



# Legislature of the Virgin Islands

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## POST AUDIT DIVISION

June 30, 2016

**COMMITTEE ON FINANCE  
BUDGET HEARING FISCAL YEAR 2017  
SUPERIOR COURT OF THE VIRGIN ISLANDS**

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## **BACKGROUND/ HISTORY**

The historical legacy of the Superior Court of the Virgin Islands evolved from three (3) Police Courts: the Police Court of Fredriksted, the Police Court of Christiansted, and the Police Court of Charlotte Amalie. This Court System existed under the 1921 Codes of St. Thomas and St. John, and St. Croix.

The Revised Organic Act of the Virgin Islands, as amended, was approved on July 22, 1954. Section 21, as amended, vests the judicial power in a Court of record to be designated the “District Court of the Virgin Islands,” and in such a Court or Courts of inferior jurisdiction as may have been, or may hereafter be, established by local law. Thereafter, the three (3) Police Courts were abolished and two (2) municipal Courts were established: the Municipal Court of St. Thomas and St. John, and the Municipal Court of St. Croix.

After a decade of this judicial structure, the composition of the local judiciary changed again in 1965. As of March 1, 1965, by legislative enactments, the two (2) municipal Courts were consolidated into a unified Court designated as the Municipal Court of the Virgin Islands.

In 1976, enactments of the Virgin Islands Legislature established the antecedent of today’s Superior Court of the Virgin Islands. On September 9, 1976, pursuant to Act No. 3876, Section 5, Sess. L. 1976, p. 17, the Municipal Court of the Virgin Islands’ name was changed to the Territorial Court of the Virgin Islands. Almost three (3) decades later, the Territorial Court acquired a major assumption of judicial autonomy authorized by the 1984 amendments to the Revised Organic Act of 1954, triggered by local enactments by the Virgin Islands Legislature and the Governor of the Virgin Islands.

In accordance with Title 4 V.I. Code Ann. Section 76(a), effective October 1, 1991, the Territorial Court obtained original jurisdiction over all local civil actions. Additionally, pursuant to Act No. 5890, the Virgin Islands Legislature granted expanded jurisdiction in criminal matters to the Territorial Court, effective January 1, 1994.

On October 29, 2004, the name of the Territorial Court of the Virgin Islands’ was officially changed to the Superior Court of the Virgin Islands - pursuant to Bill No. 25-0213, which also established the Supreme Court of the Virgin Islands. The present Superior Court is a 21st Century Court, with a framework established more than half a century ago. The state of the judiciary is a testament to the many excellent judges and court personnel who have served

### **Composition of the Superior Court of the Virgin Islands**

In accordance with Title 4 V.I. Code Ann. Section 71, the Superior Court of the Virgin Islands shall consist of not less than six (6) judges learned in the law, one half of whom shall reside in the Division of St. Croix and one half of whom shall reside in the Division of St. Thomas-St. John. The Governor shall designate one (1) of the judges of the Court to serve as Presiding Judge of the Superior Court for such a term, performing such duties, and exercising such authority as may be otherwise provided by law or by rules of the Court.

### **Scope & Overview**

Title 4 of the Virgin Islands Code, Section 72b, establishes the general powers and duties of the Presiding Judge, designation of judges, and divisions of business of the Court. Pursuant to Title 4 V.I. Code Ann. Section 72b (a), the Presiding Judge of the Superior Court shall be the administrative head of the Court and shall preside at all sessions of the Court which the Presiding Judge attends. Further, in accordance with the statute, the Presiding Judge shall also be responsible for the observance by the Court of the rules governing the practice and procedure of the Superior Court and for prescribing the duties of its judges and officers, as well as the times and places of holding Court. In conformity with such rules, the Presiding Judge may be required to designate the judges who are to sit in each Judicial Division. The Presiding Judge divides the business and assigns the cases among all the judges of the Court in a manner that will promptly dispatch the Court's business and equalize the caseloads of the judges. The Presiding Judge supervises and directs the officers and employees of the Court.

On May 11, 2007, Act No. 6919 was signed into law, providing a Magistrate Division within the Superior Court of the Virgin Islands. The Magistrate Division's procedures are in accordance with the rules governing the Superior Court of the Virgin Islands.

### **Office of the Court Administrator**

The Office of the Court Administrator is created by Title 4 V.I. Code Ann. Section 91. The Office of the Court Administrator is responsible for the daily functions of the administrative and support divisions of the Court. The Office encompasses both jurisdictions and is comprised of the Court Administrator, who is located on St. Thomas, and the Assistant Court Administrator, who performs the mandated duties on St. Croix. The Office of the Court Administrator has oversight of the Offices of Accounting, Human Resources, Property and Procurement, Probation, Jury Management, Information Technology, the Law Library, Facilities Maintenance, the Pretrial Intervention Program, the Rising Stars Youth Steel Orchestra, and the Court's administrative and other support staff.

With the concurrence of the Presiding Judge, the Court Administrator also retains oversight of the formulation and implementation of all policies and procedures governing the conduct of the Court. In addition, the Court Administrator examines the administrative and business methods employed by the Office of the Clerk of the Court and the other offices that serve the Court, ensuring efficiency and professionalism.

### **Jury Management**

The Jury Management Division is responsible for overseeing the preparation of the master list of prospective jurors for criminal and civil jury trials being conducted by the Superior Court of the Virgin Islands. The Office secures jurors by sending Juror Qualification Questionnaires to determine prospective jurors' ability to serve and by issuing summonses to potential individuals to appear for service.

### **Law Library**

An integral facet of an efficient Court system is an up-to-date law library. The mission of the Superior Court's law library is to provide the public with access to the legal written word, including, but not limited to, the laws of the United States and the Territory of the Virgin Islands.

### **Office of Human Resources**

The Office of Human Resources is a division within the Office of the Court Administrator, which handles personnel management for the Superior Court of the Virgin Islands. Judges of the Superior Court recruit and hire their staff with the assistance of the Director of Human Resources. All other recruiting is done through the Human Resources Division.

### **Pretrial Intervention Program**

The Superior Court of the Virgin Islands was extended jurisdiction pursuant to Title 5 V.I. Code Ann. Section 4612, to divert to a program of community supervision and services to any person who is charged with any offense or offenses against the Government of the Virgin Islands for which a term of incarceration may be imposed. The Program is not an option for the following offenses: murder, kidnapping, assault in the first or second degree, rape in the first degree, and arson in the first degree. The program of community supervision and services provides defendants, generally first time offenders, with opportunities for alternatives to the traditional criminal justice process of ordinary prosecution.

### **Rising Stars Youth Steel Orchestra**

In 1981, the Presiding Judge of the then Territorial Court of the Virgin Islands began an experimental steel drum program with the goal of preventing school dropout and juvenile delinquency among V.I. youth. The program's focus was to recruit students between the ages of ten (10) and eighteen (18) from public, private, and parochial schools and to encourage them to complete high school. The program started as a summer project and, due to its success, now runs full time under the name of the Rising Stars Youth Steel Orchestra and is available in both districts within the Territory.

### **Office of Probation**

The Office of Probation is a division within the Office of the Court Administrator. The Office is comprised of one (1) Chief Probation Officer, who is located in the judicial district of St. Croix; a Deputy Probation Officer, who is located in the judicial district of St. Thomas/St. John; and, Probation Officers appointed by the Presiding Judge. The Office of Probation is charged with conducting pre-sentence investigations and preparing pre-sentence reports. The reports assist the judges of the Superior Court as they impose sentences on defendants who have been convicted of crimes or impose conditions upon defendants whose sentences have been deferred or who currently have pretrial release status.

Additionally, the Office of Probation assists in the supervision of individuals placed on probation of deferred sentencing by Superior Court Judges and of persons who have been transferred from other jurisdictions through the Interstate Compact for Adult Offender Supervision (ICAOS). The

Chief Probation Officer serves as the Interstate Compact Administrator. The Office also responds to inquiries from other jurisdictions pertaining to individuals who are on pretrial release status.

### **Office of the Clerk of the Court**

The Office of the Clerk of the Court is responsible for the daily functions of the operational division of the Court. The Office is comprised of the Criminal, Civil, Traffic, Family, Conciliation, and Small Claims Divisions. Additionally, the Clerk oversees the Office of the Cashier, the Division of Court Reporting, and the Division of Jury Trial. The Clerk of the Court is designated as the custodian of records for all judicial matters brought before the Superior Court of the Virgin Islands.

The Clerk's office is responsible for receiving and processing Court documents, attending and assisting in all Court proceedings, maintaining the Court's files and entering the Court's orders, judgments, and decrees. Additionally, the Clerk's office collects and disburses money for Court fees, fines, Court costs, judgments, and restitution at the Court's direction. The Office of the Clerk of the Court provides enhanced services to all persons conducting business with the Court by promoting the automation of the Court's business procedures and practices and by endorsing efficiency and professionalism.

### **Civil Division**

In accordance with Title 4 V.I. Code Ann. Section 76(a), effective October 1, 1991, the Superior Court obtained original jurisdiction over all local civil actions regardless of the amount in controversy. The jurisdiction is subject to the original federal question and diversity jurisdiction conferred on the District Court. Civil actions are brought to the Court to enforce, redress, or protect private rights.

The Civil Division also encompasses small claims and conciliations. The Small Claims Division has jurisdiction of all civil actions in which the amount in controversy does not exceed the dollar value of \$10,000, exclusive of interest and costs. This measure gives individuals, corporations, partnerships, and businesses the opportunity to have matters involving small sums heard by the Court without hiring a lawyer. The Conciliation Division of the Superior Court, in accordance with Title 4 V.I. Code Ann. Section 142, may endeavor, at the request of any party in a civil controversy, to effect an amicable settlement of the controversy. To that end, it may summon the other party or parties of the controversy to appear before the judge for an informal hearing.

### **Family Division**

The Family Division was established in accordance with Title 4 V.I. Code Ann. Section 79. Pursuant to Title 4 V.I. Code Ann. Section 174, the Superior Court maintains a separate division, complete with secured Courtrooms and support personnel of the Superior Court, to provide children and families a facility set up to insure privacy; rehabilitate the child; and reconcile, when possible, the family unit.

The Division maintains all pending case files pertaining to divorce, separation, and annulment; actions relating to support of relations; adoption; changes of name; paternity suits; action to appoint and supervise guardians; probate; and actions relating to juvenile matters.

**Criminal Division**

On September 30, 1993, by Act No. 5890, the Virgin Islands Legislature granted expanded jurisdiction to the former Territorial Court, now known as the Superior Court. Pursuant to Title 4 V.I. Code Ann. Section 76, effective January 1, 1994, the Superior Court of the Virgin Islands assumed original jurisdiction over all criminal offenses committed in violation of the Virgin Islands Code.

**Traffic Division**

The Traffic Division was established in accordance with Title 4 V.I. Code Ann. Section 79. The Division is responsible for the proper disposition of all traffic offenses and the preparation of the appropriate records and reports relating to these traffic tickets as directed by the Court. The Clerk of the Superior Court is the repository for all uniform traffic tickets issued by law enforcement officers and others.

**Probate Division**

The Superior Court has exclusive jurisdiction over the probating of wills and the administration of decedents' estates. The Division maintains all pending case files and all wills deposit with the Clerk of the Court in accordance with Title 15 V.I. Code Ann. Section 22.

**Office of the Court Reporter**

The Superior Court of the Virgin Islands is a Court of record. Accordingly, stenographic records of testimony, arguments, or other spoken presentations heard by all judges throughout the Superior Court are required. The Office of the Court Reporter was established in accordance with Title 4 V.I. Code Ann. Section 86. The Office is charged with preserving, reproducing, and supporting the record, and is also responsible for the preparation of printed transcripts of Court proceedings.

