



# Legislature of the Virgin Islands

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## POST AUDIT DIVISION

June 28, 2016

### COMMITTEE ON FINANCE FISCAL YEAR 2017 BUDGET HEARING

### DEPARTMENT OF AGRICULTURE

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## **BACKGROUND**

The Virgin Islands Department of Agriculture was created pursuant to Title 3, Chapter 17, Section 291. Act No. 5265 repealed this Section and established the Department of Economic Development and Agriculture (ED&A). In 1995, Act No. 5265 was amended by Act No. 6070 by abolishing the Department of Economic Development and Agriculture and creating two (2) separate entities, the Department of Agriculture and the Department of Tourism.

The Virgin Islands Department of Agriculture (VIDOA) is structured to provide basic agricultural services and technical support to the Territory's farming community. It is charged to promote, administer and enforce the programs under Title 7 of the Virgin Islands Code.

The Department's primary responsibilities are:

- ✚ Expanding agricultural activities for the production and marketing of agricultural commodities;
- ✚ Enforcing environmental protection laws as they apply to land, water and soil; and
- ✚ Enforcing regulatory practices as they relate to veterinary services.

## **MISSION STATEMENT**

The Department's mission is to develop, support and promote an economically profitable agriculture industry in the U.S. Virgin Islands, while protecting consumers and the environment.

## **FISCAL YEAR 2017 BUDGET SUMMARY**

The Governor has recommended a General Fund appropriation of **\$4,087,000** for Fiscal Year 2017. The Department of Agriculture is in line to receive **\$300,000** from the Miscellaneous Section and an additional **\$227,000** in Federal Funds for a total funding level of **\$5,554,000** for Fiscal Year 2017. The following chart is taken from the Governor's budget submission and provides a 3-Year Financial Summary for the Department of Agriculture, by line item.

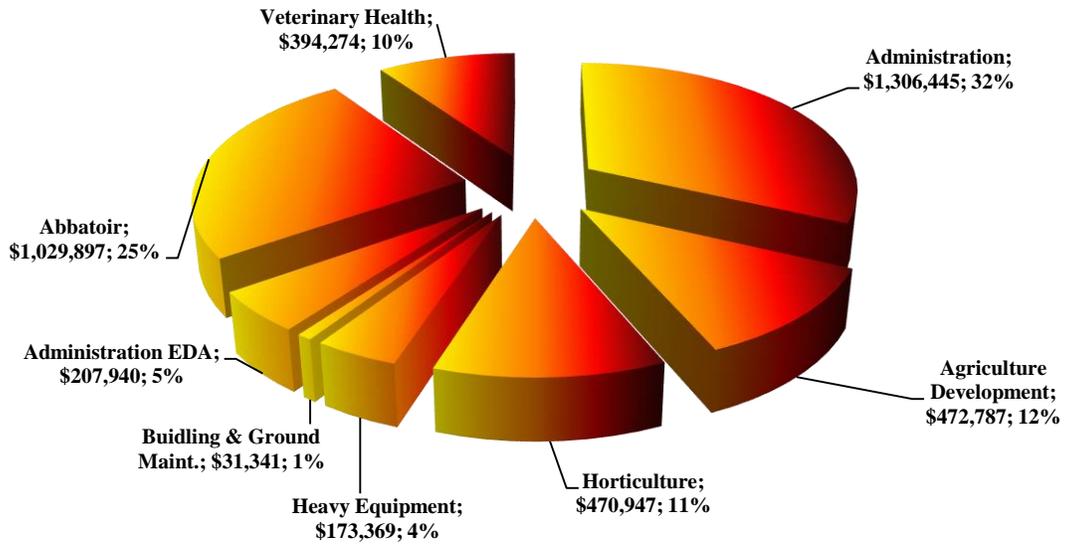
|                      | Description                    | FY 2015 Expenditure | FY 2016 Actual     | FY 2017 Appropriation | Variance         | % Change       |
|----------------------|--------------------------------|---------------------|--------------------|-----------------------|------------------|----------------|
| <b>General Fund:</b> |                                |                     |                    |                       |                  |                |
|                      | Personnel Services             | \$1,406,100         | \$1,677,058        | \$2,307,034           | \$629,976        | 37.56%         |
|                      | Capital Outlays                | \$0                 | \$405,000          | \$321,877             | (\$83,123)       | 20.52%         |
|                      | Fringe Benefits                | \$714,167           | \$863,151          | \$1,133,453           | \$270,302        | 31.32%         |
|                      | Supplies                       | \$188,852           | \$304,647          | \$75,000              | (\$229,647)      | 75.38%         |
|                      | Other Svcs & Chgs              | \$229,449           | \$677,144          | \$74,636              | (\$602,508)      | 88.98%         |
|                      | Utilities                      | \$149,591           | \$160,000          | \$175,000             | \$15,000         | 9.38%          |
|                      | <b>Total General Fund</b>      | <b>\$2,688,159</b>  | <b>\$4,087,000</b> | <b>\$4,087,000</b>    | <b>\$0</b>       | <b>0.00%</b>   |
| <b>Federal Funds</b> |                                |                     |                    |                       |                  |                |
|                      | Personnel Services             | \$47,130            | \$0                | \$95,360              | \$95,360         | 100.00%        |
|                      | Capital Outlays                | \$0                 | \$0                | \$0                   | \$0              | 0.00%          |
|                      | Fringe Benefits                | \$22,121            | \$0                | \$47,662              | \$47,662         | 100.00%        |
|                      | Supplies                       | \$35,971            | \$0                | \$7,881               | \$7,881          | 100.00%        |
|                      | Other Svcs & Chgs              | \$230,899           | \$0                | \$76,097              | \$76,097         | 100.00%        |
|                      | Utilities                      | \$0                 | \$0                | \$0                   | \$0              | 0.00%          |
|                      | <b>Total Other Local Funds</b> | <b>\$336,121</b>    | <b>\$0</b>         | <b>\$227,000</b>      | <b>\$227,000</b> | <b>100.00%</b> |
|                      | <b>GRAND TOTAL</b>             | <b>\$3,024,280</b>  | <b>\$4,087,000</b> | <b>\$4,314,000</b>    | <b>\$227,000</b> | <b>5.55%</b>   |

