
LICENSING OFFICER	52,620	1.00	52,620	1.00
LICENSING OFFICER	52,620	1.00	52,620	1.00
CONSUMER COMPLIANCE AND PROTECTION OFFICER	40,725	1.00	40,725	1.00
LICENSING OFFICER	-	-	41,122	1.00
CHIEF COMPLAINT OFFICER	56,969	1.00	56,969	1.00
ALCOHOL INSPECTOR	41,122	1.00	41,122	1.00
LICENSING OFFICER TO BOARDS AND COMMISSION	43,204	1.00	43,204	1.00
LICENSING OFFICER	43,204	1.00	43,204	1.00
LICENSING OFFICER	-	-	41,122	1.00
LICENSING OFFICER	46,753	1.00	46,753	1.00
ENFORCEMENT OFFICER	45,484	1.00	45,484	1.00
ALCOHOL INSPECTOR	41,122	1.00	41,122	1.00
SENIOR CONSUMER COMPLIANCE PROTECTION OFFICER	43,625	1.00	45,834	1.00
CONSUMER COMPLIANCE AND PROTECTION OFFICER	40,725	1.00	40,725	1.00
SENIOR INSPECTOR WEIGHTS & MEASURES	43,625	1.00	43,625	1.00
WEIGHTS & MEASURES INSPECTOR I	40,725	1.00	40,725	1.00
WEIGHTS & MEASURES INSPECTOR I	40,725	1.00	40,725	1.00
CUSTOMER SERVICE REPRESENTATIVE	-	-	38,388	1.00
CUSTOMER SERVICE REPRESENTATIVE	-	-	38,388	1.00
CUSTOMER SERVICE REPRESENTATIVE	-	-	38,388	1.00
CUSTOMER SERVICE REPRESENTATIVE	-	-	38,388	1.00
ENFORCEMENT OFFICER	-	-	33,000	1.00
ADMINISTRATIVE OFFICER III	-	-	41,122	1.00
RECEPTIONIST	28,695	1.00	-	-
RECEPTIONIST	29,413	1.00	-	-
ENFORCEMENT OFFICER	53,807	1.00	-	-
LICENSING OFFICER	46,753	1.00	-	-
LICENSING OFFICER	44,284	1.00	-	-
CASHIER I	29,554	1.00	-	-
ASSISTANT DIRECTOR	68,246	1.00	-	-
TOTAL CLASSIFIED FILLED	\$ 1,213,247	26.00	\$1,224,617	27.00
CLASSIFIED VACANT				
SPECIAL INVESTIGATOR TO BOARDS AND COMMISSION	\$ 46,192	1.00	\$ 46,192	1.00
ENFORCEMENT OFFICER	41,000	1.00	41,000	1.00
ENFORCEMENT OFFICER	-	-	41,000	1.00
LICENSING OFFICER	41,122	1.00	41,122	1.00
LICENSING OFFICER	-	-	41,122	1.00
PARALEGAL RESEARCHER	45,593	1.00	45,593	1.00
CHIEF WEIGHTS & MEASURES	56,969	1.00	56,969	1.00
ASSISTANT DIRECTOR OF LICENSING	-	-	71,658	1.00
CASHIER I	28,130	1.00	-	-

Position Name	FY 2026	FTE	FY 2027	FTE
ENFORCEMENT OFFICER	82,615	1.00	-	-
LICENSING OFFICER	46,753	1.00	-	-
TOTAL CLASSIFIED VACANT	\$ 388,374	8.00	\$ 384,655	8.00
<u>ADJUSTMENT</u>				
OVERTIME	36,942	1.00	-	-
TOTAL ADJUSTMENT	\$ 36,942	1.00	\$ 75,825	2.00
TOTAL GENERAL FUND	\$ 4,141,730	69.00	\$4,047,106	66.00
FUND 6032				
<u>UNCLASSIFIED FILLED</u>				
ASSISTANT EXECUTIVE DIRECTOR	-	-	\$ 95,000	1.00
LEGAL COUNSEL	-	-	147,000	1.00
LEGAL SUPPORT SPECIALIST	-	-	58,500	1.00
ACCOUNT MAINTENANCE OFFICER	-	-	86,849	1.00
ASSISTANT ACCOUNTS MAINTENANCE OFFICER	-	-	72,000	1.00
UTILITY STAFF ASSISTANT	-	-	55,000	1.00
UTILITY STAFF ASSISTANT	-	-	55,000	1.00
EXECUTIVE DIRECTOR	-	-	130,000	1.00
ADMINISTRATIVE ASSISTANT I	-	-	49,000	1.00
ADMINISTRATIVE OFFICER II	-	-	51,200	1.00
INDUSTRY ENGINEER III	-	-	79,980	1.00
PUBLIC COMMUNICATIONS COORDINATOR	-	-	68,000	1.00
HUMAN RESOURCES PERSONNEL & INFORMATION TECHNOLOGY MANAGER	-	-	86,500	1.00
TOTAL UNCLASSIFIED NEW	-	-	\$1,034,029	13.00
<u>ADJUSTMENT</u>				
LUMPSUM	-	-	\$ 20,000	1.00
FEES & COMPENSATION NOC	-	-	55,825	1.00
TOTAL ADJUSTMENT	-	-	\$ 75,825	2.00
TOTAL FUND 6032	-	-	\$1,109,854	15.00
TOTAL DLCA	\$ 4,356,730	72.00	\$5,156,960	81.00