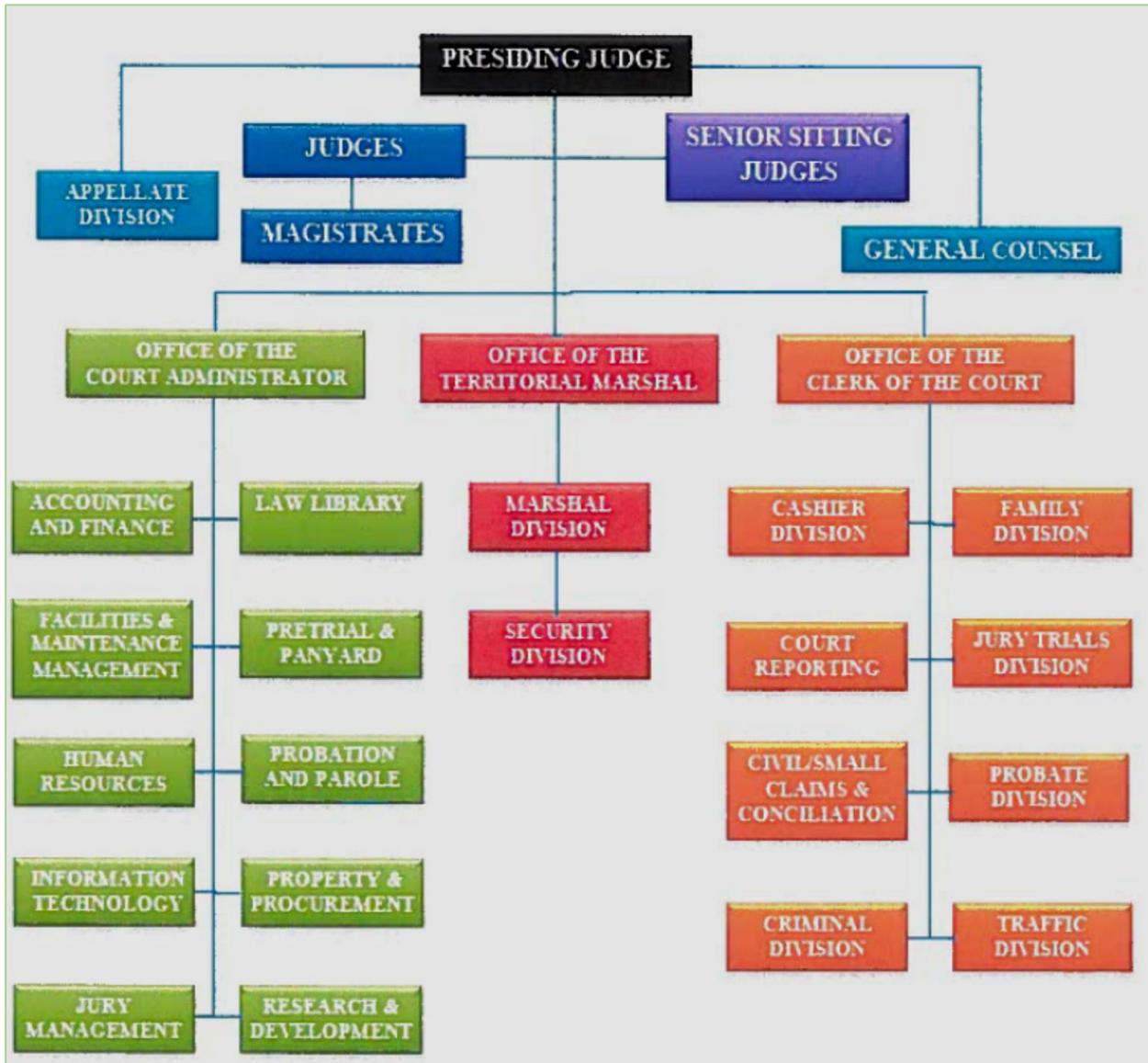
**Office of the Marshal of the Superior Court of the Virgin Islands**

The Office of the Marshal of the Superior Court of the Virgin Islands was formally established in 1977, pursuant to the provisions of Title 4 V.I. Code Ann. Section 254(a). The Marshal's Office is a Division of the Superior Court in accordance with Title 4 V.I. Code Ann Section 79(b). The function of this Office is to execute orders and mandates of the Superior Court and to protect and serve the judiciary and the public by ensuring a safe environment in the Superior Court. In accordance with Title 4 V.I. Code Ann. Section 351, the Chief Marshal of the Superior Court, personally or through the Assistant Marshals or Deputy Marshals, attends the sessions of the Court to preserve order and decorum, which includes, but is not limited to, protecting the Judges, Court Clerks, and the general public.

In addition, in accordance with the Title 4 V.I. Code Ann. Section 82, the Marshal's Office is authorized to execute all writs and processes, such as warrants, summons, subpoenas, and orders of the Superior Court. The Marshals perform other duties which include, but are not limited to, serving as Peace Officers in the Territory.

**SUPERIOR COURT**

## ORGANIZATIONAL CHART



*Exhibit I*

### MISSION STATEMENT

It is the mission of the Superior Court of the Virgin Islands to protect the rights and liberties of all, interpret and uphold the law, and resolve disputes promptly peacefully, fairly and effectively in the United States Virgin Islands. The Superior Court meets this mandate by providing an optimum level of service to all while maintaining the highest level of integrity, confidentiality, and public trust in the administration of justice regardless of race, sex nationality, or creed.

### VISION 2020 CAPITAL IMPROVEMENT PLAN

The Vision 2020 Capital Improvement Plan is the foundation for the Court's long-range development effort to upgrade the Court's facilities and to prepare for an anticipated continued increase in the use of the Court by the public. The plan calls for building new structures, enhancing existing facilities, improving our security and surveillance systems, and upgrading our technological base to further our ultimate goal of becoming a high-performance court.

This Territory-wide five-year capital improvement plan is a compilation of structural enhancements necessary to address present and future needs and represents the Court's identification of fundamental physical upgrades and facilities improvements essential for the continued operation.

During the past year the court has embarked on the first phase of this effort by conducting a comprehensive assessment of its infrastructure to determine the most pressing current needs, as well as those that will become evident in the near future, concerning improvement of the overall condition of the Court's physical plant.

The Court's on-going comprehensive maintenance and repair program can only postpone the eventual incursion of these expenses. New and improve facilities must be built in both districts to accommodate the expanded role in the Virgin Islands legal system and the growing population of court users, while incorporating "green" construction techniques and technological enhancements that will allow us to function more efficiently and cost-effectively.

Although both districts have common needs, each has its own unique requirements based on the limitations of the Court's aging existing facilities, their different designs, and the different dates of construction. The courthouses were designed and constructed long before the expansion of the jurisdiction of the Superior Court, the creation of the Magistrates Division, the Appellate Division necessitated by decisions of the Supreme Court, and the growth of the Rising Stars Youth Steel Orchestra. While the Alexander A. Farrelly Justice Complex and the R.H Amphlett Leader Justice Center were certainly well conceived and have proven enormously useful, they were not meant for the level of activity that the passage of time and changing circumstances have brought. Nor can the Court continue to afford the high utility fees, substantial charges for off-site storage, and the rental cost of leased space.

The Court has reached the point at which it requires a substantial capital infusion to begin to address the most pressing shortcomings of its existing structures. Several factors will affect the capital improvement priorities going forward, including the advance of technology, the changing demographics of population users, and the economic climate against which spending decisions must be made. It is essential that the Court begin this process with a substantial capital infusion before construction costs rise to prohibitive level.

## **CAPITAL PROJECTS BUDGET REQUEST**

The table below presents the Court's Capital Projects budget. Justification for the request can be viewed *Appendix IV*.

<b>Capital Project Budget Request</b>		
<b>DESCRIPTION</b>		<b>AMOUNT</b>
<b>Facilities Building Construction</b>		<b>36,425,000</b>
District of St. Croix	15,025,000	
District of St. Thomas/ St. John	21,400,000	
<b>Facilities Maintenance &amp; Repair</b>		<b>1,875,000</b>
District of St. Croix	800,000	
District of St. Thomas/ St. John	1,075,000	
<b>Capital Projects Budget Request</b>		<b>38,300,000</b>

*Exhibit II*

### FISCAL YEAR 2016 BUDGET REQUEST

*Exhibit III* provides an itemized listing of the Superior Court **Fiscal Year 2017** operating budget request in the amount of **\$33,987,310**. The Governor's General Fund recommendation for the Court is \$28,586,120; which is \$5,401,190 below the Court's request.

<b>ACTUALS &amp; ENCUMBRANCES &amp; FISCAL YEAR 2017 ESTIMATED COST</b>	<b>October 1, 2014 September 30, 2015</b>	<b>FY 2016 - As of March 31, 2016</b>	<b>Fiscal Year 2017 Estimated Cost</b>
<b>PERSONNEL:</b>			
Regular Salaries	11,839,622	5,224,762	15,223,998
Salaries - Sr. Sitting Judges	0	0	0
Temp/Part Time Salaries	90,079	561,523	0
Overtime	2,369	0	0
Lump Sum Payments	96,902	35,025	150,000
Night Differential	4,262	2,017	5,200
Fees and Compensation N.O.C.	181,359	32,532	125,000
Holiday Pay	960,884	442,562	963,000
All Other (Sick, Accrued Leave Pay)	1,357,643	702,886	1,375,000
<b>Subtotal-Personnel</b>	<b>14,533,120</b>	<b>7,001,307</b>	<b>17,842,198</b>
<b>OTHER PERSONAL SERVICES:</b>			
Compensation for Attorneys, Experts, etc.			
(atty. Comp \$455,046.03, Experts \$4,4316.00)	761,179	239,443	750,000
Consultant Fees	55,000	0	10,000

<b>Sub-total Other Personal Svc</b>	<b>816,179</b>	<b>239,443</b>	<b>760,000</b>
<b>TOTAL PERSONNEL, PERSONAL SVCS. &amp; OTHER</b>			
<b>FRINGE BENEFITS:</b>			
FICA	878,266	414,495	1,339,329
Medicare	210,731	101,519	
Retirement	2,630,739	1,352,876	3,664,144
Judges Pension Fund	549,600	549,600	549,600
Workmen's Compensation	20,544	21,771	31,876
Unemployment Insurance	12,413	2,210	34,385
Health and Dental	2,181,282	953,438	2,559,995
<b>Subtotal -Fringe</b>	<b>6,483,575</b>	<b>3,395,909</b>	<b>8,179,329</b>
<b>TOTAL PERSONAL SERVICES &amp; FRINGE</b>	<b>21,832,874</b>	<b>10,636,659</b>	<b>26,781,527</b>
<b>CAPITAL OUTLAYS:</b>			
New & Replacement Volumes	218,011	55,077	225,000
Other Equipment & Vehicles	771,493	127,003	240,000
Computer/Peripheral Equipment/Software	247,054	198,712	250,000
New & Replacement Instruments-Rising Stars	0	0	25,000
Maintenance of Equipment	227,181	99,562	175,000
Maintenance/ Renovation Bldg./Gr/Leased Prop.	867,356	236,224	150,000
Technology Project/Upgrade & Support	0	0	1,000,000
<b>Subtotal- Capital Outlays</b>	<b>2,331,095</b>	<b>716,578</b>	<b>2,065,000</b>
<b>SUPPLIES:</b>			
Materials, supplies, & Parts	200,626	87,167	200,000
<b>Subtotal- Supplies</b>	<b>200,626</b>	<b>87,167</b>	<b>200,000</b>
<b>UTILITIES:</b>			
Utilities/(Electricity & Water)	1,423,310	573,933	1,575,000
Telephone/Communication	659,024	323,690	675,000
<b>Subtotal - Utilities</b>	<b>2,082,334</b>	<b>897,623</b>	<b>2,250,000</b>
<b>OTHER SERVICES &amp; CHARGES:</b>			
Professional Services	155,534	47,359	195,000
Travel	97,639	27,985	75,000