## LOCAL FUNDS

The Department of Agriculture is slated to receive **\$240,000** in Local Funds. The funds include the St. Croix Thoroughbred Fund, the Veterinary Medicine Fund and the Agriculture Revolving Fund. The chart below depicts the amounts recommended for the Department of Agriculture for Fiscal Year 2017.

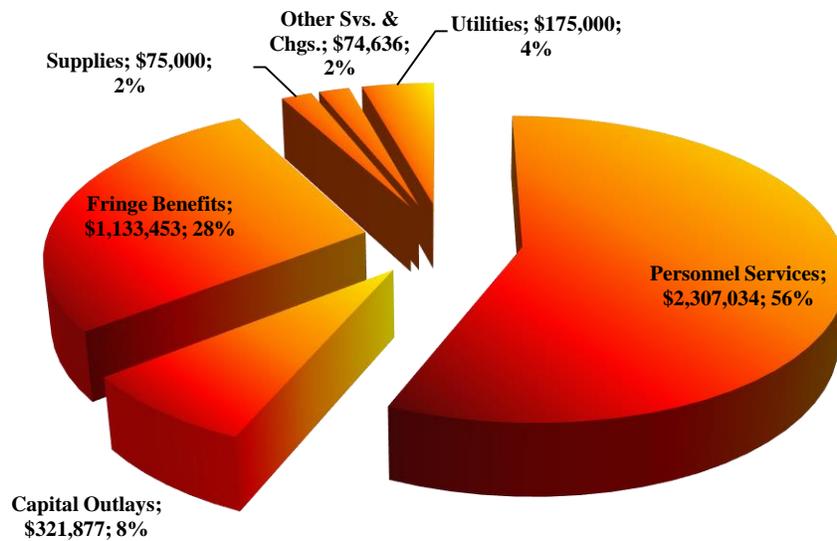
| <b>St. Croix Thoroughbred Fund</b> |                     |                     |                     |
|------------------------------------|---------------------|---------------------|---------------------|
|                                    | FY 2015 Expenditure | FY 2016 Actual      | FY 2017 Recommended |
| Supplies                           | \$23,778.10         | \$2,725.50          | \$5,000.00          |
| Other Svcs. & Chgs.                | 3,725.85            | 9,281.00            | 20,000.00           |
| <b>Sub-Total</b>                   | <b>\$27,503.95</b>  | <b>\$12,006.50</b>  | <b>\$25,000.00</b>  |
| <b>Veterinary Medicine Fund</b>    |                     |                     |                     |
|                                    | FY 2015 Expenditure | FY 2016 Actual      | FY 2017 Recommended |
| Capital Outlays                    | \$1,507.00          | \$1,630.99          | \$0.00              |
| Supplies                           | 141,458.46          | 156,695.21          | 15,000.00           |
| Other Svcs. & Chgs.                | 63,102.26           | 87,062.60           | 0                   |
| Utilities                          | 0                   | 33,472.05           | 0                   |
| <b>Sub-Total</b>                   | <b>\$206,067.72</b> | <b>\$278,860.85</b> | <b>\$15,000.00</b>  |
| <b>Agriculture Revolving Fund</b>  |                     |                     |                     |
|                                    | FY 2015 Expenditure | FY 2016 Actual      | FY 2017 Recommended |
| Personnel Services                 | \$47,130.21         | \$51,189.40         | \$0.00              |
| Capital Outlays                    | 1,643.00            | 3,842.50            | 0                   |
| Fringe                             | 22,121.14           | 22,564.14           | 0                   |
| Supplies                           | 36,311.10           | 29,900.31           | 125,000.00          |
| Other Svcs. & Chgs.                | 231,876.08          | 101,752.69          | 75,000.00           |
| <b>Sub-Total</b>                   | <b>\$339,081.53</b> | <b>\$209,249.04</b> | <b>\$200,000.00</b> |
| <b>TOTAL</b>                       | <b>\$572,653.20</b> | <b>\$500,116.39</b> | <b>\$240,000.00</b> |

*Exhibit I* shows a graph of the Divisional spending level for Fiscal Year 2017.