APPENDIX II
DLCA'S VEHICLE LISTING

ST. CROIX DISTRICT

Year	Make	Model	Assigned To	Funding Source	Lease/ Own	Condition	Plate	Maintenance Cost	Gas Amount
2020	Chevrolet	Blazer	H. Nathalie Hodge	Misc. Fund	Own	Good	L&C1	\$ 5,817	\$ 550
2022	Chevrolet	Equinox	H. Nathalie Hodge	Misc. Fund	Own	Good	L&C31	-	630
2022	Chevrolet	Equinox	Diana Gumbs	Misc. Fund	Own	Fair	L&C17	695	1,665
2022	Chevrolet	Equinox	Enforcement	Misc. Fund	Own	Good	L&C9	433	925
2022	Chevrolet	Equinox	Jonathan Marius	Misc. Fund	Own	Good	L&C7	131	2,227
2022	Ford	Bronco	Wilbur Francis	Misc. Fund	Own	Good	L&C35	-	1,275
2015	Chevrolet	Silverado	Sharisma Naughton	Local	Own	Fair	L&C33	2,009	330
2026	Chevrolet	Colorado	Weights & Measures	Local	Own	Good	L&C-39	-	1,775
2019	Chevrolet	Trax	Dido Harris O'Reilly	Misc. Fund	Own	Good	L&C29	601	1,455
2019	Chevrolet	Trax	Nicholas Francois	Misc. Fund	Own	Fair	L&C11	925	1,695
2021	Chevrolet	Equinox	Horace Graham	Misc. Fund	Own	Fair	L&C15	258	495
2021	Ford	Bronco	Enforcement/Inoperable	Local	Own	Fair	L&C37	128	1,105
TOTAL: 12								\$ 10,997	\$ 14,127

ST. THOMAS/ST. JOHN DISTRICT

Year	Make	Model	Division	Funding Source	Lease/ Own	Condition	Plate	Maintenance Cost	Gas Amount
2021	Honda	Passport	Commissioner	Misc. Fund	Own	Good	L&C6	\$ 236	\$ 245
2021	Ford	Bronco	Consumer Protection/Inoperable	Misc. Fund	Own	Poor	L&C8	127	624
2020	Chevrolet	Trax	Consumer Protection	Local	Own	Good	L&C18	139	262
2015	Chevrolet	Silverado	Dion Vanholten	Misc. Fund	Own	Poor	L&C12	1,980	80
2019	Chevrolet	Colorado	Dion Vanholten	Local	Own	Poor	L&C14	575	330
2021	Ford	Bronco	Darryl Donovan	Local	Own	Good	L&C16	171	1,165
2022	Chevrolet	Equinox	Enforcement	Local	Own	Fair	L&C34	123	1,500
2022	Chevrolet	Equinox	Myrna George	Local	Own	Good	L&C10	133	1,169
2022	Chevrolet	Equinox	Chris Rene	Local	Own	Good	L&C32	145	1,600
2022	Chevrolet	Equinox	Enforcement	Local	Own	Good	L&C38	134	54
2022	Chevrolet	Equinox	Enforcement	Local	Own	Good	L&C36	-	1,500
TOTAL: 11								\$ 3,763	\$ 8,529