Transportation-not Travel	25,738	14,058	30,000
Advertising & Promotion	5,202	0	5,000
Publications/Printing/Uniforms, etc.	44,973	19,339	150,000
Insurance	284,861	147,833	375,000
Repairs & Maintenance - Vehicles	281,363	103,513	300,000
Rental (Real Estate)	425,646	202,711	425,783
Equipment Rentals	64,861	36,073	75,000
Training	31,130	9,240	130,000
Security/ Security Enhancements	203,818	136,329	300,000
ALL OTHER EXPENSES	301,836	132,679	630,000
<b>Subtotal - Other Services &amp; Charges</b>	<b>1,922,601</b>	<b>877,119</b>	<b>2,690,783</b>
<b>GRAND TOTAL</b>	<b>28,369,530</b>	<b>13,215,146</b>	<b>33,987,310</b>

*Exhibit III*

**FISCAL YEAR 2017 BUDGET JUSTIFICATIONS:**

*PERSONNEL SERVICES*

**\$18,602,198** is projected to cover the cost of three hundred fifty-two (352) unclassified positions for the Court's fiscal year 2017 salary expenses which includes:

- Unclassified Employee Salaries .....\$ 15,223,998
- Lump Sum Payments .....\$ 150,000
- Night Differential .....\$ 5,200
- Fees & Compensation N.O. C. ....\$ 125,000
- Holiday Pay .....\$ 963,000
- Sick, Accrued Leave Pay .....\$ 1,375,000

Other Personal Services includes:

- Compensation for Attorneys Experts, etc. ....\$ 750,000
- Consultant Fees .....\$ 10,000

*A detailed listing of all positions can be viewed in Appendix I.*

*VACANT POSITIONS*

POSITION/TITLE	VACANT POSITIONS		ANN'L SALARY	FICA	RETIREMENT
			FY2017		
<b>ST. THOMAS DISTRICT</b>					
SPECIAL PROJ. COORD. (RECLASS)	V	TBF	65,794	5,033	13,325
DATA QUALITY ANALYST	V	TBF	51,230	3,919	10,502
ADMIN. OFFICER I (RECLASS)	V		0	0	0
LIBRARY TECHNICIAN	V	TBF	31,357	2,399	6,428
CASHIER**	V	TBF	45,280	3,464	9,282
COURT CLERK II	V	TBF	31,357	2,399	6,428
COURT CLERK I	V		0	0	0
CHIEF DEPUTY CLERK	V	TBF	66,858	5,115	13,325
OFFICIAL COURT REPORTER II	V	TBF	75,824	5,801	13,325
COURT CLERK I	V		0	0	0
COURT CLERK II	V	TBF	32,141	2,459	6,589
COURT CLERK I	V	TBF	27,087	2,072	5,553
BLDG./GROUNDS MAINT. WORKER	V	TBF	31,488	2,409	6,455
STEELPAN INSTRUCTOR/ARRANGER	V	TBF	52,573	4,022	10,777
ADMINISTRATIVE OFFICER II	V	TBF	33,675	2,576	6,903
COURT SECURITY OFFICER	V	TBF	29,917	2,289	6,133
COURT CLERK II (RECLASS CCI)	V		0	0	0
DEPUTY MARSHAL III	V	TBF	44,122	3,375	9,045
DEPUTY MARSHAL I*	V	TBF	29,864	2,285	6,122
DEPUTY MARSHAL I***	V	TBF	33,788	2,585	6,927
DEPUTY MARSHAL I	V	TBF	30,610	2,342	6,275
DEPUTY MARSHAL I'''	V	TBF	40,827	3,123	8,370
DEPUTY MARSHAL I''	V	TBF	32,160	2,460	6,593
DEPUTY MARSHAL I^	V	TBF	34,344	2,627	7,041
<b>TOTAL ST. THOMAS DISTRICT</b>	<b>24</b>	<b>20</b>	<b>820,296</b>	<b>62,754</b>	<b>165,398</b>
<b>ST. CROIX DISTRICT</b>					
ACCOUNTING CLERK II**	V	TBF	53,469	4,090	10,961
ACCOUNTING CLERK I	V	TBF	29,684	2,271	6,085
LIBRARY TECHNICIAN	V	TBF	31,357	2,399	6,428
DIR. OF INTERPRETING SERVICES	V		0	0	0
ADMIN. SECRETARY (RECLASS)	V	TBF	50,039	3,828	10,258
SYSTEMS/NETWORK ADMINISTRATOR	V	TBF	43,072	3,295	8,830
OFFICIAL COURT REPORTER I**	V	TBF	73,140	5,595	13,325
OFFICIAL COURT REPORTER II	V	TBF	65,383	5,002	13,325
OFFICIAL COURT REPORTER I	V	TBF	57,927	4,431	11,875
COURT CLERK II	V		0	0	0
COURT CLERK II/INTERPRETER	V	TBF	27,087	2,072	5,553

COURT CLERK II	V	TBF	31,357	2,399	6,428
COURT CLERK I	V	TBF	24,569	1,880	5,037
COURT CLERK II	V		0	0	0
JUDGE	V	TBF	152,000	9,551	31,160
LAW CLERK I	V	TBF	53,889	4,123	11,047
LAW CLERK I*	V	TBF	53,889	4,123	11,047
JUDICIAL SECRETARY	V	TBF	40,092	3,067	8,219
COURT CLERK II	V	TBF	31,357	2,399	6,428
STEELPAN INSTRUCTOR	V	TBF	27,765	2,124	5,692
STEELPAN INSTRUCTOR	V	TBF	27,087	2,072	5,553
ADMINISTRATIVE OFFICER I	V	TBF	24,569	1,880	5,037
PROBATE OFFICER II	V	TBF	47,506	3,634	9,739
ADMINISTRATIVE OFFICER II	V	TBF	34,493	2,639	7,071
COURT SECURITY OFFICER	V	TBF	36,451	2,789	7,472
COURT SECURITY OFFICER*	V	TBF	33,023	2,526	6,770
COURT CLERK I	V	TBF	24,569	1,880	5,037
DEPUTY MARSHAL III (NEW)	V	TBF	45,226	3,460	9,271
DEPUTY MARSHAL III (NEW)*	V	TBF	45,226	3,460	9,271
DEPUTY MARSHAL III	V	TBF	45,226	3,460	9,271
DEPUTY MARSHAL II	V	TBF	38,137	2,917	7,818
DEPUTY MARSHAL I	V	TBF	42,197	3,228	8,650
DEPUTY MARSHAL I	V	TBF	35,837	2,742	7,347
DEPUTY MARSHAL CADET	V	TBF	34,362	2,629	7,044
DEPUTY MARSHAL CADET	V	TBF	29,864	2,285	6,122
<b>TOTAL ST. CROIX DISTRICT</b>	<b>35</b>	<b>32</b>	<b>1,389,849</b>	<b>104,250</b>	<b>283,171</b>
<b>TOTAL BOTH DISTRICTS</b>	<b>59</b>	<b>52</b>	<b>2,210,145</b>	<b>167,004</b>	<b>448,569</b>
<b>GRAND TOTAL INCL. FRINGE</b>					<b>2,825,718</b>

*Exhibit IV*

**CAPITAL OUTLAYS**

*Exhibit VI* provides a table of the Court's equipment, instruments and building & grounds maintenance expenses in the amount of \$2,065,000 for FY 2017 operating budget.

<b>DESCRIPTIONS</b>	<b>AMOUNT</b>
New & Replacement Volumes	\$225,000
Other Equipment & Vehicles	240,000
Computer /Peripheral Equipment/Software	250,000
New & Replacement Instruments-Rising Stars	25,000
Maintenance of Equipment	175,000
Maintenance of Building / Grounds	150,000
Technology Project / Upgrade & Support	1,000,000

<b>TOTAL CAPITAL OUTLAYS</b>	<b>\$2,065,000</b>
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*Exhibit V*

**SUPPLIES**

The Court has projected a sum of **\$200,000** to cover the cost for office, computer supplies and materials for its Fiscal Year 2017 operating budget.

**LEASED PROPERTIES**

PHYSICAL ADDRESS	LANDLORD	SQ.FT.	LEASED TERM	ANNUAL RENT
No. 5A Estate Thomas, Kings Quarter St. Thomas, VI	Department of Housing Parks & Recreation	2.5 Acres	July 1, 2013 - June 30, 2023	\$ 0
Parcel No. 126 Subbase Warehouse 26, Western most portion of Bldg., St. Thomas, VI	Department of Property & Procurement	2,030 Sq. Ft.	February 11, 2014 - February 10, 2016	2,600
Sugar Estate Park No. 52F-1 Estate Thomas, St. Thomas, VI	Fortress Self Storage II	2,000 S2.Ft.	Month to Month (5 Units)	44,400
<b>Parcel No. 8Ac, Estate Ross, Kings Quarter, St. Thomas, VI</b>	<b>Lab Management, LLC (formerly Barbel Enterprises, Inc.)</b>	<b>4,500 Sq. Ft.</b>	<b>October 1, 2013 – September 30, 2016</b>	<b>86,664</b>
<b>Remainder Plot No. 50 Est. Hannah's Rest, West End Quarter, Frederiksted, St. Croix, VI</b>	<b>Hannah's Rest Properties, Inc.</b>	<b>12,000 Sq. Ft.</b>	<b>February 1, 2012 - January 31, 2017 (Option to Renew until January 31, 2022)</b>	<b>90,000</b>
<b>Parcel No. 8A Estate Ross No. 8 Kings Quarter, St. Thomas, VI</b>	<b>Ross Estate LTD. Partnership</b>	<b>10,918 Sq. Ft.</b>	<b>April 1, 2012 - March 31, 2017</b>	<b>163,163</b>
Sun Self Commercial Park, Plot 41-A Barren Spot, Queens Quarter, Kingshill, St. Croix, VI	Sun-Self Storage Unit C-33	250 Sq. Ft.	Month to Month (1 Units)	3,300
Sun Self Commercial Park, Plot 41-A Barren Spot, Queens Quarter, Kingshill, St. Croix, VI	Sun-Self Storage Unit C-33	250 Sq. Ft.	Month to Month (1 Units)	4,440
Sun Self Commercial Park, Plot 41-A Barren Spot, Queens Quarter, Kingshill, St. Croix, VI	Sun-Self Storage Unit C-33	600 Sq. Ft.	Month to Month (2 Units)	9,480
Sun Self Commercial Park, Plot 41-A Barren Spot, Queens Quarter, Kingshill, St. Croix, VI	Sun-Self Storage Unit C-33	2,500 Sq. Ft.	Month to Month	22,500
<b>TOTAL ANNUAL RENT</b>				<b>\$426,683</b>

*Exhibit VI*

**PROFESSIONAL SERVICES CONTRACTS**

PROFESSIONAL SERVICES CONTRACTS				
ST. CROIX DISTRICT				
VENDOR	SERVICES PROVIDED	CONTRACT TERMS	CONTRACT AMOUNT	AGREEMENT EXPIRATION DATE
RANGER AMERICAN OF THE V.I.	Armed Security Services	Fifteen Months	\$13 per hour	Month to Month
Innovative Business System (formerly VITELCOM)	Maintenance of Telephone Equipment of Superior Court	Five Years	\$1,888.10 per month	July 11, 2012 - July 10, 2017