**Exhibit I**

*Exhibit II* shows a graph of line items for Fiscal Year 2017.



**Exhibit II**

*Exhibit III* illustrates the actual expenditures and recommended appropriation reported by the Office of Management and Budget for Fiscal Years 2015 through 2017.

| General Fund             | Actual             | Expenditure        | Recommended        |
|--------------------------|--------------------|--------------------|--------------------|
|                          | Expenditure        | To Date 6/1/16     | Appropriation      |
|                          | FY 2015            | FY 2016            | FY 2017            |
| Personnel Services       | \$1,406,100        | \$1,213,274        | \$2,307,034        |
| Capital Outlays          | 0                  | 125,349            | 321,877            |
| Fringe Benefits          | 714,167            | 578,336            | 1,133,453          |
| Supplies                 | 188,852            | 243,465            | 75,000             |
| Other Services & Charges | 229,449            | 384,923            | 74,636             |
| Utilities                | 149,591            | 107,755            | 175,000            |
| <b>TOTAL</b>             | <b>\$2,688,159</b> | <b>\$2,653,102</b> | <b>\$4,087,000</b> |

Exhibit III

## FISCAL YEAR 2017 BUDGET OVERVIEW

### PERSONNEL SERVICES

An appropriation of **\$4,087,000** has been recommended by the Governor for Fiscal Year 2017. The Governor's has not recommended an increase over Fiscal Year 2016 General Fund appropriation. A breakdown of positions for all funds submitted by the Office of Management and Budget is shown as *Exhibit IV*, whereas *Appendix I* depicts the entire personnel listing for the Department of Agriculture.

| Personnel Listing - All Positions |              |                      | Position Classification |                    |           |                  |          |                 |                  |
|-----------------------------------|--------------|----------------------|-------------------------|--------------------|-----------|------------------|----------|-----------------|------------------|
| Fund Name                         | Pos#         | FY 2017 Total Budget | Pos#                    | Unclass.           | Pos#      | Class.           | Pos#     | Temporary       | Adj.             |
| General Fund                      | 60.00        | \$2,307,034          | 21                      | \$1,082,732        | 36        | \$884,593        | 3        | \$81,296        | \$258,413        |
| Federal Fund 3100                 | 2.00         | \$95,360             | 2                       | \$95,360           | 0         | \$0              | 0        | \$0             | \$0              |
| <b>Total</b>                      | <b>62.00</b> | <b>\$2,402,394</b>   | <b>23</b>               | <b>\$1,178,092</b> | <b>36</b> | <b>\$884,593</b> | <b>3</b> | <b>\$81,296</b> | <b>\$258,413</b> |

Exhibit IV

### FRINGE BENEFITS

The Department of Agriculture is schedule to receive **\$1,133,453** under the category of Fringe Benefits. This represents an increase of **\$270,302** more than Fiscal Year 2016 amount of **\$863,151**. *Exhibit V* depicts the comparison of Fiscal Year 2016 appropriation versus Fiscal Year 2017 recommendation.

| FRINGE BENEFITS              | FY 2016          | FY 2017            | VARIANCE         | % CHANGE      |
|------------------------------|------------------|--------------------|------------------|---------------|
| Employer's Contr. Retirement | \$326,403        | \$444,812          | \$118,409        | 36.28%        |
| Social Security              | \$103,975        | \$143,033          | \$39,058         | 37.56%        |
| Medicare                     | \$24,318         | \$33,452           | \$9,134          | 37.56%        |
| Health Insurance Premiums    | \$398,547        | \$502,451          | \$103,904        | 26.07%        |
| Workers Comp. Premiums       | \$9,908          | \$9,705            | (\$203)          | 2.05%         |
| <b>TOTAL FRINGE BENEFITS</b> | <b>\$863,151</b> | <b>\$1,133,453</b> | <b>\$270,302</b> | <b>31.32%</b> |

Exhibit V

## SUPPLIES

The Governor’s Executive Budget indicates that the Department of Agriculture is slated to receive **\$75,000** for Fiscal Year 2017. Under this category, Agriculture is receiving **\$229,647** less than Fiscal Year 2016 appropriation of **\$304,647**. *Exhibit VI* shows the representation of the Governor’s Fiscal Year 2017 recommendation for the Department of Agriculture against Fiscal Year 2016 appropriation.

| SUPPLIES                    | FY 2016          | FY 2017         | VARIANCE           | % CHANGE      |
|-----------------------------|------------------|-----------------|--------------------|---------------|
| Operating Supplies          | 250,000          | 40,000          | (210,000)          | 84.00%        |
| Vehicle Supplies            | 49,647           | 20,000          | (29,647)           | 59.72%        |
| Repair and Maintenance Sup. | 5,000            | 10,000          | 5,000              | 100.00%       |
| Small Tools/Minor Equip.    | 0                | 5,000           | 5,000              | 100.00%       |
| <b>TOTAL SUPPLIES</b>       | <b>\$304,647</b> | <b>\$75,000</b> | <b>(\$229,647)</b> | <b>75.38%</b> |