APPENDIX III

DLCA'S OUTSTANDING OBLIGATIONS

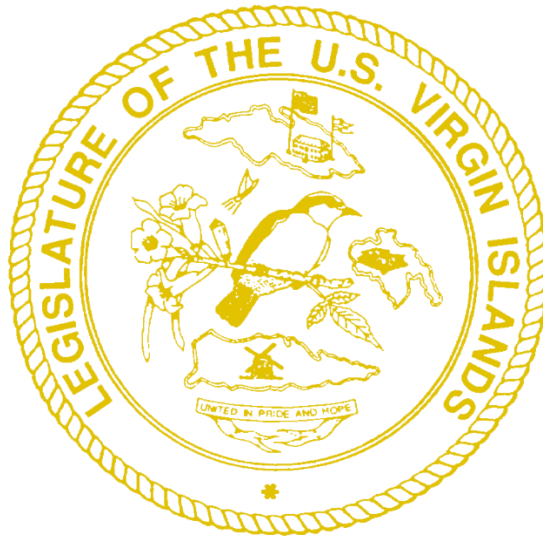
Vendor Name	Inter-Departmental	Workman's Compensation	WAPA	VIYA / AT&T	Hospitals	GERS	Other Vendors	Total	Funding Source	Reason for Non-Payment
PSI, Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,500	\$ 2,500	SF	Unexecuted Contract
PSI, Services	-	-	-	-	-	-	2,500	2,500	SF	Unexecuted Contract
PSI, Services	-	-	-	-	-	-	2,500	2,500	SF	Unexecuted Contract
PSI, Services	-	-	-	-	-	-	2,500	2,500	SF	Unexecuted Contract
PSI, Services	-	-	-	-	-	-	2,500	2,500	SF	Unexecuted Contract
PSI, Services	-	-	-	-	-	-	2,500	2,500	SF	Unexecuted Contract
PSI, Services	-	-	-	-	-	-	2,500	2,500	SF	Unexecuted Contract
PSI, Services	-	-	-	-	-	-	2,500	2,500	SF	Unexecuted Contract
LexisNexis Matthew Bender	-	-	-	-	-	-	80	80	SF	Pending Check DOF
LexisNexis Matthew Bender	-	-	-	-	-	-	80	80	SF	Pending Check DOF
LexisNexis Matthew Bender	-	-	-	-	-	-	80	80	SF	Pending Check DOF
LexisNexis Matthew Bender	-	-	-	-	-	-	176	176	SF	Pending Check DOF
LexisNexis Matthew Bender	-	-	-	-	-	-	80	80	SF	Pending Check DOF
ADT Security Systems Vi, Inc.	-	-	-	-	-	-	70	70	SF	Pending Check DOF
Harriet Nathalie Hodge	-	-	-	-	-	-	3,585	3,585	SF	Pending Check DOF
NIF Enterprises, LLC	-	-	-	-	-	-	189	189	SF	Pending Check DOF
Xerox Corporation One Communications	-	-	-	-	-	-	401	401	SF	Pending Check DOF
One Communications	-	-	-	390	-	-	-	390	GF	Pending Check DOF
One Communications	-	-	-	1,430	-	-	-	1,430	GF	Pending Check DOF
Yvonne C. Toussaint	-	-	-	-	-	-	75	75	GF	Pending Check DOF
Yvonne C. Toussaint	-	-	-	-	-	-	75	75	GF	Pending Check DOF
Yvonne C. Toussaint	-	-	-	-	-	-	75	75	GF	Pending Check DOF
Wilson, Cleave	-	-	-	-	-	-	2,461	2,461	SF	Pending Check DOF
Laurent P. Alfred	-	-	-	-	-	-	75	75	GF	Pending Check DOF
Laurent P. Alfred	-	-	-	-	-	-	75	75	GF	Pending Check DOF
Laurent P. Alfred	-	-	-	-	-	-	75	75	GF	Pending Check DOF
Amey, Sharon A.	-	-	-	-	-	-	75	75	GF	Pending Check DOF