*Exhibit VII*

**ST. THOMAS. ST. JOHN DISTRICT**

VENDOR	SERVICES PROVIDED	CONTRACT TERMS	CONTRACT AMOUNT	AGREEMENT EXPIRATION DATE
ALLIANCE DATE SERVICES A/K/A SMARTNET	UPGRADE OF SURVEILLANCE SYSTEM	6 MONTHS	\$350,081.00	SEPT. 17, 2015 - MARCH 17, 2016
ALLIANCE DATA SERVICES	INTERNET CONNECTIVITY & POINT TO POINT CONNECTIVITY STT TO STC AND SATELLITE LOCATIONS	36 MONTHS	6008.00 PER MONTH	FEB. 6, 2015 - FET 6, 2018
BEHAVIORAL INTERVENTION /EXECUTRACT	ELECTRONIC MONITORING SYSTEM	FOUR YEARS	EXECUTRACK COMPONENT RENTAL & TRACKING SVC \$7.00 PER UNIT PER DAY (\$5.10 UNIT & \$1.90 SERVICE)	TERMINATED ON JUNE 23, 2015
CENTRAL AIR, INC.	REPLACEMENT OF (2) 60 TON DAIKIN CHILLERS FOR SOUTH WING	15 WEEKS	\$150,000.00	DEC. 4, 2015 - MARCH 18, 2016
DIESEL COMPANY, LLC	MAINTENANCE SERVICING OF THE 825 KW DMT D SERIES GENERATOR	MONTHLY	\$850.00	AT THE PLEASURE OF THE COURT
JIXTER VENDING, LLC	SOIL REMEDIATION AND GENERATOR UPGRADE	90 DAYS	\$34,043.00	APRIL 10, 2015 - JULY 8, 2015
JPK DEVELOPMENT A/K/A YAJAK DEVELOPMENT CORPORATION	EXTERIOR BUILDING REPAIRS, PAINTING & WINDOW CAULKING	60 DAYS	\$198,681.25	DEC. 4, 2015 - FEB. 1, 2016
LEXIS NEXIS	LIBRARY ONLINE RESEARCH (TERRITORIAL)	FIVE YEARS	\$4,150.00 PER MONTH	APRIL 1, 2015 - MARCH 31, 2020
METRO MOTORS, INC	REPLACE OM 14 VEHICLES FOR MARSHALS DIVISION (7 EACH DISTRICT)	120 DAYS	\$466,000.00	
NATIONAL CENTER FOR STATE COURTS (NCSC)	CASE MANAGEMENT SYSTEM STUDY	ONE YEAR	\$55,000.00	APRIL 22, 2015 - APRIL 21, 2016
SUNSHINE PARKING, LLC	ONE PARKING SPACE	ONE YEAR	\$200.00 PER MONTH	MAY 1, 2014 - MONTH TO MONTH
TRACK GROUP AMERICAS, INC	OFFENDER MONITORING PROGRAM	THREE YEARS	\$6,937.50 PER MONTH	JUNE 23, 2015 - JUNE 8, 2018
WEST LAW	LIBRARY PRINT PRODUCTS (2 AGREEMENTS)	THREE YEARS	\$8367.00 PER MONTH	MONTH TO MONTH

*Exhibit VIII*

**VI GOVERNMENT GRANTS & CONTRIBUTIONS**

*Exhibit II* shows \$3,000 in local grants and contributions to the Court during in FY 2016.

DISTRICT	GRANT No.	AMOUNT	PROJECT TITLE
ST. CROIX	16-103	\$ 3,000	RISING STARS YOUTH STEEL ORCHESTRA

*Exhibit IX*

## FEDERAL FUNDS

*Exhibit XII* lists the Court's federal funds received during FY 2016.

DISTRICT	GRANT No.	PROJECT TITLE	ORIGINAL GRANT AMOUNT	FUNDS RECEIVED	GRANT STATUS
Territorial	JAG-SCVI 11	Rising Stars Program	\$30,000	\$30,000	Closed
Territorial	SJI-14-T-244	Case Management System Assessment	\$50,000	\$0	Open

*Exhibit XI*

## PRIOR FEDERAL GRANTS

DISTRICT	GRANT No.	PROJECT TITLE	ORIGINAL GRANT AMOUNT	FUNDS RECEIVED	GRANT STATUS
Territorial	SJ1-13-T-087	Strategic Planning Grant	50,000	\$0	Open
Territorial	SJ1-13-093	Judicial Planning & Development	50,000	\$16,500	Open

*Exhibit XII*

## VEHICLES

The Superior Court has a total of 96 vehicles in its fleet and 2 motorcycles. The St. Thomas./ St. John district has a total of 50 vehicles and 2 motorcycles, while the St. Croix district has a total of 46 vehicles. A more detailed listing of vehicles can be viewed in *Appendix II*.

- VEHICLES FUEL & MAINTENANCE

The Court has anticipated an estimated sum of \$300,000 for FY 2017, to purchase fuel and for the maintenance of its fleet. As of March 31, 2016 the court spent a total of \$105,615 on fuel, maintenance and repairs, for both districts. A summary of the Court's gas, maintenance and repair cost can be viewed in *Appendix III*.

### Observational Highlights on Requested Funding

- (1) The Court's request for Personnel Services of \$26,781,527 tracks closely with their request for Fiscal Year 2016 of \$26,525,261. It must be noted, however, that the Court's expenditures for FY 2015 were \$21,832,874 and projected Personnel Services to the end of FY 2016 may approach \$21,273,318.
- (2) Projected FY 2017 expenses for Publications/printing are approximately 233% over expended amounts for FY 2015.
- (3) The Court is committing new funding of \$1,000,000 for technology upgrades.
- (4) The Court's request for FY 2017 is 33,987,310 and when compared to their request for FY 2016 of \$32,970,820 results in a comparative increase of \$1,016,490.
- (5) The Court's capital budget request totals \$38,300,000.
- (6) Exhibit III reflects Rental (Real Estate) of \$425,783 but Exhibit VI which describes the listing of real properties totals to \$426,683, a difference of \$900.

### SUMMARY

The Governor's **Fiscal Year 2017** recommended budget for the Superior court of the Virgin Islands is **\$28,586,120** from the General Fund.

The Superior Court of the Virgin Islands has submitted its Fiscal Year 2017 operating budget request from the General Fund in the amount of \$33,987,310, an increase of \$5,401,190 over the Governor's recommendation.

According to the Office of Management and Budget, as of May 25, 2016 the Court's total allotment is \$21,439,304 and its Un-allotted Available Balance is \$7,146,816.



Jose L. George  
Post Auditor

**APPENDIX I**  
**PERSONNEL LISTING**

GENERAL FUND			ANN'L SALARY	ANN'L SALARY		
POSITION/TITLE			FY2016	FY2017	FICA	RETIREMENT
<b>ST. THOMAS DISTRICT</b>						
<b>ACCOUNTING</b>						
CHIEF FINANCIAL OFFICER			114,623	117,489	8,988	13,325
ACCOUNTING SUPERVISOR**			75,915	75,915	5,807	13,325
ACCOUNTING CLERK II**			52,667	52,667	4,029	10,797
ACCOUNTING CLERK II			36,365	37,274	2,851	7,641
ACCOUNTING CLERK I			32,029	32,830	2,511	6,730
<b>ADMINISTRATION</b>						
COURT ADMINISTRATOR			103,719	106,312	8,133	13,325
RESEARCH COORDINATOR			79,663	81,655	6,247	13,325
SPECIAL PROJ. COORD. (RECLASS)	V	TBF	65,794	65,794	5,033	13,325
ADMINISTRATIVE SECRETARY			56,615	58,030	4,439	11,896
DATA QUALITY ANALYST	V	TBF	51,230	51,230	3,919	10,502
ADMIN. OFFICER I (RECLASS)	V		0	0	0	0
LIBRARY TECHNICIAN	V	TBF	31,357	31,357	2,399	6,428
COUNSELOR INTERN			44,307	45,414	3,474	9,310
ADMINISTRATIVE OFFICER II			45,059	46,088	3,526	9,448
MAIL CLERK/MESSENGER			23,290	23,872	1,826	4,894
DIR. OF HUMAN RESOURCES			93,624	95,659	7,318	13,325
ASST. DIR. HUMAN RESOURCES			67,018	68,693	5,255	13,325
ADMIN. OFFICER II			45,414	46,550	3,561	9,543
PROP. & PROCUREMENT MGR.			91,379	93,420	7,147	13,325
<b>APPELLATE DIVISION</b>						
APPELLATE LAW CLERK/LAW LIBRARIAN			65,228	66,858	5,115	13,325
<b>CASHIER'S OFFICE</b>						
CHIEF CASHIER			38,115	39,067	2,989	8,009
CASHIER**	V	TBF	45,280	45,280	3,464	9,282
CASHIER			41,024	42,050	3,217	8,620
CASHIER			26,961	27,635	2,114	5,665

CASHIER			26,961	27,635	2,114	5,665
CASHIER			26,961	27,635	2,114	5,665
CASHIER			25,662	26,303	2,012	5,392
<b>CIVIL DIVISION</b>						
COURT CLERK SUPERVISOR			49,920	51,169	3,914	10,490
COURT CLERK II	V	TBF	31,357	31,357	2,399	6,428
COURT CLERK II/INTERPRETER			47,685	48,877	3,739	10,020
COURT CLERK II			37,274	38,205	2,923	7,832
COURT CLERK II/INTERPRETER			34,592	35,456	2,712	7,268
COURT CLERK II			31,357	32,141	2,459	6,589
COURT CLERK I			27,635	28,326	2,167	5,807
COURT CLERK I	V		0	0	0	0
<b>CLERK'S OFFICE</b>						
ACTING CLERK OF THE COURT			96,314	98,721	7,552	13,325
SR. DEPUTY CLERK			73,843	75,689	5,790	13,325
CHIEF DEPUTY CLERK	V	TBF	66,858	66,858	5,115	13,325
ADMINISTRATIVE OFFICER II			46,550	47,713	3,650	9,781
PBX OPERATOR/RECEPTIONIST			32,105	32,908	2,517	6,746
PBX OPERATOR/RECEPTIONIST			29,813	30,558	2,338	6,264
<b>COMPUTER OPERATIONS</b>						
CHIEF INFORMATION TECH OFFICER			83,447	85,533	6,543	13,325
DATABASE ADMINISTRATOR			59,269	60,751	4,647	12,454
APPLICATION/SYSTEM SUPPORT TECH.			43,183	44,137	3,376	9,048
NETWORK/SYSTEM SUPPORT TECH			36,343	37,251	2,850	7,636
NETWORK/SYSTEM SUPPORT TECH			34,592	35,456	2,712	7,268
NETWORK/SYSTEM SUPPORT TECH			34,592	35,456	2,712	7,268
<b>COURT REPORTERS</b>						
COURT REPORTER SUPERVISOR			90,024	92,275	7,059	13,325
OFFICIAL COURT REPORTER II	V	TBF	75,824	75,824	5,801	13,325
OFFICIAL COURT REPORTER II			79,663	81,655	6,247	13,325
OFFICIAL COURT REPORTER II			72,171	73,975	5,659	13,325
OFFICIAL COURT REPORTER II			72,171	73,975	5,659	13,325