Exhibit VI

## OTHER SERVICES & CHARGES

*Exhibit VII* shows the breakdown of the total funding for Agriculture’s Other Services and Charges category in the amount of **\$74,636**. This number represents a decrease of **\$602,508** less than Fiscal Year 2016 dollar amount of **\$677,144**.

| OTHER SERVICES & CHARGES                  | FY 2016          | FY 2017         | VARIANCE           | % CHANGE      |
|---|------------------|-----------------|--------------------|---------------|
| Professional Services                     | \$15,000         | \$10,000        | (\$5,000)          | 33.33%        |
| Telephone/Communication                   | \$30,000         | \$30,000        | \$0                | 0.00%         |
| Travel                                    | \$25,000         | \$4,636         | (\$20,364)         | 81.46%        |
| Transport NOT TRAVEL                      | \$3,000          | \$0             | (\$3,000)          | 100.00%       |
| Printing & Binding                        | \$2,000          | \$0             | (\$2,000)          | 100.00%       |
| Security Services                         | \$40,000         | \$30,000        | (\$10,000)         | 25.00%        |
| Training                                  | \$15,000         | \$0             | (\$15,000)         | 100.00%       |
| OTHER Services, N.O.C.                    | \$547,144        | \$0             | (\$547,144)        | 100.00%       |
| <b>TOTAL OTHER SERVICES &amp; CHARGES</b> | <b>\$677,144</b> | <b>\$74,636</b> | <b>(\$602,508)</b> | <b>88.98%</b> |

Exhibit VII

## UTILITIES

The amount of **\$175,000** has been allotted to the Department of Agriculture for Utilities for Fiscal Year 2017. This amount is **\$15,000** more than Fiscal Year 2016 amount of **\$160,000**.

## CAPITAL OUTLAYS

For Fiscal Year 2017, the Governor has recommended **\$321,877**, **\$83,123** less than Fiscal Year 2016 appropriation of **\$405,000** for the category Capital Outlays for the Department of Agriculture.

**MISCELLANEOUS SECTION**

The Governor has included the sum of \$300,000 under the Miscellaneous Section of Fiscal Year 2017 budget submission to pay for the following:

- \$125,000 – Bont Tick Program
- \$ 50,000 – STJ Animal Care Center
- \$125,000 – STX Animal Welfare Center

**FEDERAL GRANTS**

As submitted in the Governor’s Executive Budget, *Exhibit IX* provides Fiscal Year 2017 projected awards for the Department of Agriculture. Whereas the Department of Agriculture submitted their listing of Federal Grants showcased in *Exhibit X*.

| Grant Description                    | FY 2016 Projected   |
|--------------------------------------|---------------------|
| Urban & Community Forestry Program   | \$112,000.00        |
| Forest Legacy Program                | 35,000.00           |
| Forest Stewardship Program           | 80,000.00           |
| <b>Total FY 2016 Projected Award</b> | <b>\$227,000.00</b> |

**Exhibit IX**

| Grantor Agency                                | Grant Type            | Grant Amount                               | Sub-grantee Awards  |
|---|-----------------------|--|---|
| USDA – APHIS - Veterinary Services            | Cooperative Agreement | 2014 - \$85,386.00<br>2015 - \$54,081.00   | None  |
| USDA – APHIS – Plant Protection<br>Quarantine | Cooperative Agreement | 2015 - \$34,050.00<br>2016 - \$41,027.00   | None  |
| USDA – Forest Service                         | Federal Grant         | 2015 - \$270,000.00<br>2016 - \$270,000.00 | Undetermined  |
| USDA – Specialty Crop Block Grant             | Federal Grant         | 2015 - \$207,559.77                        | University of the Virgin Islands,<br>Undetermined Farmers |

**Exhibit X**

**VI GRANTS**

The following, *Exhibit XI*, is the listing of all VI Government grants and contributions received and disbursed through the Department.

| Grant Title                                    | Amount                                  | Funding Source                  | Description   |
|--|---|---------------------------------|---|
| 2011-2013 Community<br>Development Block Grant | \$772,510.40<br>(Balance - \$23,776.35) | VI Housing Finance<br>Authority | To reconstruct the Estate<br>Bordeaux Farmer’s Market |
| <b>Balance</b>                                 | <b>\$23,776.35</b>                      |                                 |   |

**Exhibit XI**

**VEHICLES**

The Department of Agriculture has seven (7) vehicles in the St. Thomas/St. John district, and thirty-five (35) on the island of St. Croix for a total of forty-two (42) vehicles. *Appendix III* depicts a detailed listing of vehicles for the Department of Agriculture for Fiscal Year 2017.

**BANK ACCOUNTS**

*Exhibit XII* details the listing of the Department of Agriculture bank accounts with the beginning balance in each account as of October 1, 2015.

| Account Title                        | Account Type | Holding Bank  | Beginning Balance |
|--------------------------------------|--------------|---------------|-------------------|
| VIDOA Imprest Account (Petty Cash)   | Checking     | First Bank    | \$1,170.90        |
| VIDOA Marketing Account              | Checking     | Banco Popular | \$61,445.39       |
| VIDOA Farmers Market Nutrition (WIC) | Checking     | First Bank    | \$15,912.87       |

**Exhibit XII**

**VENDOR PAYMENT**

The Department of Agriculture indicated that the department does not have any outstanding vendor payments from prior years.