Vendor Name	Inter-Departmental	Workman's Compensation	WAPA	VIYA / AT&T	Hospitals	GERS	Other Vendors	Total	Funding Source	Reason for Non-Payment
Hodge, Stephanie E.	-	-	-	-	-	-	75	75	GF	Pending Check DOF
Hodge, Stephanie E.	-	-	-	-	-	-	75	75	GF	Pending Check DOF
Hodge, Stephanie E.	-	-	-	-	-	-	75	75	GF	Pending Check DOF
Harris, Barbara J.	-	-	-	-	-	-	75	75	-	Pending Check DOF
Harris, Barbara J.	-	-	-	-	-	-	75	75	-	Pending Check DOF
Harris, Barbara J.	-	-	-	-	-	-	75	75	-	Pending Check DOF
Harris, Barbara J.	-	-	-	-	-	-	75	75	-	Pending Check DOF
Bureau Of Information Technology	2,250	-	-	-	-	-	-	2,250	-	Pending Check DOF
Yvonne C. Toussaint	-	-	-	-	-	-	75	75	SF	Pending Check DOF
Boschulte, Jeffrey T.	-	-	-	-	-	-	75	75	-	Pending Check DOF
Boschulte, Jeffrey T.	-	-	-	-	-	-	75	75	-	Pending Check DOF
Wisehart, Ryan C.	-	-	-	-	-	-	75	75	-	Pending Check DOF
Laurent P. Alfred	-	-	-	-	-	-	75	75	-	Pending Check DOF
Raymond Arthur Burton Jr.	-	-	-	-	-	-	75	75	-	Pending Check DOF
Hodge, Stephanie E.	-	-	-	-	-	-	75	75	-	Pending Check DOF
Woods, John P.	-	-	-	-	-	-	75	75	-	Pending Check DOF
Cartwright, Lester	-	-	-	-	-	-	75	75	-	Pending Check DOF
Cartwright, Lester	-	-	-	-	-	-	75	75	-	Pending Check DOF
Harris, Barbara J.	-	-	-	-	-	-	75	75	-	Pending Check DOF
Allinfotech LLC	-	-	-	-	-	-	25,500	25,500	SF	Pending Check DOF
Boschulte, Jeffrey T.	-	-	-	-	-	-	75	75	-	Pending Check DOF
Wisehart, Ryan C.	-	-	-	-	-	-	75	75	-	Pending Check DOF
Raymond Arthur Burton Jr.	-	-	-	-	-	-	75	75	-	Pending Check DOF
Woods, John P.	-	-	-	-	-	-	75	75	-	Pending Check DOF
Cartwright, Lester	-	-	-	-	-	-	75	75	-	Pending Approval
Ada Brooks	-	-	-	-	-	-	75	75	-	Pending Check DOF
Ada Brooks	-	-	-	-	-	-	75	75	-	Pending Check DOF
Ada Brooks	-	-	-	-	-	-	75	75	-	Pending Check DOF

Vendor Name	Inter-Departmental	Workman's Compensation	WAPA	VIYA / AT&T	Hospitals	GERS	Other Vendors	Total	Funding Source	Reason for Non-Payment
Ada Brooks	-	-	-	-	-	-	75	75	-	Pending Check DOF
Ada Brooks	-	-	-	-	-	-	75	75	-	Pending Check DOF
Ada Brooks	-	-	-	-	-	-	75	75	-	Pending Check DOF
Ada Brooks	-	-	-	-	-	-	75	75	-	Pending Check DOF
Ada Brooks	-	-	-	-	-	-	75	75	-	Pending Check DOF
Ada Brooks	-	-	-	-	-	-	75	75	-	Pending Check DOF
Boschulte, Jeffrey T.	-	-	-	-	-	-	75	75	-	Pending Check DOF
Boschulte, Jeffrey T.	-	-	-	-	-	-	75	75	-	Pending Check DOF
Boschulte, Jeffrey T.	-	-	-	-	-	-	75	75	-	Pending Check DOF
Boschulte, Jeffrey T.	-	-	-	-	-	-	75	75	-	Pending Check DOF
Wisehart, Ryan C.	-	-	-	-	-	-	75	75	-	Pending Check DOF
Wisehart, Ryan C.	-	-	-	-	-	-	75	75	-	Pending Check DOF
Wisehart, Ryan C.	-	-	-	-	-	-	75	75	-	Pending Check DOF
Wisehart, Ryan C.	-	-	-	-	-	-	75	75	-	Pending Check DOF
Raymond Arthur Burton Jr.	-	-	-	-	-	-	75	75	-	Pending Check DOF
Raymond Arthur Burton Jr.	-	-	-	-	-	-	75	75	-	Pending Check DOF
Raymond Arthur Burton Jr.	-	-	-	-	-	-	75	75	-	Pending Check DOF
Raymond Arthur Burton Jr.	-	-	-	-	-	-	75	75	-	Pending Check DOF
One Communications	-	-	-	8,969	-	-	-	8,969	GF	Pending Check DOF
One Communications	-	-	-	5	-	-	-	5	GF	Pending Check DOF
Woods, John P.	-	-	-	-	-	-	75	75	-	Pending Check DOF
Woods, John P.	-	-	-	-	-	-	75	75	-	Pending Check DOF
Woods, John P.	-	-	-	-	-	-	75	75	-	Pending Check DOF
Woods, John P.	-	-	-	-	-	-	75	75	-	Pending Check DOF
Cartwright, Lester	-	-	-	-	-	-	75	75	-	Pending Check DOF
Cartwright, Lester	-	-	-	-	-	-	75	75	-	Pending Check DOF
Cartwright, Lester	-	-	-	-	-	-	75	75	-	Pending Check DOF
Cartwright, Lester	-	-	-	-	-	-	75	75	-	Pending Check DOF
Pierson, Kyle	-	-	-	-	-	-	225	225	-	Pending Check DOF