JUDICIAL SECRETARY**			63,011	63,011	4,820	12,917
JUDICIAL SECRETARY**			60,093	60,093	4,597	12,319
JUDICIAL SECRETARY			55,267	56,649	4,334	11,613
JUDICIAL SECRETARY			53,919	55,267	4,228	11,330
JUDICIAL SECRETARY			52,604	53,919	4,125	11,053
ADMIN. SECRETARY			39,917	40,847	3,125	8,374
<b>JUDICIAL MAGISTRATES</b>						
MAGISTRATE			129,200	129,200	9,220	26,486
MAGISTRATE			129,200	129,200	9,220	26,486
LAW CLERK II			58,509	58,509	4,476	11,994
LAW CLERK I			53,889	53,889	4,123	11,047
JUDICIAL SECRETARY			44,254	45,360	3,470	9,299
JUDICIAL SECRETARY			35,435	36,321	2,779	7,446
<b>JURY DIVISION</b>						
COURT CLERK SUPERVISOR			55,103	56,480	4,321	11,578
COURT CLERK II**			57,765	57,765	4,419	11,842
COURT CLERK II			43,226	44,307	3,389	9,083
COURT CLERK II			40,140	41,143	3,147	8,434
COURT CLERK II			41,205	42,161	3,225	8,643
COURT CLERK II			32,944	33,768	2,583	6,922
COURT CLERK I/INTERPRETER			29,724	30,467	2,331	6,246
<b>JURY MANAGEMENT</b>						
JURY MANAGER			62,270	63,826	4,883	13,084
JURY CLERK			46,075	47,152	3,607	9,666
JURY CLERK			39,024	40,000	3,060	8,200
JURY CLERK			41,000	42,025	3,215	8,615
<b>LEGAL COUNSEL'S OFFICE</b>						
GENERAL COUNSEL			103,843	106,439	8,143	13,325
ASST. GENERAL COUNSEL			96,486	98,898	7,566	13,325
LEGAL SECRETARY			41,094	42,122	3,222	8,635
<b>MAINTENANCE DIVISION</b>						
BLDG./GROUNDS SUPERVISOR**			51,169	52,448	4,012	10,752
BLDG./GRNDS MAINT./REP. WORKER**			46,835	46,835	3,583	9,601
BLDG./GROUNDS MAINT. WORKER	<b>V</b>	<b>TBF</b>	31,488	31,488	2,409	6,455

BLDG./GRNDS MAINT./REP. WORKER			30,467	31,229	2,389	6,402
BLDG./GRNDS MAINT./REP. WORKER			23,858	23,858	1,825	4,891
PROP. & PROCUREMENT ASST.			28,326	29,034	2,221	5,952
CUSTODIAN**			35,837	35,837	2,742	7,347
CUSTODIAN**			35,837	35,837	2,742	7,347
CUSTODIAN			32,928	33,751	2,582	6,919
CUSTODIAN			30,576	31,341	2,398	6,425
CUSTODIAN			22,181	22,735	1,739	4,661
CUSTODIAN			22,181	22,735	1,739	4,661
CUSTODIAN			21,112	21,640	1,655	4,436
<b>PRETRIAL DIVISION</b>						
PRETRIAL INTERVENTION DIRECTOR			65,422	67,058	5,130	13,325
RISING STARS PROG. COORDINATOR			43,068	44,070	3,371	9,034
PRETRIAL INTERVENTION OFFICER			38,456	39,343	3,010	8,065
CHIEF INSTRUCTOR, RISING STARS			72,257	74,063	5,666	13,325
ASST. CHIEF INSTRUCTOR, R/STARS			60,896	62,418	4,775	12,796
STEELPAN INSTRUCTOR/ARRANGER	V	TBF	52,573	52,573	4,022	10,777
STEELPAN INSTRUCTOR/ARRANGER			52,573	53,887	4,122	11,047
STEELPAN INSTRUCTOR/ARRANGER			48,333	49,467	3,784	10,141
STEELPAN INSTRUCTOR			42,475	43,500	3,328	8,918
STEELPAN INSTRUCTOR			42,000	43,050	3,293	8,825
STEELPAN INSTRUCTOR			29,724	30,467	2,331	6,246
STEELPAN INSTRUCTOR			39,001	39,976	3,058	8,195
STEELPAN INSTRUCTOR			28,292	28,999	2,218	5,945
ADMINISTRATIVE OFFICER I			26,961	27,635	2,114	5,665
<b>PROBATE DIVISION</b>						
COURT CLERK SUPERVISOR**			85,562	85,562	6,545	13,325
PROBATE OFFICER II			56,548	57,961	4,434	11,882
PROBATE OFFICER I			33,814	34,598	2,647	7,093
<b>PROBATION OFFICE</b>						
DEPUTY CHIEF PROBATION OFF.			60,715	62,233	4,761	12,758
PROBATION OFFICER			55,267	56,649	4,334	11,613
PROBATION OFFICER			50,069	51,321	3,926	10,521

PROBATION OFFICER			42,122	43,175	3,303	8,851
PROBATION OFFICER			36,969	37,855	2,896	7,760
ADMINISTRATIVE OFFICER II	V	TBF	33,675	33,675	2,576	6,903
<b>SECURITY DIVISION</b>						
CHIEF OF COURT SECURITY			53,759	55,103	4,215	11,296
COURT SECURITY OFFICER			40,000	41,000	3,137	8,405
COURT SECURITY OFFICER			39,024	40,000	3,060	8,200
COURT SECURITY OFFICER			37,144	38,072	2,913	7,805
COURT SECURITY OFFICER			32,029	32,830	2,511	6,730
COURT SECURITY OFFICER			27,618	28,309	2,166	5,803
COURT SECURITY OFFICER			29,742	30,486	2,332	6,250
COURT SECURITY OFFICER			29,742	30,486	2,332	6,250
COURT SECURITY OFFICER			26,945	27,618	2,113	5,662
COURT SECURITY OFFICER			26,945	27,618	2,113	5,662
COURT SECURITY OFFICER	V	TBF	29,917	29,917	2,289	6,133
<b>TRAFFIC DIVISION</b>						
COURT CLERK SUPERVISOR			46,356	47,515	3,635	9,741
COURT CLERK II (RECLASS CCI)	V		0	0	0	0
COURT CLERK II			32,944	33,768	2,583	6,922
COURT CLERK II/INTERPRETER			35,456	36,343	2,780	7,450
COURT CLERK I			29,034	29,760	2,277	6,101
COURT CLERK I			25,662	25,662	1,963	5,261
COURT CLERK I			26,961	26,961	2,063	5,527
<b>TERRITORIAL MARSHAL</b>						
CHIEF MARSHAL			83,271	85,068	6,508	13,325
ASSISTANT MARSHAL			62,085	63,637	4,868	13,046
DEPUTY MARSHAL IV			67,018	68,693	5,255	13,325
DEPUTY MARSHAL IV			63,788	65,383	5,002	13,325
DEPUTY MARSHAL III			60,823	62,344	4,769	12,781
DEPUTY MARSHAL III	V	TBF	44,122	44,122	3,375	9,045
DEPUTY MARSHAL III			57,892	59,340	4,540	12,165
DEPUTY MARSHAL III			60,209	61,553	4,709	12,618
DEPUTY MARSHAL III			55,103	56,480	4,321	11,578
DEPUTY MARSHAL III			51,169	52,448	4,012	10,752
DEPUTY MARSHAL III			66,737	68,081	5,208	13,325
DEPUTY MARSHAL III			44,122	45,226	3,460	9,271

DEPUTY MARSHAL III**			44,122	45,226	3,460	9,271
DEPUTY MARSHAL II			45,333	46,467	3,555	9,526
DEPUTY MARSHAL II			41,070	42,096	3,220	8,630
DEPUTY MARSHAL II			42,096	43,149	3,301	8,846
DEPUTY MARSHAL II			40,068	41,070	3,142	8,419
DEPUTY MARSHAL II			38,137	39,091	2,990	8,014
DEPUTY MARSHAL II			36,300	37,207	2,846	7,627
DEPUTY MARSHAL II			36,300	37,207	2,846	7,627
DEPUTY MARSHAL II			36,300	37,207	2,846	7,627
DEPUTY MARSHAL II			43,401	44,331	3,391	9,088
DEPUTY MARSHAL I			40,780	41,687	3,189	8,546
DEPUTY MARSHAL I			36,173	37,078	2,836	7,601
DEPUTY MARSHAL I			38,296	39,136	2,994	8,023
DEPUTY MARSHAL I			41,730	42,549	3,255	8,723
DEPUTY MARSHAL I			31,192	31,192	2,386	6,394
DEPUTY MARSHAL I			31,192	31,192	2,386	6,394
DEPUTY MARSHAL I			32,771	32,771	2,507	6,718
DEPUTY MARSHAL I*	V	TBF	29,864	29,864	2,285	6,122
DEPUTY MARSHAL I***	V	TBF	33,788	33,788	2,585	6,927
DEPUTY MARSHAL I	V	TBF	30,610	30,610	2,342	6,275
DEPUTY MARSHAL I''	V	TBF	40,827	40,827	3,123	8,370
DEPUTY MARSHAL I''	V	TBF	32,160	32,160	2,460	6,593
DEPUTY MARSHAL I^	V	TBF	34,344	34,344	2,627	7,041
ADMINISTRATIVE OFFICER II**			61,371	61,371	4,695	12,581
ADMINISTRATIVE OFFICER I			32,048	32,849	2,513	6,734
<b>TOTAL ST. THOMAS DISTRICT</b>	<b>24</b>	<b>20</b>	<b>10,052,550</b>	<b>10,212,797</b>	<b>767,387</b>	<b>1,997,490</b>
			<b>ANN'L SALARY</b>	<b>ANN'L SALARY</b>		
<b>POSITION/TITLE</b>			<b>FY2016</b>	<b>FY2017</b>	<b>FICA</b>	<b>RETIREMENT</b>
<b>ST. CROIX DISTRICT</b>						
<b>ACCOUNTING</b>						
ACTING ACCOUNTING SUPERVISOR			57,858	59,304	4,537	12,157
ACCOUNTING CLERK II**	V	TBF	53,469	53,469	4,090	10,961
ACCOUNTING CLERK I	V	TBF	29,684	29,684	2,271	6,085
<b>ADMINISTRATION</b>						
ASST. COURT ADMINISTRATOR			103,781	106,376	8,138	13,325

ADMINISTRATIVE SECRETARY			40,068	41,070	3,142	8,419
ADMINISTRATIVE OFFICER II			49,213	50,406	3,856	10,333
MAIL CLERK/MESSENGER			35,438	36,324	2,779	7,446
LIBRARY TECHNICIAN	V	TBF	31,357	31,357	2,399	6,428
ASST. DIR. HUMAN RESOURCES			73,693	75,411	5,769	13,325
ADMINISTRATIVE OFF. II			34,172	34,996	2,677	7,174
PROP. & PROCUREMENT MGR.			64,429	65,838	5,037	13,325
<b>APPELLATE DIVISION</b>						
APPELLATE LAW CLERK/LAW LIBRARIAN			66,858	68,530	5,243	13,325
<b>CASHIER'S OFFICE</b>						
CHIEF CASHIER			53,855	55,201	4,223	11,316
CASHIER			40,024	41,024	3,138	8,410
<b>CIVIL DIVISION</b>						
COURT CLERK SUPERVISOR			52,448	53,759	4,113	11,021
COURT CLERK II			49,498	50,579	3,869	10,369
COURT CLERK II			35,478	36,365	2,782	7,455
COURT CLERK II			31,357	32,141	2,459	6,589
COURT CLERK I			27,635	28,326	2,167	5,807
<b>CLERK'S OFFICE</b>						
CHIEF DEPUTY CLERK			80,779	82,535	6,314	13,325
DIR. OF INTERPRETING SERVICES	V		0	0	0	0
ADMIN. SECRETARY (RECLASS)	V	TBF	50,039	50,039	3,828	10,258
RECEPTIONIST**			37,065	37,065	2,835	7,598
<b>COMPUTER OPERATIONS</b>						
CHIEF INFORMATION SECURITY OFF.			75,599	77,489	5,928	13,325
SYSTEMS/NETWORK ADMINISTRATOR	V	TBF	43,072	43,072	3,295	8,830
NETWORK/SYSTEM SUPPORT TECH			33,748	35,456	2,712	7,268
DATABASE ANALYST			36,300	37,207	2,846	7,627
<b>COURT REPORTERS</b>						
COURT REPORTER SUPERVISOR			77,628	79,568	6,087	13,325