**LEASES**

In the Virgin Islands, the Department of Agriculture does not have any leased properties. However, the department has one hundred and eighty-eight (188) leases with local farmers on St. Croix and fifty-two (52) leases on St. Thomas. The Department of Agriculture did not disclose the amount generated from these two hundred and forty (240) leases.

**PROFESSIONAL SERVICES CONTRACTS**

Charted below in *Exhibit XIII* is the Department of Agriculture’s Professional Services Contracts for fiscal years 2016 and 2017.

| Contractor                      | Reason                                     | Amount              | Funding Source                       | Action  |
|---------------------------------|--|---------------------|--------------------------------------|---------|
| St. Croix Animal Welfare Center | Provide animal care services to St. Croix  | \$80,000.00         | General Fund – Miscellaneous FY 2016 | Pending |
|                                 |  | 125,000.00          | General Fund – Miscellaneous FY 2017 | Future  |
| Humane Society of St. Thomas    | Provide animal care services to St. Thomas | 80,000.00           | General Fund – Miscellaneous FY 2016 | Pending |
|                                 |  | 125,000.00          | General Fund – Miscellaneous FY 2017 | Future  |
| St. John Animal Care Center     | Provide animal care services to St. John   | 30,000.00           | General Fund – Miscellaneous FY 2016 | Pending |
|                                 |  | 50,000.00           | General Fund – Miscellaneous FY 2017 | Future  |
| <b>Total</b>                    |  | <b>\$490,000.00</b> |                                      |         |

**Exhibit XIII**

**SUMMARY**

The Department of Agriculture Fiscal Year 2017 Governor’s Recommended Budget is as follows:

|                    |   |
|--------------------|---|
| <b>\$4,087,000</b> | <b>General Fund FY 2017 Recommended Budget</b>      |
| 227,000            | Federal Fund FY 2017 Recommended Budget             |
| 240,000            | Non Appropriated FY 2017                            |
| <hr/>              |   |
| <b>\$4,554,000</b> | <b>FY 2017 Sub-Total Projected Operating Budget</b> |
| 300,000            | Miscellaneous Recommendation                        |
| <hr/>              |   |
| <b>\$4,854,000</b> | <b>TOTAL RECOMMENDED OPERATING BUDGET</b>           |

As of June 1, 2016, the actual expenses are **\$2,653,101.58**. As of May 25, 2016, the Department of Agriculture received **\$3,048,221** in allotments and has an un-allotted amount of **\$1,038,779**.