Vendor Name	Inter-Departmental	Workman's Compensation	WAPA	VIYA / AT&T	Hospitals	GERS	Other Vendors	Total	Funding Source	Reason for Non-Payment
Ada Brooks	-	-	-	-	-	-	75	75	-	Pending Check DOF
Ada Brooks	-	-	-	-	-	-	75	75	-	Pending Check DOF
Boschulte, Jeffrey T.		-	-	-	-	-	75	75	-	Pending Check DOF
Raymond Arthur Burton Jr.	-	-	-	-	-	-	75	75	-	Pending Check DOF
Woods, John P.	-	-	-	-	-	-	75	75	-	Pending Check DOF
Cartwright, Lester	-	-	-	-	-	-	75	75	-	Pending Check DOF
Yvonne C. Toussaint	-	-	-	-	-	-	75	75	-	Pending Approval
FFIEC Appraisal Subcommittee	-	-	-	-	-	-	120	120	-	Pending Check DOF
Laurent P. Alfred	-	-	-	-	-	-	75	75	-	Pending Approval
National Association Of State Contractor Licensing	-	-	-	-	-	-	475	475	-	Pending Check DOF
Willis, Emeka	-	-	-	-	-	-	75	75	-	Pending Approval
Willis, Emeka	-	-	-	-	-	-	75	75	-	Pending Approval
Willis, Emeka	-	-	-	-	-	-	75	75	-	Pending Approval
Willis, Emeka	-	-	-	-	-	-	75	75	-	Pending Approval
Willis, Emeka	-	-	-	-	-	-	75	75	-	Pending Approval
Harris, Barbara J.	-	-	-	-	-	-	75	75	-	Pending Approval
Hodge, Kasima	-	-	-	-	-	-	75	75	-	Pending Approval
Hodge, Kasima	-	-	-	-	-	-	75	75	-	Pending Approval
Hodge, Kasima	-	-	-	-	-	-	75	75	-	Pending Approval
Hodge, Kasima	-	-	-	-	-	-	75	75	-	Pending Approval
Hodge, Kasima	-	-	-	-	-	-	75	75	-	Pending Approval
Hodge, Kasima	-	-	-	-	-	-	75	75	-	Pending Approval
Hodge, Kasima	-	-	-	-	-	-	75	75	-	Pending Approval
Hodge, Kasima	-	-	-	-	-	-	75	75	-	Pending Approval
NCARB	-	-	-	-	-	-	1,000	1,000	-	Pending Approval
AT&T Mobility	-	-	-	-	-	-	1,850	1,850	-	Pending Approval
Southern Conference Of NCARB	-	-	-	-	-	-	3,600	3,600	-	Pending Approval
Williams, Nora M.	-	-	-	-	-	-	75	75	-	Pending Approval
Williams, Nora M.	-	-	-	-	-	-	75	75	-	Pending Approval

Vendor Name	Inter- Departmental	Workman's Compensation	WAPA	VIYA / AT&T	Hospitals	GERS	Other Vendors	Total	Funding Source	Reason for Non- Payment
Williams, Nora M.	-	-	-	-	-	-	75	75	-	Pending Approval
Williams, Nora M.	-	-	-	-	-	-	75	75	-	Pending Approval
Williams, Nora M.	-	-	-	-	-	-	75	75	-	Pending Approval
Ada Brooks	-	-	-	-	-	-	75	75	-	Pending Approval
Ada Brooks	-	-	-	-	-	-	75	75	-	Pending Approval
Ada Brooks	-	-	-	-	-	-	75	75	-	Pending Approval
Ada Brooks	-	-	-	-	-	-	75	75	-	Pending Approval
U.S. Bank National Association	-	-	-	-	-	-	6,448	6,448	-	Pending Approval
	\$ 2,250	-	-	\$10,795	-	-	\$70,594	\$ 83,639	-	
Grand Total: \$167,278										



COMMITTEE ON BUDGET, APPROPRIATIONS & FINANCE
- POST AUDIT DIVISION -

P.O. Box 1690
Emancipation Garden Station
St. Thomas, Virgin Islands 00840
Phone: (340) 774-0880