OFFICIAL COURT REPORTER I**	V	TBF	73,140	73,140	5,595	13,325
OFFICIAL COURT REPORTER II	V	TBF	65,383	65,383	5,002	13,325
OFFICIAL COURT REPORTER II			67,018	68,693	5,255	13,325
OFFICIAL COURT REPORTER I	V	TBF	57,927	57,927	4,431	11,875
OFFICIAL COURT REPORTER I			45,252	45,252	3,462	9,277
<b>CRIMINAL DIVISION</b>						
COURT CLERK SUPERVISOR			60,823	62,344	4,769	12,781
COURT CLERK II	V		0	0	0	0
COURT CLERK II			38,205	39,161	2,996	8,028
COURT CLERK II			33,938	34,722	2,656	7,118
COURT CLERK II			31,357	32,141	2,459	6,589
COURT CLERK II/INTERPRETER	V	TBF	27,087	27,087	2,072	5,553
<b>FAMILY DIVISION</b>						
COURT CLERK SUPERVISOR			52,448	53,759	4,113	11,021
COURT CLERK II**			53,951	53,951	4,127	11,060
COURT CLERK II			48,906	50,129	3,835	10,276
COURT CLERK II			34,612	35,478	2,714	7,273
COURT CLERK II	V	TBF	31,357	31,357	2,399	6,428
COURT CLERK I			25,662	25,662	1,963	5,261
COURT CLERK I	V	TBF	24,569	24,569	1,880	5,037
COURT CLERK II	V		0	0	0	0
<b>JUDGES</b>						
ADMINISTRATIVE JUDGE			152,000	152,000	9,551	31,160
JUDGE			152,000	152,000	9,551	31,160
JUDGE			152,000	152,000	9,551	31,160
JUDGE			152,000	152,000	9,551	31,160
JUDGE	V	TBF	152,000	152,000	9,551	31,160
LAW CLERK II			58,509	58,509	4,476	11,994
LAW CLERK I			53,889	53,889	4,123	11,047
LAW CLERK I			53,889	53,889	4,123	11,047
LAW CLERK I			53,889	53,889	4,123	11,047
LAW CLERK I			53,889	53,889	4,123	11,047
LAW CLERK I			53,889	53,889	4,123	11,047
LAW CLERK I			53,889	53,889	4,123	11,047
LAW CLERK I			53,889	53,889	4,123	11,047
LAW CLERK I	V	TBF	53,889	53,889	4,123	11,047

LAW CLERK I*	V	TBF	53,889	53,889	4,123	11,047
JUDICIAL SECRETARY			50,069	51,321	3,926	10,521
JUDICIAL SECRETARY			53,919	55,267	4,228	11,330
JUDICIAL SECRETARY			46,494	47,657	3,646	9,770
JUDICIAL SECRETARY			53,919	55,267	4,228	11,330
JUDICIAL SECRETARY	V	TBF	40,092	40,092	3,067	8,219
<b>JUDICIAL MAGISTRATES</b>						
MAGISTRATE			129,200	129,200	9,220	26,486
MAGISTRATE			129,200	129,200	9,220	26,486
LAW CLERK II			58,509	58,509	4,476	11,994
LAW CLERK I			53,889	53,889	4,123	11,047
JUDICIAL SECRETARY			41,094	42,122	3,222	8,635
JUDICIAL SECRETARY			42,122	43,175	3,303	8,851
<b>JURY DIVISION</b>						
COURT CLERK SUPERVISOR			46,356	47,515	3,635	9,741
COURT CLERK II			40,140	41,143	3,147	8,434
COURT CLERK II/INTERPRETER			38,183	39,137	2,994	8,023
COURT CLERK II			40,140	41,143	3,147	8,434
COURT CLERK II/INTERPRETER			38,183	39,137	2,994	8,023
COURT CLERK II	V	TBF	31,357	31,357	2,399	6,428
<b>JURY MANAGEMENT</b>						
JURY MANAGER			59,269	60,751	4,647	12,454
JURY CLERK			36,238	37,144	2,842	7,615
<b>MAINTENANCE DIVISION</b>						
BLDG./GROUNDS SUPERVISOR			60,823	62,344	4,769	12,781
BLDG./GRNDS MAINT/REP WKR			39,976	40,975	3,135	8,400
BLDG./GROUNDS MAINT. WORKER**			38,546	38,546	2,949	7,902
BLDG./GROUNDS MAINT. WORKER**			38,342	38,342	2,933	7,860
BLDG./GROUNDS MAINT. WORKER			30,540	31,304	2,395	6,417
CUSTODIAN**			35,044	35,044	2,681	7,184
CUSTODIAN**			35,044	35,044	2,681	7,184
CUSTODIAN			21,640	22,181	1,697	4,547
CUSTODIAN			21,112	21,640	1,655	4,436

<b>PRETRIAL DIVISION</b>						
PRETRIAL INTERVENTION DIRECTOR			70,422	72,058	5,512	13,325
RISING STARS PROG. COORDINATOR			52,573	53,887	4,122	11,047
PRETRIAL INTERVEN. OFF. CHIEF INSTRUCTOR, RISING STARS			37,925	38,748	2,964	7,943
ASST. CHIEF INSTRUCTOR, R/STARS			64,310	65,721	5,028	13,325
STEELPAN INSTRUCTOR/ARRANGER			48,761	49,980	3,823	10,246
STEELPAN INSTRUCTOR/ARRANGER			37,207	38,137	2,917	7,818
STEELPAN INSTRUCTOR			36,300	37,207	2,846	7,627
STEELPAN INSTRUCTOR			28,292	28,999	2,218	5,945
STEELPAN INSTRUCTOR	V	TBF	27,765	27,765	2,124	5,692
STEELPAN INSTRUCTOR	V	TBF	27,087	27,087	2,072	5,553
ADMINISTRATIVE OFFICER I	V	TBF	24,569	24,569	1,880	5,037
<b>PROBATE DIVISION</b>						
COURT CLERK SUPERVISOR			57,892	59,340	4,540	12,165
PROBATE OFFICER II	V	TBF	47,506	47,506	3,634	9,739
<b>PROBATION OFFICE</b>						
CHIEF PROBATION OFFICER			78,755	80,599	6,166	13,325
PROBATION OFFICER			42,122	43,175	3,303	8,851
PROBATION OFFICER			40,092	41,094	3,144	8,424
PROBATION OFFICER**			59,517	59,517	4,553	12,201
PROBATION OFFICER			37,707	38,571	2,951	7,907
ADMINISTRATIVE OFFICER II	V	TBF	34,493	34,493	2,639	7,071
<b>SECURITY DIVISION</b>						
COURT SECURITY OFFICER			47,544	47,544	3,637	9,747
COURT SECURITY OFFICER			44,386	44,386	3,396	9,099
COURT SECURITY OFFICER	V	TBF	36,451	36,451	2,789	7,472
COURT SECURITY OFFICER*	V	TBF	33,023	33,023	2,526	6,770
COURT SECURITY OFFICER			29,017	29,742	2,275	6,097
COURT SECURITY OFFICER			26,945	27,618	2,113	5,662
<b>TRAFFIC DIVISION</b>						
COURT CLERK SUPERVISOR			57,440	58,751	4,494	12,044
COURT CLERK II			40,140	41,143	3,147	8,434
COURT CLERK II/INTERPRETER			32,925	33,748	2,582	6,918
COURT CLERK II			31,357	32,141	2,459	6,589

COURT CLERK I	V	TBF	24,569	24,569	1,880	5,037
<b>TERRITORIAL MARSHAL</b>						
ASSISTANT MARSHAL			75,644	77,535	5,931	13,325
DEPUTY MARSHAL IV			63,788	65,383	5,002	13,325
DEPUTY MARSHAL IV			57,789	59,234	4,531	12,143
DEPUTY MARSHAL III (NEW)	V	TBF	45,226	45,226	3,460	9,271
DEPUTY MARSHAL III (NEW)*	V	TBF	45,226	45,226	3,460	9,271
DEPUTY MARSHAL III	V	TBF	45,226	45,226	3,460	9,271
DEPUTY MARSHAL III			46,356	47,515	3,635	9,741
DEPUTY MARSHAL III			51,199	52,329	4,003	10,727
DEPUTY MARSHAL II			39,091	40,068	3,065	8,214
DEPUTY MARSHAL III			45,959	47,063	3,600	9,648
DEPUTY MARSHAL II			50,245	51,349	3,928	10,527
DEPUTY MARSHAL II			45,333	46,467	3,555	9,526
DEPUTY MARSHAL II			39,286	39,286	3,005	8,054
DEPUTY MARSHAL II			42,273	43,180	3,303	8,852
DEPUTY MARSHAL II	V	TBF	38,137	38,137	2,917	7,818
DEPUTY MARSHAL I			43,252	44,333	3,391	9,088
DEPUTY MARSHAL I			39,046	39,865	3,050	8,172
DEPUTY MARSHAL I			31,972	32,771	2,507	6,718
DEPUTY MARSHAL I			31,192	31,972	2,446	6,554
DEPUTY MARSHAL I			36,173	37,078	2,836	7,601
DEPUTY MARSHAL I			44,355	45,281	3,464	9,283
DEPUTY MARSHAL I			31,972	32,771	2,507	6,718
DEPUTY MARSHAL I			37,165	37,945	2,903	7,779
DEPUTY MARSHAL I			31,192	31,972	2,446	6,554
DEPUTY MARSHAL I	V	TBF	42,197	42,197	3,228	8,650
DEPUTY MARSHAL I	V	TBF	35,837	35,837	2,742	7,347
DEPUTY MARSHAL CADET			31,192	31,192	2,386	6,394
DEPUTY MARSHAL CADET			31,192	31,192	2,386	6,394
DEPUTY MARSHAL CADET	V	TBF	34,362	34,362	2,629	7,044
DEPUTY MARSHAL CADET	V	TBF	29,864	29,864	2,285	6,122
ADMINISTRATIVE OFFICER II			46,550	47,713	3,650	9,781
ADMINISTRATIVE OFF. I			26,303	26,961	2,063	5,527
<b>TOTAL ST. CROIX DISTRICT</b>	<b>35</b>	<b>32</b>	<b>7,380,816</b>	<b>7,479,401</b>	<b>560,467</b>	<b>1,502,676</b>
<b>TOTAL BOTH DISTRICTS</b>	<b>59</b>	<b>52</b>	<b>17,433,366</b>	<b>17,692,198</b>	<b>1,327,854</b>	<b>3,500,166</b>
<b>GRAND TOTAL INCL. FRINGE</b>						<b>22,520,218</b>