Jose L. George  
Post Auditor

**APPENDIX I**  
**PERSONNEL LISTING**

|           | POSITION TITLE             | EMPL # | SALARY            |                |     | CLASS | STATUS |
|-----------|----------------------------|--------|-------------------|----------------|-----|-------|--------|
| 183000002 | ASST. COMMISSIONER         | 56592  | 75,000.00         | 1.0000         | 100 | 1     | F      |
| 183000001 | COMMISSIONER               | 29472  | 102,000.00        | 1.0000         | 100 | 1     | F      |
| 183000003 | DEPUTY COMMISSIONER        | 69974  | 70,000.00         | 1.0000         | 100 | 1     | F      |
| 183000004 | DIR ADMIN & MGMT           | 77244  | 62,000.00         | 1.0000         | 100 | 1     | F      |
| 183000006 | DIR. MARKETING SERV.       | 106403 | 45,000.00         | 1.0000         | 100 | 1     | F      |
| 183000008 | PROJECT COORDINATOR        | 92809  | 32,597.00         | 1.0000         | 100 | 1     | F      |
| 183000009 | ASST DIR. FOOD PROD.       | 77618  | 45,000.00         | 1.0000         | 100 | 1     | F      |
| 183000010 | DIR. FOOD PRODUCTION       | 63028  | 55,000.00         | 1.0000         | 100 | 1     | F      |
| 183000011 | SUPV. AGRICUL. DEV.        | 81105  | 40,000.00         | 1.0000         | 100 | 1     | F      |
| 183000016 | ASST. DIR. ABATTOIR        | 20524  | 47,000.00         | 1.0000         | 100 | 1     | F      |
| 183000017 | DIRECTOR ABATTOIR          | 58955  | 52,000.00         | 1.0000         | 100 | 1     | F      |
| 183000019 | PROC/QUAL. CONT. OFF       | 45290  | 42,000.00         | 1.0000         | 100 | 1     | F      |
| 183000021 | SANITATION MGR-STT         | 77616  | 35,000.00         | 1.0000         | 100 | 1     | F      |
| 183000020 | SANITATION MGR-STX         | 94162  | 35,000.00         | 1.0000         | 100 | 1     | F      |
| 183000022 | DIR. VET. SERVICES         | 59560  | 69,135.00         | 1.0000         | 100 | 1     | F      |
|           | <b>UNCLASSIFIED FILLED</b> |        | <b>806,732.00</b> | <b>15.0000</b> |     |       |        |
|           |                            |        |                   |                |     |       |        |
|           |                            |        |                   |                |     |       |        |
| 183000007 | EXECUTIVE ASSISTANT        | 883001 | 40,000.00         | 1.0000         | 100 | 1     | N      |
| 183000030 | PROPERTY MANAGER-STT       | 883010 | 40,000.00         | 1.0000         | 100 | 1     | N      |
| 183000029 | PROPERTY MANAGER-STX       | 883009 | 40,000.00         | 1.0000         | 100 | 1     | N      |
| 183000013 | DIR AGRICUL DEV            | 883002 | 52,000.00         | 1.0000         | 100 | 1     | N      |
| 183000018 | INDUSTRIAL ENGINEER        | 883004 | 42,000.00         | 1.0000         | 100 | 1     | N      |
| 183000023 | SPEC ASST VET SERV.        | 883003 | 62,000.00         | 1.0000         | 100 | 1     | N      |
|           | <b>UNCLASSIFIED NEW</b>    |        | <b>276,000.00</b> | <b>6.0000</b>  |     |       |        |
|           |                            |        |                   |                |     |       |        |
|           |                            |        |                   |                |     |       |        |
| 283000033 | MAINTENANCE MECHANIC       | 76801  | 22,619.00         | 1.0000         | 100 | 2     | F      |
| 283000001 | ACCOUNT REC CLERK II       | 88528  | 25,096.00         | 1.0000         | 100 | 2     | F      |
| 283000002 | ADMIN. OFFICER I           | 83544  | 27,372.00         | 1.0000         | 100 | 2     | F      |
| 283000004 | COLLECTION AGENT           | 74980  | 25,479.00         | 1.0000         | 100 | 2     | F      |
| 283000006 | CUSTODIAL WORKER II        | 100130 | 21,106.00         | 1.0000         | 100 | 2     | F      |
| 283000009 | HEAVY EQUIP OP I           | 74109  | 22,472.00         | 1.0000         | 100 | 2     | F      |
| 283000011 | HEAVY EQUIP OP I           | 96336  | 21,076.00         | 1.0000         | 100 | 2     | F      |
| 283000014 | HEAVY EQUIP OP II          | 77783  | 23,423.00         | 1.0000         | 100 | 2     | F      |
| 283000016 | LABORER II                 | 92903  | 21,106.00         | 1.0000         | 100 | 2     | F      |
| 283000017 | AGRICULTURAL TECHN         | 77379  | 25,070.00         | 1.0000         | 100 | 2     | F      |
| 283000018 | GEN. MAINT WORKER II       | 75435  | 21,106.00         | 1.0000         | 100 | 2     | F      |
| 283000019 | HEAVY EQUIP OP I           | 97391  | 21,106.00         | 1.0000         | 100 | 2     | F      |
| 283000020 | HEAVY EQUIP. OP I          | 65224  | 21,775.00         | 1.0000         | 100 | 2     | F      |
| 283000021 | HEAVY EQUIP. OP II         | 90145  | 23,423.00         | 1.0000         | 100 | 2     | F      |
| 283000023 | LABORER                    | 77803  | 21,106.00         | 1.0000         | 100 | 2     | F      |
| 283000025 | LABORER II                 | 88098  | 21,106.00         | 1.0000         | 100 | 2     | F      |