**APPENDIX II**  
**VEHICLES LISTING**

**DISTRICT OF ST. CROIX**

<b>VEHICLE NO.</b>	<b>YEAR</b>	<b>MAKE AND MODEL</b>	<b>SERIAL NUMBER</b>	<b>ACTIVITY ASSIGNED</b>	<b>CONDITION</b>
SC-1	2008	Chevrolet Trail Blazer	1GNNDT13S782160492	Marshal Division	Good
SC-2	2008	Chevrolet Trail Blazer	1GNNDT13S382158710	Marshal Division	Inoperable
SC-3	2009	Chevrolet Trail Blazer	1GNNDT33S292131981	Marshal Division	Good
SC-4	2011	GMC Terrain	2CTFLTE51B6319252	Marshal Division	Good
SC-6	2008	Chevrolet Trail Blazer	1GNNDT13S982159750	Marshal Division	Fair
SC-7	2008	Chevrolet Trail Blazer	1GNNDT13S582157879	Marshal Division	Fair
SC-13	2005	Chevrolet Trail Blazer	1GNNDT13S652210262	Marshal Division	Poor
SC-18	2011	Chevrolet Silverado	IGCRKPE07BZ247257	Administration/Maintenance Division	Good
SC-25	2011	GMC Terrain	2CTFLTE54B6317527	Marshal Division	Good
SC-26	2008	Chevrolet Trail Blazer	1GNNDT13S682162184	Pretrial /Panyard	Good
SC-28	2006	Chevrolet Trail Blazer	1GNNDT13S462215266	Marshal Division	Fair
SC-29	2006	3500 Crew Cab Truck	1GCJK33D56F176076	Pretrial/Panyard	Good
SC-35	2011	GMC Terrain	2CTFLTE55B6314524	Marshal Division	Good
SC-41	2011	GMC Terrain	2CTFLTE58B6312427	Marshal Division	Good
SC-47	2008	Chevrolet Trail Blazer	1GNNDT13S882156936	Marshal Division	Poor
SC-48	2005	Chevrolet Trail Blazer	1GNNDT13S252212302	Marshal Division	Poor
SC-55	2011	GMC Terrain	2CTELTE55B6318718	Marshal Division	Good
SC-58	2005	Chevrolet Trail Blazer	1GNNDT13S552211225	Marshal Division	Poor
SC-59	2011	GMC Terrain	2CTFLTE5XB6313255	Marshal Division	Good
SC-61	2008	Chevrolet Trail Blazer	1GNNDT13S782161318	Marshal Division	Good
SC-62	2008	Chevrolet	1GNNDV23158D211242	Administration/Messenger	Fair
SC-63	2006	Chevrolet Trail Blazer	1GNNDT13S562216751	Marshal Division	Good

SC-64	2008	Chevrolet Trail Blazer	1GNNDT13SX82157067	Marshal Division	Fair
SC-65	2011	Chevrolet Express Van	1GAZGZFG0B1126568	Administration/Jury Management	Good
SC-66	2011	GMC Terrain	2CTFLTE50B6319050	Probation Division	Good
SC-68	2003	Ford E35 Van	1FBSS31S93HA46862	Pretrial/Panyard	Fair
SC-69	2006	Ford E35 Van	1FBSS31LX6DA03202	Pretrial/Panyard	Fair
SC-70	2006	Ford E35 Van	1FBSS31L86DA03201	Pretrial/Panyard	Fair
SC-71	2006	Ford Box Truck	1FDXE45PX6DA18287	Pretrial/Panyard	Fair
SC-76	2005	Chevrolet Trail Blazer	1GNNDT13S152209438	Administration	Fair
SC-78	2011	GMC Terrain	2CTFLTE57B6312418	Marshal Division	Good
SC-79	2008	Chevrolet Trail Blazer	1GNNDT13S882166253	Pretrial/Panyard	Good
SC-81	2009	Chevrolet Trail Blazer	1GNNDT33SX93132781	Marshal Division	Good
SC-82	2009	Chevrolet Trail Blazer	1GNNDT33S292119930	Probation Division	Good
SC-83	2011	GMC Terrain	2CTFLTE56B6316539	Marshal Division	Good
SC-84	2011	Chevrolet Express Van	1GAZGZFG1B1127227	Administration/Jury Management	Good
CCG- 469	2005	Chevrolet Trail Blazer	1GNNDT13S952211213	Administration	Fair
CCT- 270	2011	Chevrolet	2CNFLEE56B6315295	Administration	Good
CCT- 271	2005	Chevrolet Trail Blazer	1GNNDT13S952211728	Clerk's Office	Good
CCT- 502	2011	Chevrolet Tahoe	1GNSKAE05BR224632	Administration /Judge	Good
CCT- 503	2007	Honda Accord	1HGCM56367A010344	Administration	Fair
CDE- 478	2007	Mercury Mariner	4M2CU971X7KJ10292	Administration /Judge	Good
CCT-726	2011	Chevrolet Equinox	2CNFLEE56B6319816	Administration/Judge	Good
CEC 017	2009	Chevrolet Trail Blazer	1GNNDT33S692132325	Administration/ Magistrate	Good
CEC 018	2008	Chevrolet Trail Blazer	1GNNDT13S182257462	Administration/ Magistrate	Good
CEI 095	2010	Chevrolet Tahoe	1GNUKBEOXAR194217	Administration/Judge	Good

**APPENDIX II**  
**VEHICLES LISTING**

**DISTRICT OF ST. THOMAS / ST. JOHN**

VEHICLE NO.	YEAR	MAKE AND MODEL	SERIAL NUMBER	ACTIVITY ASSIGNED	CONDITION
SC 5	2011	Mitsubishi Endeavor	4A4JN2AS4BE018565	Marshal Division	Fair
SC-8	2008	Chevy Trailblazer	1GNNDT13SX82119757	Marshal Division	Poor
SC-9	2006	Chevy Trailblazer	1GNNDT13S262216626	Maintenance Division	Inoperable
SC-10	2005	Mitsubishi Montero	JA4MW31S25J001261	Pretrial/Panyard	Inoperable
SC-11	2005	Chevy Trailblazer	1GNNDT13S552262157	Marshal Division	Poor
SC-12	2011	Ford Transit	NM0KS9BN5BT065019	Administration/Messenger	Fair
SC-14	2001	Ford F450XL	1FDXF46S41EC98601	Pretrial/Panyard	Fair
SC-15	2011	Ford Escape	1FMCU9DG2BKB87936	Probation Division	Fair
SC-16	2011	Mitsubishi Endeavor	4A4JN2AS1BE018605	Pretrial/Panyard	Fair
SC-17	2006	Chevy Trailblazer	1GNNDT13S262219915	Administration/Maintenance Division	Inoperable
SC-21	2011	Ford Escape	1FMCU0DG4BKB87937	Marshal Division	Fair
SC-22	2011	Mitsubishi Endeavor	4A4JN2AS0BE018644	Pretrial/Panyard	Fair
SC-23	2008	Chevy Trailblazer	1GNNDT13S282116769	Marshal Division	Poor
SC-24	2006	Ford F450 Cutway Truck	1FDXE45S76DA03203	Pretrial/Panyard	Fair
SC-27	2006	Chevy Trailblazer	1GNNDT13S862219773	Marshal Division	Inoperable
SC-30	2011	Mitsubishi Endeavor	4A4JN2AS4BE18551	Marshal Division	Fair
SC-31	2011	Ford Van E350	1FBSS3BLBDA77894	Pretrial/Panyard	Fair
SC-32	2003	Ford-N/Holland	1FTWF33S13EC62947	Pretrial/Panyard	Fair
SC-33	2008	Chevy Trailblazer	1GNNDT13S082123042	Marshal Division	Inoperable
SC-36	2006	Ford F250	1FTNF21566EC71599	Pretrial/Panyard	Inoperable
SC-37	2011	Mitsubishi Endeavor	4A4JN2AS5BE018591	Marshal Division	Fair
SC-38	2011	Mitsubishi Endeavor	4A4JN2ASXBE018618	Marshal Division	Fair
SC-39	2011	Ford Escape	1FMCU9DG3BKB87931	Marshal Division	Fair
SC-40	2011	Mitsubishi Endeavor	4A4JN2AS7B018656	Administration/Property & Procurement	Fair

SC-42	2011	Ford Escape	1FMCU9DG1BK87930	Marshal Division	Fair
SC-43	2008	Chevy Trailblazer	1GNNDT13S082128046	Marshal Division	Poor
SC-44	2011	Ford Escape	1FMCU9DG5BKB87932	Marshal Division	Fair
SC-45	2006	Ford F250	1FTNF21596EC71600	Administration/Maintenance	Poor
SC-46	2011	Mitsubishi Endeavor	4A4JN2AS2BE018578	Marshal Division	Fair
SC-49	2008	Chevy Trailblazer	1GNNDT13S982130488	Security Division	Inoperable
SC-50	2011	Ford Escape	1FMCU9DG9BKB87934	Marshal Division	Fair
SC-51	2006	Chevy Trailblazer	1GNNDT13S162215354	Marshal Division	Inoperable
SC-52	2011	Ford Escape	1FMCU9DG6BKB87938	Marshal Division	Fair
SC-53	2006	Ford Van E350	1FBSS31L36DA03199	Administration/ Jury Management Division	Poor
SC-54	2006	Ford Van E350	1FBSS31L66DA03200	Administration/ Jury Management Division	Poor
SC-56	2001	Ford Van E350	1FBSS31S01HA95283	Pretrial/ Panyard	Poor
SC-57	2011	Ford Escape	1FMCUD9G0BKB87935	Marshal Division (St. John)	Fair
SC-60	2011	Ford Escape	1FMCU9DG7BKB87933	Marshal Division	Fair
SC-72	2008	Chevy Trailblazer	1GNNDT13SX82117989	Marshal Division	Poor
SC-80	2011	Ford Transit	NM0KS9BN1BT065020	Administration/Information Technology	Fair
TCK-209	2006	Ford Explorer	1FMEU73E26UA90369	Administration/Clerk's Office	Poor
TCK-210	2006	Ford Explorer	1FMEU73E76UA90366	Administration/Judge	Poor
TCK-212	2006	Ford Explorer	1FMEU73E06UA90371	Administration	Poor
TCK-213	2006	Ford Explorer	1FMEU73E96UA90370	Administration	Poor
TCK-231	2006	Ford Explorer	1FMEU73E06UA90368	Administration/Judge	Poor
TDP-707	2007	Ford Explorer	1FMEU73E97UB76215	Administration/Judge	Fair
TDP-717	2007	Ford Explorer	1FMEU73E07UB76216	General Counsel	Fair
TDY-365	2009	Mitsubishi Outlander	JA4MS31X59Z009398	Administration/Magistrate	Fair
TDY-437	2009	Mitsubishi Outlander	JA4MS31X49Z009389	Administration/Magistrate	Fair
TEB-513	2010	Ford Explorer	1FMEU7DE8AUA29499	Administration/Judge	Fair

VEHICLE NO.	YEAR	MAKE AND MODEL	SERIAL NUMBER	ACTIVITY ASSIGNED	CONDITION
M 3042	2007	Honda Shadow Motorcycle	JH2RCC50007M300109	Marshal Division	Inoperable
M 3061	2007	Honda Shadow Motorcycle	JH2RC50047M301716	Marshal Division	Poor