**Honorable Clifford F. Graham**  
**Fiscal Year 2017 Budget Hearing – Department of Agriculture**  
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|           |                          |        |                   |                |     |   |   |
|-----------|--------------------------|--------|-------------------|----------------|-----|---|---|
| 283000027 | LABORER II               | 94705  | 21,106.00         | 1.0000         | 100 | 2 | F |
| 283000028 | HEAVY EQUIP MECHANIC     | 75441  | 25,827.00         | 1.0000         | 100 | 2 | F |
| 283000029 | HEAVY EQUIP MECHANIC     | 31118  | 33,882.00         | 1.0000         | 100 | 2 | F |
| 283000031 | WELDER                   | 96839  | 21,113.00         | 1.0000         | 100 | 2 | F |
| 283000034 | HEAVY EQUIP MECHANIC     | 76937  | 25,827.00         | 1.0000         | 100 | 2 | F |
| 283000036 | HEAVY EQUIP OP II        | 90146  | 23,423.00         | 1.0000         | 100 | 2 | F |
| 283000037 | HEAVY EQUIP OP II        | 88529  | 23,423.00         | 1.0000         | 100 | 2 | F |
| 283000038 | BUTCHER                  | 30088  | 25,070.00         | 1.0000         | 100 | 2 | F |
| 283000039 | BUTCHER-STT              | 88547  | 21,511.00         | 1.0000         | 100 | 2 | F |
| 283000041 | BUTCHER-STX              | 39446  | 30,561.00         | 1.0000         | 100 | 2 | F |
| 283000042 | CHIEF BUTCHER            | 80807  | 29,099.00         | 1.0000         | 100 | 2 | F |
| 283000043 | LABORER II-STJ           | 74474  | 21,106.00         | 1.0000         | 100 | 2 | F |
| 283000045 | MAINT. ENGINEER I        | 88857  | 23,648.00         | 1.0000         | 100 | 2 | F |
| 283000046 | SUPV. AGR PEST CONTR     | 81281  | 28,629.00         | 1.0000         | 100 | 2 | F |
|           | <b>CLASSIFIED FILLED</b> |        | <b>718,666.00</b> | <b>30.0000</b> |     |   |   |
|           |                          |        |                   |                |     |   |   |
|           |                          |        |                   |                |     |   |   |
| 283000008 | AGRONOMIST               | 883005 | 40,138.00         | 1.0000         | 100 | 2 | N |
| 283000010 | HEAVY EQUIP OP I         | 883006 | 23,996.00         | 1.0000         | 100 | 2 | N |
| 283000024 | LABORER II               | 83011  | 21,691.00         | 1.0000         | 100 | 2 | N |
| 283000035 | HEAVY EQUIP MECHANIC     | 883007 | 28,220.00         | 1.0000         | 100 | 2 | N |
| 283000040 | BUTCHER-STX              | 883008 | 25,156.00         | 1.0000         | 100 | 2 | N |
| 283000044 | MAINT. ENGINEER          | 883012 | 26,726.00         | 1.0000         | 100 | 2 | N |
|           | <b>CLASSIFIED NEW</b>    |        | <b>165,927.00</b> | <b>6.0000</b>  |     |   |   |
|           |                          |        |                   |                |     |   |   |
|           |                          |        |                   |                |     |   |   |
| 383000006 | ACCTS RECEV CLERK        | 68785  | 25,096.00         | 1.0000         | 100 | 3 | F |
| 383000029 | ERAD SPECIAL ASST.       | 99108  | 31,200.00         | 1.0000         | 100 | 3 | F |
| 383000030 | ERAD TREATMENT SPEC      | 99250  | 25,000.00         | 1.0000         | 100 | 3 | F |
|           | <b>TEMPORARY FILLED</b>  |        | <b>81,296.00</b>  | <b>3.0000</b>  |     |   |   |
|           |                          |        |                   |                |     |   |   |
|           |                          |        |                   |                |     |   |   |
| 883000014 | OVERTIME                 | 883014 | 5,000.00          | -              | 100 | 8 | A |
| 883000013 | PAY PLAN ADJUSTEMENT     | 883013 | 45,934.00         | -              | 100 | 8 | A |
| 883000016 | PAY PLAN ADJUSTMENT      | 883016 | 21,352.00         | -              | 100 | 8 | A |
| 883000015 | PAY PLAN ADJUSTMENTS     | 883015 | 4,000.00          | -              | 100 | 8 | A |
| 883000017 | OVERTIME                 | 883017 | 15,000.00         | -              | 100 | 8 | A |
| 883000018 | PAY PLAN ADJUSTMENTS     | 883018 | 36,995.00         | -              | 100 | 8 | A |
| 883000019 | OVERTIME                 | 883019 | 10,000.00         | -              | 100 | 8 | A |
| 883000020 | PAY PLAN ADJUSTMENTS     | 883020 | 29,346.00         | -              | 100 | 8 | A |
| 883000021 | OVERTIME                 | 883021 | 2,000.00          | -              | 100 | 8 | A |
| 883000022 | OVERTIME                 | 883022 | 9,000.00          | -              | 100 | 8 | A |
| 883000023 | PAY PLAN ADJUSTMENTS     | 883023 | 19,761.00         | -              | 100 | 8 | A |
| 883000024 | OVERTIME                 | 883024 | 6,000.00          | -              | 100 | 8 | A |
| 883000025 | PAY PLAN ADJUTMENTS      | 883025 | 28,081.00         | -              | 100 | 8 | A |
| 883000026 | OVERTIME                 | 883026 | 5,000.00          | -              | 100 | 8 | A |
| 883000027 | PAY PLAN ADJUSTMENTS     | 883027 | 20,944.00         | -              | 100 | 8 | A |
|           | <b>ADJUSTMENTS</b>       |        | <b>258,413.00</b> |                |     |   |   |

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|           |                            |        |                     |                |      |   |   |
|-----------|----------------------------|--------|---------------------|----------------|------|---|---|
|           |                            |        |                     |                |      |   |   |
|           | <b>TOTAL FUND 100</b>      |        | <b>2,307,034.00</b> | <b>60.0000</b> |      |   |   |
|           |                            |        |                     |                |      |   |   |
| 183000015 | FOREST STEW. COORD.        | 106334 | 45,360.00           | 1.0000         | 3100 | 1 | F |
| 183000028 | URBAN & COM FOR COOR       | 94597  | 50,000.00           | 1.0000         | 3100 | 1 | F |
|           | <b>UNCLASSIFIED FILLED</b> |        | <b>95,360.00</b>    | <b>2.0000</b>  |      |   |   |
|           |                            |        |                     |                |      |   |   |
|           | <b>TOTAL FUND 3100</b>     |        | <b>95,360.00</b>    | <b>2.0000</b>  |      |   |   |
|           |                            |        |                     |                |      |   |   |
|           | <b>TOTAL DOA</b>           |        | <b>2,402,394.00</b> | <b>62.0000</b> |      |   |   |