**APPENDIX III**

**GASOLINE, MAINTENANCE & REPAIRS**

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**ST. CROIX DISTRICT**

Tag No.	Auto Repair	Gas	Auto Parts	Grand Total
-----	405.00		950.80	1,355.80
CCG-469 Chevy TB	1,264.73		1,813.10	3,077.83
CCT-270 Chevy Eq	373.00		893.88	1,266.88
CCT-271 Chevy TB	127.95	15.00	221.10	364.05
CCT-503 Honda Ac		66.41		66.41
CDV-726 Chevy Eq	327.13	10.01	241.03	578.17
CEC-017 Chevy TB	121.94		57.65	179.59
CEC-018 Chevy TB			680.00	680.00
CEI-095 Chevy Ta	508.00		235.77	743.77
SC-1 Chevy Trail Bl	18.00	176.71		194.71
SC-13 Chevy Trail Bl	95.00	1,454.12	138.80	1,687.92
SC-18 Chevy Silver		713.10	145.80	858.90
SC-25 GMC Terrain		426.11	340.00	766.11
SC-26 Chevy Trail Bl	250.00	271.24	239.00	760.24
SC-28 Chevy Trail Bl		147.69	481.30	628.99
SC-29 Chevy Crew		251.71		251.71
SC-3 Chevy Trail Bl	379.60	923.05	760.43	2,063.08
SC-35 GMC Terrain		645.94		645.94
SC-4 GMC Terrain	75.26	1,477.35	55.52	1,608.13
SC-41 GMC Terrain	15.00	438.20	170.00	623.20
SC-48 Chevy Trail Bl		128.94		128.94
SC-55 GMC Terrain	20.00	1,370.03	340.00	1,730.03
SC-59 GMC Terrain	260.00	1,087.10	594.24	1,941.34
SC-61 Chevy Trail Bl		181.23		181.23
SC-62 Chevy Uplndr	581.25	899.66	774.29	2,255.20
SC-63 Chevy Trail Bl		612.21	170.00	782.21
SC-64 Chevy Trail Bl	877.45	2,574.69	1,041.75	4,493.89
SC-65 Chevy Exprs	128.00	393.47	366.30	887.77
SC-66 GMC Terrain		52.72		52.72
SC-68 Ford E350 Vn	82.50	1,031.84	302.33	1,416.67
SC-69 Ford E350 Vn	330.00	420.13		750.13
SC-7 Chevy Trail Bl		719.83		719.83
SC-70 Ford E350 Vn	345.00	683.50	612.10	1,640.60
SC-71 Ford Box Trk	1,985.00	161.16		2,146.16
SC-76 Chevy Trail Bl		264.85		264.85
SC-78 GMC Terrain	52.95	1,408.39	340.00	1,801.34
SC-79 Chevy Trail Bl		60.00		60.00
SC-81 Chevy Trail Bl	52.95	1,554.77	340.00	1,947.72
SC-82 Chevy Trail Bl		372.32		372.32
SC-83 GMC Terrain	52.95	1,228.13		1,281.08
SC-84 Chevy Exprs		583.87		583.87
<b>Grand Total</b>	<b>8,728.66</b>	<b>22,805.48</b>	<b>12,305.19</b>	<b>43,839.33</b>

**APPENDIX III**  
**GASOLINE, MAINTENANCE & REPAIR**

**ST. THOMAS / ST. JOHN DISTRICT**

Tag No.	Auto Repair	Gas	Auto Parts	Towing	Shipping	Grand Total
SC-11 Chevy Trail Bl	160.00	786.00	432.20			1,378.20
SC-12 Ford Trans	50.00	297.37	74.61			421.98
SC-14 Ford F450	475.00	1,673.26	534.57			2,682.83
SC-15 Chevy Trail Bl	50.00	92.19	518.40			660.59
SC-16 Mitsu Endvr	520.00	87.01	547.00			1,154.01
SC-21 Ford Esc	295.00	697.50	472.83			1,465.33
SC-22 Mitsu Endvr	675.00	905.99	1,608.90		163.15	3,353.04
SC-23 Chevy Trail Bl		638.71	119.96			758.67
SC-24 Ford F450		70.00				70.00
SC-30 Mitsu Endvr		77.03				77.03
SC-31 Ford E350	50.00	1,007.32	100.15			1,157.47
SC-32 Ford TBD	50.00	811.85	159.15			1,021.00
SC-36 Ford F250	245.00		328.29		45.96	619.25
SC-37 Mitsu Endvr				150.00		150.00
SC-38 Mitsu Endvr	50.00	834.39	195.32			1,079.71
SC-39 Ford Esc	420.00	1,677.91	1,079.42		98.40	3,275.73
SC-40 Mitsu Endvr	540.00	1,154.68	1,104.07			2,798.75
SC-42 Ford Esc		824.42	379.88			1,204.30
SC-44 Ford Esc	375.00	1,141.63	914.76			2,431.39
SC-45 Ford F250	50.00	1,463.13	221.71			1,734.84
SC-46 Mitsu Endvr	325.00	653.52	705.81			1,684.33
SC-5 Mitsu Endvr		1,094.09	245.88			1,339.97
SC-50 Ford Esc	690.32	1,431.78	757.46		163.83	3,043.39
SC-52 Ford Esc	175.00	1,272.51	435.00			1,882.51
SC-53 Ford E350	250.00	908.54	370.53		95.63	1,624.70
SC-54 Ford E350		241.30	523.84			765.14
SC-56 Ford E350	385.00	1,188.89	190.52			1,764.41
SC-57 Ford Esc	100.00	1,302.26	611.91			2,014.17
SC-60 Chevy Trail Bl		55.00	149.30		102.00	306.30
SC-72 Chevy Trail Bl	145.00	1,802.29	329.23			2,276.52
SC-8 Chevy Trail Bl	695.45	578.51	1,345.02	125.00	12.64	2,756.62
SC-80 Ford Trans	2,020.00	1,374.41	2,889.92			6,284.33
SC-9 Chevy Trail Bl	423.35	778.34	781.18		36.62	2,019.49
TCK-210 Ford Expl		40.31				40.31
TCK-212 Ford Expl	50.00		45.25			95.25
TCK-213 Ford Expl			109.90			109.90
TCK-231 Ford Expl	1,050.00	47.00	1,208.48			2,305.48
TDP-707 Ford Expl	785.55	687.41	554.87			2,027.83
TEB-513 Ford Expl			40.08			40.08
TEB-513 Ford Expl	850.00		1,001.90		48.79	1,900.69
<b>Grand Total</b>	<b>11,949.67</b>	<b>27,696.55</b>	<b>21,087.30</b>	<b>275.00</b>	<b>767.02</b>	<b>61,775.54</b>

## APPENDIX IV

### SUPERIOR COURT CAPITAL PROJECTS JUSTIFICATION

#### **FACILITIES BUILDING CONSTRUCTION: DISTRICT OF ST. CROIX - \$15,025,000**

Funding for this category is requested to facilitate the following in the district of St. Croix:

- ◆ **Annex Complex:** \$10 - \$12 million dollars for the construction of a 25,000 square foot multistory structure to accommodate two courtrooms, family judge chambers, visiting judge chambers, family division, probate division, secure juvenile holding areas, marshal sub-station, storage facility, testing room, conference room, administration offices, accounting division, and supply closet.
- ◆ **Parking Garage/Parking Lots:** \$1.5 million dollars for the design and construction of a second-level parking garage over the existing main parking lot to accommodate 75-100 vehicles, and for the resurfacing, paving and striping of both parking lots.
- ◆ **Courtyard Build-Out:** \$175,000 - \$225,000 for the construction of a covered facility in the existing courtyard. **\*Existing courtyard is a poor use of space and rarely used due to the lack of shelter from direct sunlight and inclement weather.**
- ◆ **Storage Facility:** \$350,000 for the construction of a 42 x 80 x 19 steel warehouse-style building for the storage of court files currently stored in leased space.
- ◆ **Rising Stars Facility:** \$350,000 - \$500,000 for the construction of a 10,000 square foot building to accommodate offices, recording studio, practice area, conference room, classrooms, computer workstations, kitchen, storage area, covered garage and parking lot.
- ◆ **Roof Replacement:** \$375,000 - \$450,000 for the replacement of the 30-year old roof, to include guttering and spouts. **(Leaks are evident throughout the facility, and can potentially create other health concerns, such as mold.)**

#### **FACILITIES BUILDING CONSTRUCTION: DISTRICT OF ST. THOMAS-ST. JOHN - \$21,400,000**

Funding for this category is requested to facilitate the following in the district of St. Thomas-St. John:

- ◆ **New Magistrate Facility:** \$15 million dollars to purchase land, secure A & E specifications, and to design and construct a multistory structure to include at least four courtrooms to accommodate chambers for three Magistrates and a visiting judge, complete with secured holding areas, Marshal sub-station, office space, storage areas, and conference rooms.

## **CAPITAL PROJECTS JUSTIFICATION cont'd**

- ◆ **Rising Stars Facilities:** \$3 million dollars to secure A & E specifications and to construct a 10,000-plus square foot building in the Long Bay Panyard location that will provide accommodations for the requisite offices, classrooms, practice area, conference room, recording studio, concession, storage area, a covered garage area to accommodate trolleys and a parking lot.
- ◆ **Parking Facility:** \$1.5 million dollars to secure A & E specifications and to design and construct a second-level or multi-story parking garage over the existing employee parking lot and/or Marshal's parking lot to accommodate employee and juror parking as well as other court clients that will also provide a revenue generation source to aid in the maintenance of said parking facilities.
- ◆ **Court Security Enhancement:** \$1.5 million dollars for the preparatory demolition and construction of an entrance/exit area security checkpoint, including the relocation of the first floor security stations into the courtyard to enhance the security of the Court.
- ◆ **Storage Facility:** \$400,000 to secure A & E specifications and to construct a steel framed, temperature controlled warehouse-style building for the purpose of archiving court files complete with the applicable technology, with space to accommodate a Records Clerk.

### **FACILITIES MAINTENANCE AND REPAIR: DISTRICT OF ST. CROIX - \$800,000**

- ◆ **A/C Duct System:** \$175,000 for the upgrade of the existing air conditioning duct system from fiberglass to metal.
- ◆ **Prisoner Passage Elevators (2):** \$225,000 for the upgrade of the existing elevators to ensure ADA Compliance.
- ◆ **Floor Replacement:** \$350,000 to \$400,000 to replace office floors throughout the courthouse to include the Clerk's Office, Jury Assembly Room, Juvenile Hearing Room, Family, Probation, Pretrial/Human Resources and Marshal's Divisions in addition to the passages utilized by the prisoners.

### **FACILITIES MAINTENANCE AND REPAIR: DISTRICT OF ST. THOMAS-ST. JOHN - \$1,075,000**

- ◆ **Court Security Surveillance Upgrades:** \$300,000 to facilitate the upgrading and enhancement of the Court's aged video surveillance and security camera monitoring systems including additional access controls for the North and South Wings of the Farrelly Justice Complex, the Magistrate Division and the Barbel Plaza Panyard.

## **CAPITAL PROJECTS JUSTIFICATION cont'd**

- ◆ **Physical Plant Infrastructure Repair and Maintenance:** \$100,000 to caulk, seal and paint the exterior walls and windows of the Farrelly Complex to eliminate the leaks that seep through the walls, including numerous areas in the North and South Wings.
- ◆ **Main Entrance Doors:** \$175,000 to replace the existing doors with automatic sliding glass doors at entry points, to include the requisite security, which will facilitate access and ADA compliance.
- ◆ **Office Lighting:** \$200,000 - \$250,000 to replace existing ballasts, fluorescent lights and fixtures in all facilities with energy efficient LED lighting, thereby reducing overall utilities expenses.
- ◆ **Hurricane Shutters:** \$200,000 - \$250,000 to upgrade and replace the existing storm shutters with motorized roller shutters for protection from hurricanes and other natural disasters, and to assist in the elimination of the nesting of pigeons on office window sills.