**APPENDIX II**  
**DEPARTMENT OF AGRICULTURE VEHICLE LISTING**

**St. Thomas/St. John District**

| TAG #     | MAKE      | MODEL             | YEAR | DIVISION ASSIGNED TO | CONDITION |
|-----------|-----------|-------------------|------|----------------------|-----------|
| D&A 1     | Chevrolet | Trailblazer       | 2007 | Administration       | Good      |
| D&A 8     | Ford      | Explorer Truck    | 2007 | Veterinary Services  | Good      |
| D&A 9     | Chevrolet | Silverado Pick Up | 2007 | VIDO – St. John      | Good      |
| D&A 11    | Chevrolet | Colorado          | 2008 | Abattoir             | Fair      |
| D&A 52    | Chevrolet | Colorado          | 2009 | Administration       | Good      |
| D&A 54    | Ford      | F750              | 2009 | VIDOA – Water Truck  | Good      |
| D&A 57    | Chevrolet | Silverado 3500 HD | 2009 | VIDOA – Dump Truck   | Fair      |
| Bulldozer | Machine   |                   |      |                      |           |
|           |           |                   |      |                      |           |

**St. Croix District**

| TAG #     | MAKE          | MODEL             | YEAR | DIVISION ASSIGNED TO           | CONDITION |
|-----------|---------------|-------------------|------|--------------------------------|-----------|
| D&A 2     | Chevrolet     | Trailblazer       | 2008 | Administration                 | Good      |
| D&A 3     | Chevrolet     | Trailblazer       | 2005 | Administration                 | Fair      |
| D&A 4     | Chevrolet     | Colorado          | 2008 | Administration                 | Good      |
| D&A 14    | Chevrolet     | 3500 HD           | 2008 | Garage – Tire Truck            | Good      |
| D&A 17    | Chevrolet     | Dump Truck        | 2003 | Garage – Dump Truck            | Fair      |
| D&A 18    |               | Flat Bed Trailer  |      | Food Production                | Good      |
| D&A 19    | New Holland   | Backhoe B-95      | 2009 | Food Production                | Good      |
| D&A 20    | Chevrolet     | Blazer            | 2003 | Forestry                       | Fair      |
| D&A 21    | Chevrolet     | Colorado          | 2010 | Food Production                | Good      |
| D&A 22    | Chevrolet     | Astro Van         | 2002 | Marketing                      | Fair      |
| D&A 23    | Chevrolet     | Malibu            | 2008 | Administration                 | Good      |
| D&A 24    | Chevrolet     | Silverado Pick Up | 2002 | Building & Grounds             | Fair      |
| D&A 25    | Chevrolet     | Service Truck     | 2008 | Garage – Fuel                  | Good      |
| D&A 26    | Chevrolet     | 3500 HD           | 2008 | Garage – Welding               | Good      |
| D&A 27    | New Holland   | Tractor 5050      | 2008 | Food Production                | Poor      |
| D&A 28    | Ford 6610     | Front End Loader  | 1990 | Food Production                | Fair      |
| D&A 29    | Chevrolet     | Mack Truck C70    | 2003 | Food Production – Tractor Head | Fair      |
| D&A 31    | Chevrolet     | Silverado Pick Up | 2002 | Building & Grounds             | Fair      |
| D&A 33    | Chevrolet     | 3500 HD           | 2010 | Garage – Service Truck         | Good      |
| D&A 38    | New Holland   | Tractor 5050      | 2008 | Food Production                | Fair      |
| D&A 40    | Chevrolet     | Silverado         | 2001 | Abattoir                       | Poor      |
| D&A 41    | New Holland   | Tractor T6020     | 2008 | Food Production                | Poor      |
| D&A 41    | Ford          | Tractor 1320      | 1994 | Food Production                | Poor      |
| D&A 43    | New Holland   | Tractor           | 2002 | Food Production                | Poor      |
| D&A 44    | Talbert       | Lowboy Trailer    | 2001 | Food Production                | Fair      |
| D&A 47    | International | #1700             | 1985 | Garage – Bucket Truck          | Poor      |
| D&A 48    |               | Water truck       |      | Food Production                | Fair      |
| D&A 49    | Chevrolet     | Silverado Pick Up | 2004 | Veterinary Services            | Fair      |
| D&A 50    | Chevrolet     | Silverado Pick Up | 2008 | Garage                         | Good      |
| D&A 51    | Chevrolet     | Colorado          | 2008 | Veterinary Services            | Good      |
| D&A 53    | New Holland   | Tractor 5050      | 2008 | Food Production                | Poor      |
| D&A 55    | New Holland   | Tractor 5050      | 2008 | Food Production                | Fair      |
| D&A 59    | Chevrolet     | Silverado Pick Up | 2007 | Veterinary Services            | Good      |
| D&A 61    | Chevrolet     | Silverado Pick Up | 2008 | Veterinary Services            | Good      |
| A339276   | Ford          | Explorer Sport    | 2007 | USDA - CAPS                    | Good      |
| Container | Mower, Pumps  |                   |      |                                |           |
|           |               |                   |      |                                |           |